

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
MEETING OF APRIL 16, 2013**

ITEM: Post-Audit Review of Occupational Programs

RECOMMENDED RESOLUTION: *RESOLVED*, That Southern West Virginia Community and Technical College Board of Governors approve the continuance of the Addiction Counseling, Associate in Applied Science and Certificate programs with corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135 Procedural Rule, Series 37, *Increased Flexibility for Community and Technical Colleges*.

STAFF MEMBER: Cindy McCoy

RATIONALE FOR THE RECOMMENDATION:

In compliance with Title 135, Procedural Rule, Series 37, *Increased Flexibility for Community and Technical Colleges*, programs started under the provisions of the rule must undergo a post-audit review three years after the initial offering of the course of study. The post-audit review was conducted by the Department of Allied Health and Nursing during the 2012-2013 academic year.

The post-audit review found that the Addiction Counseling, Associate in Applied Science degree program and Certificate program complies with all standards set forth by Southern West Virginia Community and Technical College and the guidelines of the advisory committee. However, the program is faced with several problems that must be addressed in this audit and corrected by the Social Science Department. The program student enrollment is good and the student interest is high. The problems with the program lay wholly with the administration of the program. To date there is no record of graduate tracing or student surveys. There is also very little evidence of faculty evaluation (supervisor or student) over the past few years.

Proposed Corrective Action: As soon as budget restraints are lifted at Southern West Virginia Community and Technical College a department chair should be hired for the Social Science Department. By the end of the 2013 semester, every faculty member in the Social Science Department should be evaluation by the acting department chair. Student surveys should be disseminated to every graduate of the program. Recommendations made by the students and program advisory committee should be reviewed by the program faculty and implemented when possible for the betterment of the program.

Post Audit Review

Southern WV Community and Technical College

Program: Addiction Counseling AAS and Certificate **Date:** February 2013

Institutional Recommendation

The Board Of Governors Recommends:

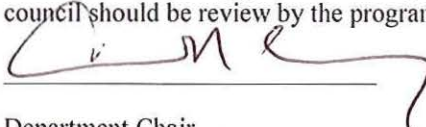
1. Continuation of the program at the current level of activity without corrective action:
2. Continuation of program with corrective action (see below):
3. Identification of the program for further development:
4. Development of a cooperative program with another institution or sharing courses, facilities and/or faculty:
5. Discontinuance of program in accordance with provisions of the Higher Education policy on approval and discontinuance of program:

Rational for the recommendation:

This program has complied with all standards set forth by Southern WV Community and Technical College and the guidelines of the advisory committee. However, the program is faced with several problems that must be addressed in this audit and corrected by the Social Science Department. The program student numbers are good and the student interest is very high. The problems with the program lay wholly with the administration of the program. To date there is no record of graduate tracking or student surveys. There is also very little evidence of faculty evaluation (supervisor or student) over the past few years.

Proposed corrective action:


As soon as budgets restraints are lifted at Southern WV Community and Technical College a department chair should be hired for the Social Science Department. By the end of the 2013 semester every faculty member in the Social Science Department should be evaluated by the acting department chair. Student surveys should be disseminated to every graduate in the program. Recommendations made by the students and program advisory council should be review by the program faculty and implemented when possible for the betterment of the program.



Department Chair

Feb 26, 2013

Date



Dean for University Transfer Programs

Feb 20, 2013

Date

Chief Academic Officer

Date

President

Date

Chairman, Board of Governors

Date

Post-Audit Review

For Occupational Programs

Implemented Under the provisions of Series 37

West Virginia Council for Community and technical College Education

Institution: Southern West Virginia Community and Technical College

Program: Addiction Counseling AAS and Certificate Program

February 1, 2013

Post-Audit Review

For Occupational programs Implemented under the Provisions of Series 37, West Virginia Council for Community and Technical College Education

Institution: Southern West Virginia Community and Technical College

Program: Addiction Counseling, AAS and Certificate Program

I. Introduction

The Addiction Counseling Program/Certificate is designed and tailored to meet the needs of the working professionals and non-traditional students who have an interest in working in the field of addiction counseling. This degree would afford the student the opportunity to work in residential treatment center and health service center serving addiction clients.

II. Goals and Objectives of Program

A. Program Goals and Objectives

The program objectives were developed to incorporate the General Education Philosophy and Goals established by Southern WV Community and Technical College and the methodologies developed by the program advisory council.

- 1. Critical Thinking/Cognitive Goal:** Students will demonstrate their ability to understand, apply, analyze, evaluate and create through a higher level of thinking to fill the demands of a *very* challenging occupation.
- 2. Communication Goal:** Students *must* demonstrate their ability to effectively communicate oral, written, and nonverbal proficiency required in a complex and competitive workforce.
- 3. Scientific Inquiry and Technology:** Students will demonstrate their scientific inquiry and reasoning skills by using the latest technologies available in the program.
- 4. Cultural and Global Perspective:** Students will demonstrate an awareness of cultural and global issues required in a demanding occupation.

B. Mission Statement

The Addiction Counseling Program will provide students with the skills needed to meet the ever increasing demand for trained addiction counselors in our communities. This program is committed to educate

students for the workplace and to impact the epidemic problem that drugs are inflecting on our economy.

III. Assessment

The Addiction Counseling Program employs a diversity of assessment measures. The program explicit courses are assessed by the department faculty through testing, critical thinking assignments, and case analysis and student examinations.

