



SUBJECT: Student Standards of Academic Progress

REFERENCE:

1. PURPOSE

To establish and communicate criteria for student standards of academic progress.

2. SCOPE AND APPLICABILITY

All students.

3. DEFINITIONS

4. POLICY

A student at Southern West Virginia Community and Technical College must earn a cumulative grade point average of 2.00 or better to complete certificate or degree requirements. Failure to maintain this average during any semester involving credit hours attempted could jeopardize his/her progress toward meeting these requirements.

5. BACKGROUND OR EXCLUSIONS

6. GENERAL PROVISIONS

A. Grade Point Average as Determined Through Credit Hours Attempted.

Listed below is the cumulative grade point average which must be maintained, as determined through credit hours attempted:

<u>Credit Hours Attempted</u>	<u>Cumulative GPA</u>
0-11	Not considered
12-30	1.5
31-60	1.75
61 or more	2.00

B. If a student's cumulative GPA falls below this scale, the Vice President of Academic Affairs shall place



the student on academic probation for the next semester and shall so notify the student by letter. A copy will be forwarded to the Student Records Office to be placed in the student's permanent file.

- C. A student receiving financial aid or veterans benefits, having failed to maintain satisfactory academic
- D. progress, will be referred to the respective campus office responsible for administering these student service programs.
- E. Conditions for Repeating a Class
- F. If a student earns a grade of "D" or "F" in any course taken no later than the semester term when he/she has attempted no more than 60 semester hours, and if he/she repeats this course one time only, the first grade shall be disregarded for the purpose of determining the student's GPA, and the grade earned the second time this course is taken shall be used in determining his/her GPA.

7. RESPONSIBILITIES AND PROCEDURES

The College's veteran's representative will complete Form 1999B for any student receiving veterans benefits who fails to meet standards outlined in this policy.

8. CANCELLATION

9. SIGNATURE

President

Date

Attachments

Distribution

Revision Date

September 1, 2000