

**Southern West Virginia Community and Technical College  
Board of Governors Agenda Committee  
2900 Dempsey Branch Road, Mount Gay, WV**

**Room 429 — Building C and by Teleconference\*  
Meeting of February 7, 2012 - 9:00 a.m.**

**AGENDA**

1. Call to Order..... Terry Sammons  
Chair
2. Review of February 21, 2012 Draft Meeting Agenda
3. Adjournment

\*To join the meeting by conference, dial 1-877-302-0757 and enter the Conference ID, 5190245 #.

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**Dial 1-877-302-0757. Enter the Moderator's Conference ID, 5190245, followed by the pound (#). You will hear beeps as others enter and leave the conference.**

**DRAFT AGENDA for February 21, 2012 Board of Governors Meeting**

1. Call to Order.. . . . . Mr. Terry Sammons  
Board Chair
2. Advisory Council of Faculty Presentation.. . . . . Mr. Chuck Puckett  
ACF Faculty Representative
3. Report on 2013 HLC Accreditation Self-Study.. . . . . Dr. Merle Dempsey  
Accreditation Liaison Officer
4. President's Report. . . . . Ms. Joanne Jaeger Tomblin  
President
5. Financial Report.. . . . . Mr. Sam Litteral  
Chief Financial Officer
6. Board of Governors Committee on Tuition and Fees Proposal. Mr. Tom Heywood  
Chair
7. Action Items
  - 7.1 Approval of Tuition Proposal
  - 7.2 Appointment of Board of Governors Presidential Review Committee  
(Comprehensive Review)
  - 7.3 Approval of December 13, 2011 Meeting Minutes
  - 7.4 Southern West Virginia Community and Technical College Severance  
Benefit Plan
  - 7.5 Approval of Graduation Fee Increase
  - 7.6 Action on Institutional Policies for Final Approval
    - 7.6.1 SCP-2218, Evaluation Process for Full-time Faculty
    - 7.6.2 SCP-2250, Hiring Adjunct Faculty
    - 7.6.3 SCP-2375, Home Campus Assignment and Campus Requirements  
for Faculty
    - 7.6.4 SCP-3100, Full-time Faculty Responsibilities for Academic Advising  
of Students
    - 7.6.5 SCP-3551, Meeting Scheduled Classes
  - 7.7 Action on Institutional Policies Presented for 30-day Public Comment
    - 7.7.1 SCP-2165, Educational Release Time

- 7.7.2 SCP-2748, Request for Release Time for Full-time Faculty
    - 7.7.3 SCP-3693, Instructional Schedule Development
    - 7.7.4 SCP-4710, Academic Dishonesty
    - 7.7.5 SCP-5780, Travel Regulations
    - 7.7.6 SCP-\_\_\_\_, Distance Learning Program (New Policy)
  - 7.8 Follow-up Report for the AS Associate in Science Degree Program (Required by CTCS)
  - 7.9 Approval to reschedule Health Care Professional Program Review to academic year 2014-2015.
  
- 8. Discussion Item
  - 8.1 BOG October 2012 Planning Retreat - Site Selection and Topics for Discussion
  
- 9. Informational Item
  - 9.1 Community and Technical College System 2011 Enrollment Analysis
  
- 10. Adjournment. .... Chair Sammons