

Southern West Virginia Community and Technical College  
Board of Governors Agenda Committee  
2900 Dempsey Branch Road, Room 428 - Building C\*  
Mount Gay, WV

Meeting of November 29, 2011 - 9:00 a.m.

**AGENDA**

1. Call to Order. . . . . Mr. Terry Sammons, Chair
2. Review of Draft December 13, 2011 Board of Governors Meeting Agenda
3. Adjournment

***\*To join the meeting by conference call, dial 1-877-302-0757, Moderator's ID: 5190245 #***

**Southern West Virginia Community and Technical College  
Board of Governors  
Meeting of December 13, 2011  
The Governor's Mansion, Charleston, WV**

**DRAFT Agenda**

1. Call to Order..... Mr. Terry Sammons  
Board Chair
2. Board of Governors Committee on Tuition and Fees Update..... Mr. Tom Heywood  
Chair
3. President's Report. .... Ms. Joanne Jaeger Tomblin  
President
4. Office of Information Technology Update..... Ms. Susan Askew  
Chief Information Officer
5. Financial Report. .... Mr. Sam Litteral  
Chief Financial Officer
6. Financial Audit Presentation..... Mr. Chris Deweese  
Suttle and Stalnaker PLLC
7. Action Items. .... pp.
  - 7.1 Approval of Audited Financial Report. .... pp.
  - 7.2 Approval of October 13, 2011 Minutes. .... pp.
  - 7.3 Appointment of Lay Board Member to Screening Committee for  
Vice President of Academic Affairs and Student Services. .... pp.
  - 7.4 Appointment of Board of Governors Self-Assessment Review Committee. .... pp.
  - 7.5 Approval of Institutional Policies for 30-day Public Comment..... pp.
    - 7.5.1 SCP-2218, Evaluation Process for Full-time Faculty. .... pp.
    - 7.5.2 SCP-2250, Hiring Adjunct Faculty..... pp.
    - 7.5.3 SCP-2375, Home Campus Assignment and Campus Requirements for Faculty..... pp.
    - 7.5.4 SCP-3100, Full-time Faculty Responsibilities for Academic Advising of Students. .... pp.
    - 7.5.5 SCP-3551, Meeting Scheduled Classes. .... pp.
    - 7.5.6 SCP-4710, Academic Dishonesty. .... pp.
  - 7.6 Follow-up Reports Required by the Community and Technical College System
    - 7.6.1 Health Care Professionals, A.A.S.. .... pp.
    - 7.6.2 Survey Technology, A.A.S..... pp.
8. Informational Items..... pp.
  - 8.1 FY 2013 Budget Request by the WV Council for Community and Technical College Education
9. Possible Executive Session Pursuant to West Virginia Code §6-9A-4(2)(A) to discuss personnel and  
management issues. .... Chair Sammons
10. Adjournment. .... Chair Sammons