



VISION 2020 MAJOR GIFTS CAMPAIGN

Southern West Virginia Community and Technical College
Employee Payroll Deduction Authorization

Print Name: _____ BANNER ID: _____

Home Address: _____

City: _____ State: _____ Zip Code: _____

Home Telephone Number: _____ Work Telephone Number: _____

I voluntarily wish to contribute \$ _____ to the Vision 2020 Major Gifts Campaign through payroll deduction beginning _____ and ending _____.

I understand that most employee contributions are based on a five-year commitment to be paid to the Southern West Virginia Community College Foundation.

Please deduct \$ _____ monthly as designated:

- from the 15th paycheck only,
- from the 30th paycheck only,
- from both the 15th and 30th paychecks, (semi-monthly, monthly contribution is divided between two pay cycles).
- other, please specify: _____

I will notify the Payroll Office when/if I wish to alter this contribution. Unless designated, gifts will be placed into the Vision 2020 Major Gifts Campaign General Operating Fund.

My gift should be: unrestricted designated to: _____

Employee Signature

Date

Payroll Coordinator Signature

Date

Signature of Individual Entered into Raiser's Edge

Date

Please print, complete, sign and return this form to: Southern West Virginia Community and Technical College, Office of the President, Room 436, Building C, Mount Gay, WV 25637