

**Southern West Virginia Community and Technical College
Board of Governors Presidential Evaluation Ad Hoc Committee
Meeting of March 14, 2019
9:00 a.m.
2900 Dempsey Branch Road, Building C, Room 442
Mount Gay, West Virginia and by Teleconference**

MINUTES

Members Present: Eddie Joe Canterbury, Chair; Dianna Toler, and by phone: Will Alderman, Cherri Stroud, Mason 'Ed' White

Members Absent: None

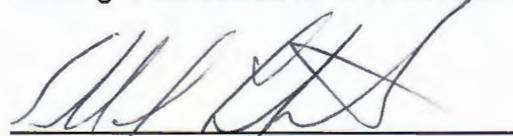
Recorder: Emma Baisden

The Presidential Evaluation Ad Hoc Committee of the Southern West Virginia Community and Technical College Board of Governors consisting of Eddie Joe Canterbury, Chair; Will Alderman, Dianna Toler, Cherri Stroud, and Ed White convened at 9:05 a.m. to discuss the process and instruments which would be used by Board members to evaluate the performance of the President of Southern West Virginia Community and Technical College for the 2018-2019 review period.

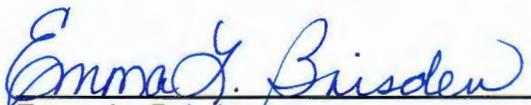
Evaluation of the President is to be based on performance of the duties outlined in the job description and on goals and objectives developed by the Board of Governors and President. Each Board member will receive the evaluation instrument electronically, and the President's self-evaluation and job description will be included for references. The evaluation is to be completed by each individual Board member and submitted to the Executive Assistant to the President and Board of Governors by March 31, 2019. The Executive Assistant will consolidate each Board member's evaluation into a single written report to be reviewed and discussed by the Presidential Evaluation Committee at its next meeting. Based on the evaluation outcome, the Committee will formulate a recommendation and report to bring before the full Board at its April 16, 2019 meeting for review and consideration for approval.

Upon a motion made by Will Alderman and second by Dianna Toler, the Committee approved the evaluation process and instruments to be used for the 2018-2019 evaluation period.

With no further business to discuss, Chair Canterbury adjourned the meeting at 9:20 a.m. The next meeting is scheduled for 9:00 a.m. on Thursday, April 4, 2019.



Eddie Joe Canterbury, Chair



Emma L. Baisden
Executive Assistant to the President
and Board of Governors

APPROVED
04/04/2019