The general education core courses are assessed in accordance with the institution's plan for student assessment outcomes. See Appendix I.

IV. Curriculum

The curriculum in the Addiction Counseling AAS Program is a 60 hour program and the Certificate is a 30 hour program. A complete listing of the courses is included in Appendix II

Entrance Criteria

This is a limited enrollment program. A criminal background check and drug screen is required before a student will be admitted into the program. Students must complete and sign the *Statement of Understanding* before acceptance into this program. See Appendix III.

V. Faculty

Dr. Charles Wood, II, was the original Professor and Coordinator of the Addiction Counseling Program at Southern, from the Fall 2010 semester through the Spring 2012 semester when he retired. Dr. Wood and Kathryn Krasse were the full-time tenured faculty, teaching Psychology classes. Dr. Susan Baisden became the full-time faculty member and Psychology Instructor on the Logan campus for the Fall 2012 semester.

The full-time Sociology faculty are Will Alderman, Dr. Charles Keeney, III, and Brandon Kirk. Kathryn Krasse is also a full-time tenured Sociology faculty.

Sharon Bevins, Robin Browning, Shelia Combs, Marsha Newman, Dianna and Linda Workman are the adjunct faculty teaching the Addiction Psychology classes and Sociology classes.

John Lambert, Teresa Wayman, and Arnold Simonse are the adjunct faculty teaching the Sociology classes.

The Addiction Counseling Program is housed in the Social Science Department. Currently that department doesn't have a full time

department chair and is being administrated by the Dean for University Transfer programs. There are five full time faculty and over twenty adjunct faculty in the Social Science Department who help deliver the course in this program. See Appendix IV.

VI. Enrollment and Graduates

Graduates

Currently there are no graduates for the Addiction Counseling AAS and Certificate program.

Enrollment and Student Assessment

Gender Statistics

A total of three students consisting of two females and one male have enrolled in the Certificate program for Addiction Counseling since the Fall 2010 semester.

Age Statistics

The average age of these students is 30. The student ages are 21, 25, and

Race Statistics

All three students are white.

VII. Financial

A. Students may apply for Federal financial aid. Also, there are several scholarship programs available if students wish to apply for them.

B. Textbook, Tuition, and Student Fees.

VIII. Advisory Committee

The Addiction Counseling Advisory Committee consists of Dr. Susan Baisden, Clinical Psychologist and full-time Psychology Instructor; Kathryn Krasse, Associate Professor of Psychology and Sociology; Debbie Fields, Vocational Rehabilitation Counselor; Candace Hanson, Supervised Psychologist; and John Mays, Clinical Director of Logan Mingo Area Mental Health.

IX. Accreditation

At the present time, there is no accrediting for the Addiction Program.

Financial

This program is sustained through the Social Science budget. See Appendix VII.

Advisory Committee

The Addiction Counseling program maintains an advisory committee for the Addiction program. The advisory committee is provided information regarding curriculum and they provide feedback on course as they relate to the workforce. Complete list of the advisory council is reported in Appendix VII.

Accreditation

There is no accreditation associated with this program.

Appendix I Assessment Data

2011 Addiction Counseling AAS Assessment results as shown on page 50 of Southern's 2011 Assessment web page.

Since the program was not implemented in the curriculum until the Fall 2010 semester, no former assessment results are available.

University Transfer/Social Sciences-Addiction Counseling - AAS

Table 1

Student Data		Skills Dimension Subcores			Context-Based Subscores				
		Total Score	Critical Thinking	Reading	Writing	Mathematics	Humanities	Social Sciences	Natural Sciences
Campus	Major								
Boone	580	416	104	109	105	110	107	108	107
		416	104	109	105	110	107	108	107
	MEAN	416	104	109	105	110	107	108	107

Table 2

	Critical Thinking	Writing			Mathematics		
		Level 1	Level 2	Level 3	Level 1	Level 2	Level 3
Major	Level 3						
580	N	N	N	N	M	N	N

Table 3

	Critical Thinking	Writing			Mathematics		
		Level 1	Level 2	Level 3	Level 1	Level 2	Level 3
	Level 3						

Assessment Data from the College Website

Major	Campus	Total Score	Critical Thinking	Reading	Writing	Mathematics
591	Wyoming	417	107	106	108	106
591	Wyoming	426	111	113	110	104
591	Logan	427	108	115	110	108
591	Logan	436	112	113	115	109
591	Boone	437	112	116	113	110
	Mean	2143	550	563	556	556
		429	110	113	111	111

Table 2

Major	Reading		Critical Thinking	Writing			Mathematics		
591	P	N	N	P	N	N	M	N	N
591	N	N	N	N	N	N	N	N	N
591	M	N	N	P	M	N	M	N	N
591	M	N	N	N	N	N	N	N	N
591	M	N	N	M	N	N	N	N	N

Table 3

Major 591	Proficient	Marginal	Not Proficient
Reading Level I	20%	60%	20%
Reading Level II			100%
Critical Thinking			100%
Writing Level I	40%	20%	40%
Writing Level II			100%
Writing Level III			100%
Mathematics Level I		40%	60%
Mathematics Level II			100%
Mathematics Level III			100%

Table 1

Major	Campus	Total Score	Critical Thinking	Skills Dimension Sub cores		
				Reading	Writing	Mathematics
592	Williamson	413	100	115	106	111
592	Wyoming	421	104	115	110	108
	Mean	834	204	230	216	208
		417	102	115	108	104

