

ACTION ITEMS:

Election of Officers

The Board elected Shelley Dan as Chair, Linda Akers as Vice Chair, and Rory Perry as Secretary and Board Ceremonial Representative for 2003-2004.

Board Meeting Schedule

The Board approved the following schedule of meetings for 2003-2004:

| 2003 | 2004 |
|--------------------|-------------------|
| September 16, 2003 | February 17, 2004 |
| October 21, 2003 | April 20, 2004 |
| November 18, 2003 | June 15, 2004 |

Additional meetings may be necessary for emergency or time-sensitive issues.

Eastern West Virginia Community and Technical College Contract

The Board unanimously endorsed the Contract for Services between Eastern West Virginia Community and Technical College and Southern West Virginia Community and Technical College as amended.

Policy Approval

Following a 30-day comment period, the Board adopted the following policy, effective upon passage:

1. SCP-2220, *Evaluation/Course Feedback Policy (New)*, and attachment SCP-2220.A, *Course Feedback Form (Revised)*.

DISCUSSION ITEMS:

Board of Governors Retreat

The Board will hold their annual planning retreat on October 22, 2003, at Stonewall Resort, Roanoke, WV.

Budget 2004 Review

The Board received a report on the Revenue and Expenditure Projections and Personal Expenditure Schedule Summary for FY 2004.

PRESIDENT'S REPORT:

President Joanne Tomblin updated the Board on pertinent institutional developments.

1. Preliminary Fall 2003 enrollment figures show an increase in FTE of 218.8 (130.3%) and headcount of 354 (139.3%) from this date in 2002.
2. Southern has been selected by Pat Summerall Productions to be profiled on "Champions of Industry" for a five-minute video that airs on The Discovery Channel. The video shoot is scheduled for August 25.

3. Southern will have a campus at the new Lincoln County consolidated high school.
4. President Tomblin met with Delegate Jerry Mezzatesta regarding tuition offset dollars for Southern.
5. To conduct planning for FY 2004, President Tomblin will hold her annual Administrative Retreat June 18-20, 2003, at Stonewall Resort.
6. Discussions continue with WVU School of Dentistry officials regarding the development of a Dental Hygiene Program. The College is in the process of developing an advisory board consisting of local dentists to steer the project.
7. Southern has been asked to develop a Heavy Equipment Operation Program and is reviewing possibilities.
8. Southern will pilot ClassTracks, a new academic analysis software package designed by CLARUS Corporation, beginning July 1, 2003. The software will provide the College with accurate, timely information about enrollment, facility utilization, class scheduling, and information on program, discipline and faculty productivity.
9. Pam Alderman was elected President of the WV Board of Examiners for Registered Professional Nurses for 2003-2004.
10. The APPALREAD Program has been refunded for 2003-2004. A total of 247 applications were submitted nationwide to the federal government for consideration. In the end, APPALREAD was one of the 30 that received AmeriCorps funds.
11. On June 4, 2003, the Higher Education Policy Commission held a special joint meeting for college presidents and board of governors' chairpersons with the Education Commission of the States (ECS), the National Center for Public Policy and Higher Education (NCPPE), and NCHEMS. The group focused on strengthening West Virginia's higher education system. President Tomblin volunteered to serve on a Board to develop a plan to enroll more adults in higher education in WV.
12. A special meeting between college presidents and the Chancellor was held to discuss developing a common agenda for all colleges to present to the Legislature. A final list will be presented to institutional governing boards for approval.
13. The Nursing Pinning Ceremony was held on Friday, May 9, and Commencement was held on Saturday, May 10, 2003. Both ceremonies were conducted at the Chief Logan State Park Convention Center.
14. The State will pick up \$120 million from the federal government. Sixty million will go toward taxes, and \$10 million for education—\$5 million for public and \$5 million for higher education.

15. We received a draft report of the NCA's visit to the College to review for "errors of fact". The team is recommending the maximum accreditation of ten years with a progress report to be filed on assessment by May 1, 2006.

Next meeting: September 16, 2003, Logan Campus,
Room 111, 6:00 p.m.

**HEPC Annual Training Session with Governing
Boards:** October 10, 2003, India Center, South
Charleston, 9:30 a.m.

For more information about Board activities, contact Emma Basiden at (304) 792-7160, X117.