

INDEPENDENT AUDITORS' REPORT PRESENTATION:

The national accounting firm of Deloitte and Touche LLP, conducted the financial audit for Southern West Virginia Community and Technical College for fiscal year 2002-03. Deloitte and Touche representative, Dennis Juran, discussed details of their findings with respect to financial reporting. Copies of the audited financial statements were provided to the Board for review prior to the meeting. The report was intended solely for the information and use of the College's Governing Board, managements of the College and the West Virginia Higher Education Policy Commission, and was not intended to be and should not be used by anyone other than these specified parties.

TEN-YEAR MASTER FACILITIES PLAN PRESENTATION:

As provided in Series 12, *Capital Project Management*, of the West Virginia Higher Education Policy Commission's Procedural Rules, each higher education institution is required to update its campus facilities plan at least every ten years. The purpose of this process is to keep its governing board and the HEPC informed of institutional capital needs and institutional progress in meeting those needs. Environmental Design Group representatives, Dave Kaiser and Greg Eller, presented Southern's new 10-year Master Facilities Plan to the Board for approval. It includes a development plan for each campus, along with an overall institutional plan that deals with the interrelationship between the campuses. Upon completion of the presentation, the Board of Governors unanimously approved this plan and will request approval from the Higher Education Policy Commission at their April 23, 2004 meeting.

ACTION ITEMS:

Ratification of Equal Access to Higher Education Resolution

In recognition of the 50th anniversary of the landmark *Brown vs. Board of Education* Supreme Court decision, the Board unanimously ratified a resolution renewing their commitment to equal access to higher education.

Request for Approval of Tuition Increase

After careful consideration of existing economic conditions affecting the State of West Virginia, Southern's Board of Governors approved a request to increase tuition and fees for fiscal year 2004-2005. The increase includes \$37.00 (4.75%) per FTE per semester for resident, and \$148.00 (4.78%) per FTE per semester for non-resident students. The Board approved to establish a new Capital Fee to be assessed at \$1.08 per credit hour of enrollment. Southern West Virginia Community and Technical College will request approval of the Tuition and Fees increase from the Higher Education Policy Commission at their April 23, 2004 meeting.

Request to Amend Capital Projects

The Board unanimously approved the modification of Southern's potential Capital Projects for Bond Funding for FY 2005 from \$4,283,000 to \$9,600,000 for submission to the WV Higher Education Policy Commission.

Policy Approvals

Following a 30-day comment period, the Board adopted the following policies, effective upon passage:

1. Approval of SCP-2165, *Educational Release Time Policy*, and SCP-2165.A, *Educational Release Time Request*
2. SCP-2575, *Overtime and Compensatory Time Policy*, and SCP-2575.A, *Request to Work Additional Hours*
3. SCP-2701, *Reduction in Work Force—Faculty Personnel*
4. SCP-5260, *Meeting Financial Exigencies*

Approval of Proposed Policy for 30-day Comment:

Due to significant changes made to the following draft policy as a result of comments received following a 30-day public comment period that expired November 22, 2003, the Board approved a request to advance the draft policy for an additional 30-day comment period:

1. SCP-2700, *Reduction in Workforce-Classified Personnel*

DISCUSSION ITEMS:

Presidential Review Committee Update

As provided in West Virginia Code §18B-1B-6c, the governing boards of West Virginia's higher education institutions are to conduct a written performance evaluation of their institutional president every four years. Ms. Joanne Jaeger Tomblin completed her fourth year as president of Southern West Virginia Community and Technical College on November 16, 2003.

Ms. Huffman announced that the Presidential Review Committee will be conducting President Tomblin's evaluation over the next several months. The Committee will receive views from the president, governing board members, administrators, faculty, classified staff, students, alumni and community leaders. A draft schedule has been developed for interviews, meetings, and open forums that will assure a careful assessment of leadership and conditions of the College.

The on-site review is scheduled for April 8, 2004. Faculty, classified staff, students and community leaders will be invited to attend forums. Ms. Huffman will present the committee's proposal to the Board at their June meeting.