Table 2

Major	Reading	Critical Thinking	Writing	Mathematics
592	M N	N	M N N	N N N
592	M N	N	M N N	N N N

Table 3

Major 592	Proficient	Marginal	Not Proficient
Reading Level 1	100%		
Reading Level II			100%
Critical Thinking			100%
Writing Level I	100%		
Writing Level II			100%
Writing Level III			100%
Mathematics Level I			100%
Mathematics Level II			100%
Mathematics Level III			100%

Appendix II

A. ADDICTION COUNSELING

Instructional Programs

Associate in Applied Science
60 Credit Hours

Purpose

The Addiction Counseling Program is designed and tailored to meet the needs of the working professionals and non-traditional students who have an interest in working in the field of addiction counseling. This degree would afford the student the opportunity to work in residential treatment centers and mental health service centers serving addiction clients.

This is a limited enrollment program. A criminal background check will be required before a student will be allowed to register for the field courses.

Dept/No.	Title	Credit Hours
Support Courses		
BS 115	Human Biology	4
CS 102	Computer Literacy	3
EN 101	English Composition I	3
MT 123	Intermediate Algebra	3
OR 110	Introduction to College	1
PY 218	Life-Span Developmental Psychology	3
SO 200	Introduction to Sociology	3
SO 208	Marriage and Family Relations	3
SP 103	Speech Fundamentals	3
Major Courses		
PY 204	Psychology Addiction	3
PY 209	Psychology of the Brain	3
PY 210	Pharmacology of Addiction	3
PY 217	Counseling Skills	3
PY 230	Group Counseling I	3
PY 231	Group Counseling II	3
PY 233	Assessment and Interviewing	3
PY 234	Case Management, Legal & Ethical Standards	3
PY 235	Addiction Counseling Field Practicum I	5
PY 236	Addiction Counseling Field Practicum II	5

Acting Department Chair: 304.236.7637

Administrative Secretary: 304.896.7430

[A trimester-by-trimester program course sequence is available at
http://www.southernwv.edu/programs/addiction-counseling](http://www.southernwv.edu/programs/addiction-counseling)

BS 115 Human Biology

4 Credit Hours

Prerequisite: EN 090, EN 099 or minimum acceptable test scores for placement in college-level English. An introductory course in anatomy and physiology that covers all systems of the human body. This course deals with the complexities of human structure and function in a simple way, without losing the essence and meaning of the material. This course is intended for non-science majors and is not for students in science or allied health fields.

CS 102 Computer Literacy

3 Credit Hours

Prerequisite: EN 090 or minimum acceptable test scores for placement in college-level English. This course is an introductory course to computer literacy. Objectives are aligned with the IC3 certification. Students will learn how to identify computer hardware types and functions, purchasing considerations, basic maintenance and problem solving for hardware. They will also learn how software and hardware work together, identify types of software along with basic hands-on skills in Word Processing, Spreadsheets, and Presentation software. The course also includes email, internet, and the impact of computing and the internet on society.

EN 101 English Composition I

3 Credit Hours

Prerequisite: EN 090, EN 099 or minimum acceptable test scores for placement in college-level English. This course is an introduction to basic composition and research. The emphasis is on writing clear, effective essays. In addition, students will write a research paper.

MT 123 Intermediate Algebra

3 Credit Hours

Prerequisite: MT 090, MT 095, and MT 096 or minimum acceptable test scores for placement in college-level math. A study of linear and absolute value equations and inequalities in one and two variables; polynomial operations and graphing; linear, quadratic, exponential, and logarithmic functions with application and graphing; and formula manipulation. This course is designed to prepare students for college algebra or career opportunities.

OR 110 Introduction to College

1 Credit Hour

Introduction to College increases student success in college by developing skills and imparting information necessary to reach educational objectives. Topics include college policies and procedures, college resources, career and academic planning, and student success skills. Note: Board of Governors Adult Degree Completion students and incoming students with more than thirty credit hours from a regionally accredited institution may not be required to take this course.

PY 218 Life-Span Developmental Psychology

3 Credit Hours

EN 101 and PY 201 are highly recommended but not required. Life-Span Psychology is designed for students entering the health professions. The purpose of this course is to explain

how human beings and their needs change over the complete life cycle. It compares the differences in other cultures as to child rearing, adult relationships, death/dying rituals, and other cultural/artistic variations in a global realm. The course, therefore, is especially planned to follow Erik Erikson's concept of eight life crisis and Piaget's four stages of cognitive development. This course will not substitute for ED.

SO 200 Introduction to Sociology

3 Credit Hours

(Approved for Marshall University Multi-Cultural Studies credit)

This course is an introduction to the scientific study of society in which emphasis is placed on examining groups and the impact of groups on individual behavior and attitudes.

SO 208 Marriage and Family Relations

3 Credit Hours

This course encourages students to explore their attitudes concerning dating, marriage and family relations and to examine the results of sociological analysis of these topics.

SP 103 Speech Fundamentals

3 Credit Hours

Approaches day-to-day oral communication from a practical point of view, with emphasis on a proficiency in the oral language presentations.

PY 204 Psychology of Addiction

3 Credit Hours

This course will deal with all types/aspects of addiction, including Physical, Emotional, Cognitive components.

