

**Southern West Virginia Community and Technical College  
Board of Governors Emergency Meeting of April 25, 2012  
Room 428, Building C and by Teleconference  
2900 Dempsey Branch Road, Mount Gay, WV**

**Board Members Present:** Terry Sammons, Tom Heywood, Wilma Zigmond, Linda Akers, George Kostas, Jada Hunter, Glenn Yost, Kevin Fowler, Shelley Huffman, Debbie Dingess, George Morrison, Adam Bradford

**Board Members Absent:** None

**Administrative Staff:** President Joanne Jaeger Tomblin, Samuel Litteral, Emma Baisden

**1. Call to Order**

Board Chair, Terry Sammons, declared a quorum present and convened the emergency meeting of the Southern West Virginia Community and Technical College Board of Governors at 2:00 p.m.

**2. Request for Approval of Fiscal Year 2012-2013 Salary Increases**

**MOTION:** Wilma Zigmond moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors authorize the President, in conjunction with the Vice President for Finance and Administration, to allocate the amount necessary to fully fund the Classified Employee Salary Schedule as mandated by Senate Bill 330, to allocate an amount necessary to ensure classified employees receive a minimum increase of \$700 (adjusted by FTE), and to continue implementation of full funding of the Classified Staff Salary Schedule at current levels providing any additional funding is available for this purpose, to be effective July 1, 2012, and

*BE IT FURTHER RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors authorize and direct the President of Southern West Virginia Community and Technical College, in conjunction with the Vice President for Finance and Administration, to fund a minimum of a 3% salary increase for faculty and non-classified employees, effective July 1, 2012, and

*BE IT FURTHER RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve and authorize the President of Southern West Virginia Community and Technical College to implement these and any other salary increases in accordance with institutional policy, exercising her prudence and judgement.

**ACTION:** Tom Heywood seconded the motion. The motion carried unanimously.

Chair Sammons will submit this approval to the West Virginia State Budget Office.

**3. Adjournment:**

There being no further business, Chair Sammons declared the meeting adjourned at 2:30 p.m.

---

Terry R. Sammons, Chair

---

Emma L. Baisden  
Assistant to the President/Board of Governors