



Results of the June 15, 2004 Board of Governors meeting

Board Review

Action Items

Board of Governors

Ms. Shelley Huffman
Chair

Ms. Linda Akers
Vice Chair

Mr. Rory Perry
Secretary

Ms. Sherry Adkins

Mr. Michael Baldwin

Mr. Bill Grizzell

Ms. Jada Hunter

Mr. George Kostas

Dr. F. Dean Lucas

Dr. David Pierce

Mr. James Sheatsley

Mr. Dennis Trader

Ms. Joanne Jaeger Tomblin
President

Election of Officers

The Board retained its current officers for 2004-2005: Shelley Huffman, Chair; Linda Akers, Vice Chair; and Rory Perry, Secretary and Board Ceremonial Representative.

Board Meeting Schedule

The Board approved the following schedule of meetings for 2004-2005:

2004	2005
September 21, 2004	February 15, 2005
October 21, 2004	April 19, 2005
November 16, 2004	June 21, 2005

Additional meetings may be necessary for emergency or time-sensitive issues.

Policy Approvals

Following a 30-day comment period, the Board adopted the following policies, effective upon passage:

1. SCP-1735, *Solicitation Policy*
2. SCP-2580, *Part-time Employees: Classified Staff and Adjunct Faculty*

3. SCP-5780, *Travel Regulations*

Land Acquisition Approval

The Board of Governors unanimously approved a resolution to purchase real property located at Lot #4 Town of Holt, Mount Gay, West Virginia, for future parking or building construction by Southern West Virginia Community and Technical College.

Request for Land Appraisal Approval

The Board unanimously approved for the institution to obtain an appraisal to estimate the current market value of parcels of property located adjacent to the Earl Ray Tomblin Workforce Development Center for future development by Southern West Virginia Community and Technical College. Acquisition of this property is included in the ten-year facilities plan and was approved by the Board of Directors in 1994.

Discussion Items

Board of Governors Retreat

The Board will hold their annual planning retreat on October 22, 2004, at Stonewall Resort, Roanoke, WV.

Budget 2005 Review

The Board received a report on the Revenue and Expenditure Projections for FY 2005.



President's Report

President Joanne Tomblin updated the Board on pertinent institutional developments:

1. Julia Roberts Goad will replace Sherry Adkins as the student representative to the Board of Governors for 2004-2005.
2. Ms. Cathy "Katie" Smith has been selected for the position of Vice President for Academic Affairs. Ms. Smith currently serves as the Dean of Arts and Sciences at Lake Michigan College in Benton Harbor, MI.
3. To conduct planning for fiscal year 2005, President Tomblin held her annual Administrative Retreat June 2-4, at Oglebay Resort in Wheeling, WV.
 - New programs to be introduced are Dental Hygiene, Cosmetology, and the Board of Governors A.A.S. degree.
 - All Allied Health Pinning ceremonies will be held on Friday prior to graduation.
 - Creation of an Adult Recruitment Team, critical to Southern's future enrollment.
 - A Leadership Academy will be launched in Mingo County in Fall 2004.
 - Over the next five years, the local coal industry anticipates hiring staff to fill vacancies created through retirement. Southern will provide a mining skills training program to train personnel for anticipated vacancies to ensure there is an adequate supply of qualified professionals for these positions.
4. President Tomblin held her annual meeting with area school superintendent's on May 25, 2004. The focus of discussion was Senate Bill 448 and its relationship to the public school system. Ron Hamilton continues to work on a grant that will interactively link all county high schools in our service district to the College.
5. The West Virginia Council for Community and Technical College Education will hold their annual retreat June 24-25, 2004.
6. We are in the quiet phase of the Endowment Campaign. Cargill Associates will conduct a pre-campaign survey within the next week to determine the level of interest, awareness, motivation, and financial commitment.
7. President Tomblin will take vacation July 6-26, 2004. Merle Dempsey will be in charge of the institution during her absence.
8. Preliminary Fall 2004 enrollment figures show an increase in FTE and headcount from this date in 2003.
9. The WV Higher Education Policy Commission reported a "no debt" status for Southern on their Financial Debt Sheet.
10. The Wyoming Task Force report is due by the end of June.
11. Capitol improvements are moving forward.
 - The Snack Bar at the Logan Campus is being totally renovated. We will hire staff to operate the facility due to difficulty in obtaining a vendor.
 - New furniture has been ordered to refurbish 12 faculty offices at the Williamson Campus.
12. The Screening Committee for the Communications Director position conducted interviews last week and will soon make a recommendation.
13. President Tomblin and Merle Dempsey have a meeting with Eastern WV Community and Technical College Staff on June 22, 2004 to discuss the contract for services.



Other

- The Board of Governors received letters of appreciation from Southern employees for the increase in pay approved at the Board's April 20th meeting. Vice Chair Akers read letters to the group from the employees of the Economic, Workforce and Community Development Unit, the Williamson Campus classified staff, and the Technology Office.
- The Board of Governors entered into executive session pursuant to West Virginia Code §6-9A-4 (2)(A) to discuss personnel and management issues. Following discussion, the Board rose from executive session. Based on the discussions in executive session, the following resolution was approved:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve the report of the Presidential Review Committee for President Tomblin's four year review.

- Vice Chair Akers commended President Tomblin on the exemplary job that she has done during her presidential tenure.

"We believe that Southern West Virginia Community and Technical College is led by one of the most outstanding leaders in higher education today."

Presidential Evaluation
Team Report

Next Meeting: September 21, 2004, Logan Campus, Room 111, 6:00 p.m.

For more information regarding Board activities, contact Emma Baisden at (304) 792-7160, X117 or Email: Emmab@southern.wvnet.edu