PY 209 Psychology of the Brain

3 Credit Hours

The students will become aware of the various functions of the brain. The student will study the role that the brain plays in addiction. This class will examine the different lobes of the brain and examine their function as it relates to how someone can change a habit into an addiction.

PY 210 Pharmacology of Addiction

3 Credit Hours

The course is designed to help the student gain an understanding of the basic pharmacological concepts, drug actions, and clinical applications. This will allow the student to have knowledge about the various drugs that they will be introduced to in the work environment.

PY 217 Counseling Skills

3 Credit Hours

The students will become aware of the various techniques and methods of counseling. The student will study a variety of counseling techniques and practice them in the classroom setting.

PY 230 Group Counseling I

3 Credit Hours

The students in Group Counseling I will learn and experience the various group counseling techniques. The student will be shown the different types of group counseling and the various theories behind group counseling.

PY 231 Group Counseling II

3 Credit Hours

The student in Group Counseling II will do group counseling both in the classroom and in other settings.

PY 233 Psychology of Assessment and Interviewing

3 Credit Hours

The student will be introduced to the various techniques and methods of assessment. The students will also be exposed to the different types of interviewing. The students will have an opportunity to practice on these skills during class time.

PY 234 Case Management

3 Credit Hours

The students will be experiencing the legal and ethical standards of case management. The students will have several cases to manage over the course of this trimester. The students will be assigned to a program and will have a pseudo case to manage.

PY 235 Addiction Counseling Field Practicum I

5 Credit Hours

The student will be placed in a professional setting where he or she can put to use their counseling techniques that he or she has learned in the classroom. The student will be observed during the counseling sessions. Feed-back will be delivered to the student by the supervisor. This is a hands-on experience for the student.

PY 236 Addiction Counseling Field Practicum II

5 Credit Hours

The student will be placed in a professional setting where he or she can put to use their counseling techniques that he or she has learned in the classroom. The student will be observed during the counseling sessions. Feed-back will be delivered to the student by the supervisor. This is a hands-on experience for the student.

Certificate
30 Credit Hours

The Addiction Counseling Certificate Program is designed for those who want to work in treatment centers, day report centers, drug court, and mental health service centers that serve addicts as individuals who would conduct group counseling sessions.

This is a limited enrollment program. A criminal background check will be required before a student will be allowed to register for the practicum course.

Dept/No.	Title	Credit Hours
Support Courses		
AH 124	CPR	1
EN 101	English Composition I	3
SO 208	Marriage and Family Relations	3
SP 103	Speech Fundamentals	3
Major Courses		
PY 204	Psychology Addiction	3
PY 217	Counseling Skills	3
PY 230	Group Counseling I	3
PY 233	Assessment and Interviewing	3
PY 234	Case Management, Legal and Ethical Standards	3
PY 237	Addiction Counseling Practicum	5

Acting Department Chair: 304.236.7637

Administrative Secretary: 304.896.7430

[A trimester-by-trimester program course sequence is available at
http://www.southernwv.edu/programs/certificate/addiction-counseling](http://www.southernwv.edu/programs/certificate/addiction-counseling)

AH 124 CPR 1 Credit Hour

The Basic Life Support Healthcare Provider course is designed to teach cardiopulmonary resuscitation (CPR) skills to police, firefighters, and healthcare professionals in a wide variety of settings in and out of the hospital. This course includes adult, child, pediatric CPR, and foreign-body airway obstruction. Barrier devices of various types will be taught. Early recognition and emergency actions in the event of a stroke, angina and/or heart attack along with the proper operation of an automated external defibrillation (AED) is essential. This class consists of actual hands-on practice with adult and child size mannequins so please dress appropriately for floor practice. Successful completion of the written and practical exams is required to obtain a two-year certification from the American Heart Association.

EN 101 English Composition I

3 Credit Hours

Prerequisite: EN 090, EN 099 or minimum acceptable test scores for placement in college-level English. This course is an introduction to basic composition and research. The emphasis is on writing clear, effective essays. In addition, students will write a research paper.

PY 204 Psychology of Addiction

3 Credit Hours

This course will deal with all types/aspects of addiction, including Physical, Emotional, and Cognitive components.

PY 217 Counseling Skills

3 Credit Hours

The students will become aware of the various techniques and methods of counseling. The student will study a variety of counseling techniques and practice them in the classroom setting.

PY 230 Group Counseling I

3 Credit Hours

The students in Group Counseling I will learn and experience the various group counseling techniques. The student will be shown the different types of group counseling and the various theories behind group counseling.

PY 233 Psychology of Assessment and Interviewing

3 Credit Hours

The student will be introduced to the various techniques and methods of assessment. The students will also be exposed to the different types of interviewing. The students will have an opportunity to practice on these skills during class time.

PY 234 Case Management

3 Credit Hours

The students will be experiencing the legal and ethical standards of case management. The students will have several cases to manage over the course of this trimester. The students will be assigned to a program and will have a pseudo case to manage.

PY 237 Addiction Counseling Practicum

3 Credit Hours

This experience is designed to allow the student to apply what he or she has learned in the classroom. The students will be exposed to a wide variety of patients. The student will be supervised by the program they are working for as well as the instructor.

SO 208 Marriage and Family Relations

3 Credit Hours

This course encourages students to explore their attitudes concerning dating and marriage and family relations and to examine the results of sociological analysis of these topics.

