

SOUTHERN WV COMMUNITY & TECHNICAL COLLEGE

Spring 2008

GRADUATION APPLICATION

(PLEASE FILL IN COMPLETELY)

Please complete this form legibly and neatly to minimize errors. The form is to be submitted to one of the campus Records Offices by March 30th 2008. If you miss this deadline, you will have to wait until the next year's graduation sequence. If you have not provided all necessary information or satisfied all financial obligations, you will not graduate. This includes *official transcripts* from all previous colleges, library fines, bookstore fees, outgoing Southern transcript fees due, graduation application fee, etc.

First Name	Middle	Last	Maiden	SS#:
Mailing Address				Birth Date:
City	State	Zip Code		Telephone:
				Email:

Name to Appear on Diploma (**PRINT CLEARLY**):

	First Name	Middle	Last
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Program of Study Degree/Certificate to be awarded: <input type="checkbox"/> Certificate <input type="checkbox"/> Assoc Arts <input type="checkbox"/> Assoc Science <input type="checkbox"/> Assoc App Science	List all previously Attended Colleges: 1) <u>Southern WV Com Tech Coll</u> 2) _____ 3) _____ 4) _____ 5) _____ 6) _____	I will pick up my diploma at the: <input type="checkbox"/> Boone Campus <input type="checkbox"/> Logan Campus <input type="checkbox"/> Williamson Campus <input type="checkbox"/> Wyoming Campus <input type="checkbox"/> Eastern Campus <input type="checkbox"/> Kanawha Campus
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Are you interested in job placement services/job search skills? Yes No
 If so, your name will be forwarded to Southern's Career Development Office; all information is kept confidential.

\$25 Application Fee Must Be Paid Before Diploma Will Be Awarded

By signing below, I accept full financial responsibility for payment of any graduation application fee and any other financial obligations associated with my account at Southern West Virginia Community & Technical College.

Student Signature _____ **Date** _____

CENTRAL OFFICE USE ONLY:		Entered:		
Transcript Ck:		Status: AP		
Tran Lettr	Tran Recd	Holds Ck	Hold Ltr	GPA
Instn Ltr		Sub Ck		HONORS
Comments				
Card				
Proof				
Dip Printed				Sent Camp