Teaching/Learning Center Proposal

For the past year, a faculty committee appointed by President Tomblin has worked on the development of a Teaching/Learning Center. As reported at the November 2003 meeting, the committee submitted a proposal for review and consideration. President Tomblin is scheduled to meet with the faculty assembly in March to discuss specifics of the proposal. She intends to designate space at the Logan and Williamson Campuses for the Centers that will be faculty operated. She also announced that the Teaching/Learning Center Committee will become part of Southern's institutional governance system for faculty professional development. Pam Alderman is researching grant opportunities for this project.

Endowment Campaign

President Tomblin presented the 2020 Vision to the Southern West Virginia Community College Foundation on January 29th. They unanimously endorsed the plan and selected two Foundation members to serve on the RFP Committee established to review proposals submitted by consultant firms.

Legislation

The House Education Committee has amended into a Senate bill a proposal to create a comprehensive system of community and technical colleges. The legislation would remove control of the community college's from the HEPC, which oversees four-year institutions, and establish an independent governing council to oversee the community and technical colleges.

The proposed WV Council for Community and Technical College Education, currently an advisory board to the HEPC, would be elevated to a 12-member, policy-making board. The Council would be the sole entity focusing on community and technical college education in the state.

As proposed, this legislation should not cost the state any additional funds because governing authority over the schools would be shifted rather than established under a new bureaucracy.

The proposed legislation would allow community and technical college administrators the freedom to quickly adjust their curriculum to accommodate changing economic factors.

PRESIDENT'S REPORT:

President Joanne Jaeger Tomblin updated the Board on pertinent institutional developments.

1. The College's spring semester enrollment has increased over spring 2003.
2. Southern West Virginia Community and Technical College participated in Higher Education Day at the Legislature on Tuesday, February 3rd.
3. The Southern Partners for Education and Economic Development (SPEED) hosted its 9th annual Southern West Virginia Legislative Reception on February 3, 2004, at the Embassy Suites in Charleston. SPEED represents Boone, Lincoln, Logan, McDowell, Mingo, Raleigh, Wayne and Wyoming counties.
4. Southern's second year nursing students won first place for their presentation entitled "*Who Will Fill These Shoes*" at Nurses Unity Day held at the Capitol on Thursday, February 5, 2004. Both associate and bachelor's degree nursing program students gave presentations. The West Virginia Nurses Association conducted judging.
5. President Tomblin is scheduled to visit students at nine high schools and four middle schools this semester.
6. The Southern West Virginia Community College Foundation donated scientific equipment valued at \$366,000 to the College for use in its math and science programs. The Foundation received the equipment through a program from the federal government which encourages agencies to donate surplus equipment to educational institutions. Plans are to house the

equipment at the Wood Products Industrial Park to train technicians for CENfuel. CENfuel will donate \$30,000.00 cash match for equipment maintenance.

7. Harmony Week activities have been scheduled at all campuses. President Tomblin distributed a schedule of events to Board members.
8. The 2020 Vision was presented to Southern employees by President Tomblin during the All College Day assembly held January 12, 2004.
9. President Tomblin serves on a Leadership Group of the Collaborative Project for Public Policy. Their second meeting was held on February 9, at the Clay Center in Charleston. The group intends to identify 8-9 regions of the state to hold policy audit meetings.
10. Southern's commencement ceremony is scheduled for Saturday, May 15, 2004. Former Governor Gaston Caperton will be the guest speaker.
11. The Kanawha Valley Nursing Program began this semester. There were more than 200 applicants for the 24 available slots.
12. President Tomblin received an update on the Beckley Higher Educational Center from Jim Skidmore. Father Tom Aker has reported that the Center will not open by fall of 2005 as scheduled. The group has reset the target date for opening the Center to fall 2006.
13. Bids have opened for construction of the new Lincoln County Comprehensive High School. Southern will have a wing attached to the facility.

Next meeting: April 20, 2004 at 6:00 p.m.
Logan Campus--Room 111

For more information regarding Board activities, contact Emma Baisden at (304) 792-7160, X117.