SP 103 Speech Fundamentals

3 Credit Hours

Approaches day-to-day oral communication from a practical point of view, with emphasis on a proficiency in the oral language presentations.

Addiction Counseling Certificate Minimum 30 Credit Hours

Dept/No.	Title	Credit Hours	\$Textbook/Fees
Support Courses			
AH 124	CPR	1	\$ 52.00 (\$33+\$19 fee)
EN 101	English Composition I	3	\$120.00
SO 208	Marriage and Family Relations	3	\$165.00
SP 103	Speech Fundamentals	3	\$94.00
Major Courses			
PY 204	Psychology of Addiction	3	\$160.00
PY 217	Counseling Skills	3	Est \$150.00
PY 230	Group Counseling I	3	Est \$150.00
PY 233	Assessment and Interviewing	3	Est. \$150.00
PY 234	Case Management, Legal and Ethical Standards	3	\$140.00
PY 237	Addiction Counseling Practicum	3	NA
	Based on new book cost		1,031.00
	Tuition Cost for 30 hours for two semesters		<u>2,992.50</u>
	Total Books and Tuition Costs		\$4,173.50

Appendix III

The following is the application format and statement of understanding to be completed by students who want to enroll in the program.

ADDICTION COUNSELING PROGRAMS

A.A.S. ADDICTION COUNSELING AND ADDICTION COUNSELING CERTIFICATE

(Do not return this statement of understanding)

1. I understand I must be a U.S. citizen, as under new Immigration and Naturalization Service's rules, Southern is not an institution certified to receive international students.
2. I understand that if I have never had classes at Southern before, I must submit an application to the college for admission by July 31, 2012, 4:30 p.m. The college application may be completed and submitted online at www.southernwv.edu.
3. I understand I must meet the admission requirements listed in the current college catalog to be admitted to ANY program. However, meeting requirements DOES NOT guarantee admission.
4. I understand that if I have had classes at colleges or universities other than Southern, I must attach an OFFICIAL transcript in a sealed envelope with this application. ACT scores, if applicable, must be attached to this application. I understand I must have an overall GPA of 2.5 or better in all college courses in order to qualify.
5. I understand that I will have support courses as well as having the specialized courses. Courses must be taken in sequence.
6. I understand criminal background checks, drug screenings, and/or other investigative activities are required. All costs of such background checks, drug screenings, and investigative activities shall be the responsibility of the applicant.
7. I understand a drug screen is required and may be requested at any time. Failure to comply with a drug screen or a positive or diluted drug screen will result in immediate dismissal from the program.
8. I understand that if I have ever received treatment for drug dependency, I must submit a copy of the treatment/record discharge summary, printed on the facility's letterhead, with this application.
9. I understand once I am admitted to the Addiction Counseling Program, it is my responsibility to read and adhere to all policies and procedures of Southern West Virginia Community and Technical College/Handbook and the Program Student Handbook. The Program Student Handbook is subject to change with notification.
10. I am fully aware that any proven cheating misrepresentation, dishonesty, deceit, falsification, or omission of information WILL result in immediate dismissal from the Addiction Program.
10. I understand that two letters of recommendation will be required and will be used as part of the selection process.
12. I am aware that during any required practicum I may be assigned day, night, and weekend shifts.
13. I understand once I am admitted to the Addiction Counseling Program, I must sign an Authorization to Release Information Statement to the Addiction Counseling Department. This authorization includes, but is not limited to any medical records relating to my mental and /or

emotional condition and any treatment rendered to me, school transcripts, West Virginia Worker's Compensation Fund, Social Security Administration; Veteran's Administration; and or any felony or misdemeanor charges against me.

If an applicant believes that he or she cannot meet one or more of the standards without accommodations or modifications, the institution will determine whether or not the necessary accommodations or modifications can be made reasonable, on an individual basis. Reason accommodation is defined by the ADA Act to include the following:

- (a). Making existing facilities...readily accessible to and usable by individuals with disabilities and job restricting, part-time or modified practicum schedules, acquisition or modification of equipment or devices, appropriate adjustment or modification of examinations, training materials or policies, the provision of qualified readers or interpreters, and other similar accommodations for individuals with disabilities.

If any of the above statements are not fully understood, it is my responsibility to request clarification from the Addiction Counseling Program Director.

CRITERIA FOR THE SELECTION PROCESS

The selection of candidates for the Addiction Program will be based on the following requirements:

1. High School diploma or a GED.
2. A 2.5 or above GPA in all previous classes taken.
3. 300 word essay concerning what you desire to gain through the Addiction Counselor Program.
4. In the competitive process for admission, extra points will be awarded for:
 - (a). ACT Score of 21 or above
 - (b). 2 letters of recommendations
 - (c). Demonstration of Interpersonal Skills.
5. Selection committee shall be composed of three faculty members.
6. The Selection Committee shall provide the Program Director with the list of accepted students for the Director's final approval.

**2012/2013
ADDICTION COUNSELING ASSOCIATE IN APPLIED SCIENCE
AND CERTIFICATE PROGRAMS
APPLICATION**

Name: _____ SS# _____ Student ID # _____

Address: _____ Phone () _____

Email Address: _____ Male _____ Female _____

Date of Birth: _____ U.S. Citizen _____ Yes _____ No _____

_____ Single
_____ Divorced
_____ Separated

_____ Black
_____ Hispanic
_____ American Indian
_____ Asian
_____ Other

Are you currently attending Southern? If so, what campus?
_____ Boone _____ Logan
_____ Williamson _____ Wyoming
_____ Lincoln

Major: _____

Are you interested in _____ 2 year degree
_____ Certificate

Are you attending another college? _____

What College? _____

Do you have a Physical or Learning Disability?
_____ Yes _____ No

If yes, what type? _____

Can you provide documentation?
Yes _____ No _____

IMPORTANT:

May we have your permission to do a background check? _____ Yes
_____ No

All information obtained will be strictly confidential.

I understand that any incorrect information on this application will result in my being ineligible for the Addiction Counseling program at Southern. I understand this information will be strictly confidential.

Signature: _____ Date: _____

APPENDIX IV
Faculty Data

(No more than TWO pages per faculty member)

Name: Will Alderman Rank: Assistant Professor

Check one:

Full-time Part-time Adjunct Graduate Assistant

Highest degree earned M.A. + 18 Date degree received August 2003

Conferred by West Virginia University

Area of Specialization Communication + 18 hours History

Professional registration/licensure NA Yrs of employment at present institution Thirteen

Yrs of employment in higher education Thirteen Yrs of related experience outside
Higher education Six

Non-teaching experience WVU 4 H Extension Agent, Small Business Owner

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	HS 104 Western Civilization I	8
	HS 203 WV History	34
	HS 230 American History 1492-1877	35
	HS 240 War in Film	19
	SO 200 Intro to Sociology	24
	SO 200 Intro to Sociology	27
	SO 275 Music Impact on Society	11
2011/Spring	HS 105 Western Civilization II	10
	HS 231 American History since 1877	23
	HS 231 American History since 1877	32
	PS 201 State and Local Government	12
2011/Spring	PS 201 American Gov and Politics	16
	SO 200 Intro to Sociology	17
2011/Fall	SO 200 Intro to Sociology	27
	HS 104 Western Civilization I	8
	HS 203 West Virginia History	8
	HS 230 American History 1492-1877	11
	HS 230 American History 1492-1877	14
	HS 230 American History 1492-1877	6
	HS 231 American History since 1877	1
2012/Spring	SO 200 Intro to Sociology	31
	HS 275 Cold War	13
	HS 231 American History since 1877	14
	HS 105 Western Civilization II	34
	HS 231 American History since 1877	13
	HS 231 American History since 1877	15

	PS 201 American Gov and Politics	25
	PS 202 State and Local Government	10
	SO 200 Intro to Sociology	10
2012/Fall	HS 104 Western Civilization I	6
	SO 200 Intro to Sociology	10
	HS 230 American History 1492-1877	24
	SO 200 Intro to Sociology	29
	HS 230 American History 1492-1877	10
	PS 201 American Gov and Politics	15
	HS 230 American History 1492-1877	8
2013/Spring	PS 202 State and Local Government	13
	HS 231 American History since 1877	12
	HS 231 American History since 1877	34
	HS 231 American History since 1877	12
	SO 200 Intro to Sociology	17

Name: Susan Baisden Rank: Instructor

Check one:

Full-time Part-time Adjunct Graduate Assistant

Highest degree earned PhD Date degree received May 2005, 1979, 1981

Conferred by Trinity Theological Seminary, Eastern KY University /M.S. Clinical
Psychology

Area of specialization Biblical Counseling

Professional registration/licensure Yes Yrs of employment at present institution One

Yrs of employment in higher education One Yrs of related experience outside Higher
education 31

Non-teaching experience 31

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2012/Fall	PY 201 General Psychology	29
	PY Life Span Development Psychology	36
	PY 218 Life Span Development Psychology	16
	PY 218 Life Span Development Psychology	36
	PY 204 Psychology of Addiction	15
2013/Spring	PY 218 Life Span Development Psychology	23
	PY 218 Life Span Development Psychology	32
	PY 201 General Psychology	14
	PY 204 Psychology of Addiction	20
	PY 222/AH 222 Processes of Dying and Grief	21

Name: Dr. Charles Keeney, III Rank: Instructor

Check one:

Full-time Part-time Adjunct Graduate Assistant

Highest degree earned Ph.D Date degree received December 2009

Conferred by West Virginia University

Area of specialization Appalachian History/20th Century U.S. Modern Europe/Labor

Professional registration/licensure NA Yrs of employment at present institution Four

Yrs of employment in higher education Eleven Yrs of related experience outside higher education NA

Non-teaching experience NA

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	HS 104 Western Civilization I	17
	HS 230 American History	14
	SO 200 Intro to Sociology	34
	SO 200 Intro to Sociology	35
	SO 200 Intro to Sociology	31
	SO 215 Human Relations	7
2011/Spring	HS 105 Western Civilization II	28
	HS 231 American History since 1877	35
	HS 203 West Virginia History	29
	PS 201 American Gov and Politics	27
	SO 200 Intro to Sociology	28
	SO 201 Social Problems I	30
2011/Fall	HS 104 Western Civilization I	16
	HS 203 West Virginia History	27
	HS 230 American History 1492-1877	31
	SO 200 Intro to Sociology	31
	SO 200 Intro to Sociology	32
	SO 215 Human Relations	16
2012/Spring	HS 105 Western Civilization II	15
	HS 203 West Virginia History	19
	HS 231 American History since 1877	38
	HS 295 War in the 20th Century	25
	PS 202 State and Local Government	9
	SO 200 Intro to Sociology	32
2013/Spring	SO 200 Intro to Sociology	35
	HS 105 Western Civilization II	18
	HS 203 WV History	18
	HS 231 American History since 1877	33
	PS 202 State and Local Government	14
	PS 201 American Gov and Politics	30

Name: Brandon Kirk Rank: Instructor

Check one:

Full-time Part-time Adjunct Graduate Assistant

Highest degree earned Master of Arts Date degree received May 2010

Conferred by Marshall University

Area of specialization Appalachian and Southern History

Professional registration/licensure Yes Yrs of employment at present institution Three

Yrs of employment in higher education Three Yrs of related experience outside higher
Education Sixteen

Non-teaching experience Sixteen

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	HS 104 Western Civilization I	11
	HS 230 American History 1492-1877	26
	HS 230 American History 1492-1877	29
	HS 104 Western Civilization I	7
	HS 230 American History 1492-1877	23
	SO 200 Intro to Sociology	17
2011/Spring	HS 105 Western Civilization II	12
	HS 231 American History since 1877	30
	HS 105 Western Civilization II	10
	HS 231 American History since 1877	14
	PS 201 American Government and Politics	19
	PS 201 American Government and Politics	7
SO 200 Intro to Sociology	30	
2011/Fall	HS 104 Western Civilization I	10
	HS 230 American History 1492-1877	13
	HS 230 American History 1492-1877	8
	HS 104 Western Civilization I	18
	HS 230 American History 1492-1877	14
	HS 230 American History 1492-1877	11
SO 200 Intro to Sociology	29	
2012/Spring	HS 105 Western Civilization II	6
	HS 231 American History since 1877	25
	HS 105 Western Civilization II	9
	HS 231 American History since 1877	11
	HS 231 American History since 1877	7
	PS 201 American Government and Politics	8
SO 200 Intro to Sociology	28	
2013/Spring	HS 231 American History since 1877	15
	SO 200 Intro to Sociology	25
	HS 203 WV History	12

HS 231 American History since 1877	18
HS 105 Western Civilization II	13
HS 203 WV History	16

Name: Mary Kathryn Krasse Rank: Associate Professor

Check one:

Full-time Part-time Adjunct Graduate Assistant

Highest degree earned M.A. Date degree received 17-DEC 1994

Conferred by Morehead State University

Area of specialization Clinical Psychology

Professional registration/licensure NA Yrs of employment at present institution Eighteen

Yrs of employment in higher education Eighteen Yrs of related experience outside
Higher education Six

Non-teaching experience Six

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 201 General Psychology	9
	PY 226 Abnormal Psychology	18
	SO 200 Intro to Sociology	23
	SO 201 Social Problems I	20
	PY 201 General Psychology	22
2011/Spring	PY 218 Life Span Development Psychology	14
	PY 218 Life Span Development Psychology	19
	PY 224 Human Sexuality	13
	SO 201 Social Problems I	13
	SO 208 Marriage and Family Relations	10
	SO 215 Human Relations	8
	SO 201 Social Problems I	20
2011/Spring	PY 201 General Psychology	22
	PY 218 Life Span Development Psychology	14
	PY 218 Life Span Development Psychology	19
	PY 224 Human Sexuality	13
	SO 201 Social Problems I	13
	SO 208 Marriage and Family Relations	10
	SO 215 Human Relations	8
2011/Fall	PY 201 General Psychology	37
	PY General Psychology	8
	PY 218 Life Span Development Psychology	17
	PY 226 Abnormal Psychology	13
	SO 200 Intro to Sociology	13
	SO 201 Social Problems I	19
2012/Spring	PY 218 Life Span Development Psychology	26
	PY 218 Life Span Development Psychology	6
	PY 220 Death and Dying	16
	PY 224 Human Sexuality	9
	PY 275 Psychology of Gender	11
	SO 200 Intro to Sociology	22
2012/Fall	SO 220 Race and Gender, Human Identity	9
	SO 200 Intro to Sociology	29

	SO 208 Marriage and Family Relations	11
	PY 218 Life Span Development Psychology	42
	PY 226 Abnormal Psychology	15
	PY 201 General Psychology	24
2013/Spring	PY 218 Life Span Development Psychology	20
	PY 224 Human Sexuality	9
	SO 200 Intro to Sociology	34
	PY 220 Death and Dying	29
	PY 218 Life Span Development Psychology	24

Name: Dr. Charles Wood, II Rank: Professor

Check one:

Full-time X Part-time Adjunct Graduate Asst.

Highest degree earned D.M. Date degree received 1989

Conferred by Texas Christian University

Area of specialization Psychology and Christian Theology

Professional registration/licensure Ordination Yrs of employment at present institution
Fifteen

Yrs of employment in higher education Fifteen Yrs of related experience outside higher

Non-teaching experience Ministry education Forty

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 201 General Psychology	38
	CJ/PY 226 Abnormal Psychology	20
	PY 209 Psychology of the Brain	17
	PY 218 Life Span Development Psychology	19
	PY 201 General Psychology	35
2011/Spring	PY 201 General Psychology	34
	PY 218 Life Span Development Psychology	34
	PY 218 Life Span Development Psychology	33
	PY/AH 222 Processes of Dying and Grief	34
	PY 224 Human Sexuality	26
	CJ 223 Criminology	11

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2011/Fall	PY 201 General Psychology	38
	PY 218 Life Span Development Psychology	22
	PY/CJ 226 Abnormal Psychology	34
	PY 232 Intro to Addictionology	9
2012/Spring	AH/PY 222 Processes of Dying and Grief	31
	PY 201 General Psychology	31
	PY 218 Life Span Development Psychology	29
	CJ 290 Internship	8
	PY 224 Human Sexuality	20

Name: Sharon Bevins Rank: Adjunct Faculty

Check one:

Full-time____ Part-time____ Adjunct X Graduate Assistant____

Highest degree earned Masters Date degree received December 2004

Conferred by Marshall University

Area of specialization Counseling

Professional registration/licensure NA Yrs of employment at present institution Five

Yrs of employment in higher education Five Yrs of related experience outside higher

Non-teaching experience Eleven education Eleven

Year/Semester **Course Number and Title** **Enrollment**

2010/Fall	PY 201 General Psychology	39
	PY 218 Life Span Development Psychology	17
	PY 218 Life Span Development Psychology	11
2011/Spring	PY 218 Life Span Development Psychology	20
	PY 233 Psychology of Assessment and Interviewing	8
2011/Fall	PY 201 General Psychology	36
	PY 201 General Psychology	32
	PY 218 Life Span Development Psychology	26
2012/Spring	PY 218 Life Span Development Psychology	15
	PY 218 Life Span Development Psychology	15
	PY 235 Addiction Counseling Practicum	3

Name: Robin Browning Rank: Adjunct Faculty

Check one:

Full-time____ Part-time____ Adjunct X Graduate Assistant____

Highest degree earned Master of Arts Date degree received 08-06-01

Conferred by Marshall University

Area of specialization Psychology-Diagnosis and Intervention

Professional registration/licensure Supervised Psychologist-Gold Card Yrs of employment at present institution Two

Yrs of employment in higher education Two Yrs of related experience outside higher

Yrs of employment in higher education Two education 20 Year

Non-teaching experience 20 years

Year/Semester **Course Number and Title** **Enrollment**

2010/Fall	NA	
2011/Spring	CJ 213 Criminal Investigation	20
2011/Fall	PY 218 Life Span Development Psychology	12
	PY 210 Pharmacology of Addiction	15
2012/Spring	SO 201 Social Problems I	13
2012/Fall	PY 218 Life Span Development Psychology	28
	PY 210 Psychology of Pharmacology	2
2013/Spring	SO 201 Social Problems I	18

Name: Florence Elizabeth Collier Rank: Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____

Highest degree earned MA x 3 Date degree received 1983,1986, 1989

Conferred by Marshall University

Area of specialization Counseling

Professional registration/licensure LPC – 2 Social Worker, ALPS

Yrs of employment at present institution Sixteen Yrs of employment in higher education
Sixteen

Yrs of employment in higher education Sixteen Yrs of related experience outside
higher education Forty Three

Non-teaching experience 43 (Work as Counselor/Director)

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>	
2010/Fall	PY 201 General Psychology	36	
	PY 218 Life Span Development Psychology	16	
	SO 200 Intro to Sociology	35	
2011/Spring	PY 201 General Psychology	30	
	PY 218 Life Span Development Psychology	23	
	PY 224 Human Sexuality	16	
2011/Fall	PY 201 General Psychology	32	
	PY 218 Life Span Development Psychology	13	
	PY 226 Abnormal Psychology	10	
2012/Spring	PY 201 General Psychology	32	
	PY 218 Life Span Development Psychology	24	
	PY 224 Human Sexuality	13	
2012/Fall	SO 200 Intro to Sociology	29	
	PY 201 General Psychology	30	
	PY 218 Life Span Development Psychology	33	
2013/Spring	PY 201 General Psychology		19
	PY 218 Life Span Development Psychology	29	
	PY 224 Human Sexuality	15	

Name: Shelia Combs Rank: Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____

Highest degree earned Master of Arts Date degree received August 11, 2011

Conferred by Marshall Graduate School

Professional registration/licensure NA Yrs of employment at present institution Seven

Yrs of employment in higher education Seven Yrs of related experience outside higher education Five

Non-teaching experience Thirteen years for Logan Mingo Area Mental Health

To determine compatibility of credentials with assignment:

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 218 Life Span Development Psychology	20
2011/Spring	SO 208 Marriage and Family Relations	8
2011/Fall	PY 201 General Psychology	15
	PY 234 Case Management	8
2012/Spring	PY 218 Life Span Development Psychology	33
2012/Fall	PY 201 General Psychology	19
2013/Spring	PY 218 Life Span Development Psychology	29
	PY 233 Psychology of Assessment and Interviewing	7

Name: John Lambert Rank: Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____

Highest degree earned P.hd. Date degree received April 2, 1996

Area of specialization Psychology/Counseling

Professional registration/licensure Yes Yrs of employment at present institution Two

Yrs of employment in higher education _____ Yrs of related experience outside higher education _____ Non-teaching experience _____

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	NA	
2011/Spring	PY 218 Life Span Psychology	17
2011/Fall	PY 201 General Psychology	22
	SO 200 Intro to Sociology	14
2012/Spring	PY 218 Life Span Development Psychology	3
	SO 200 Intro to Sociology	8
2012/Fall	PY 218 Life Span Development Psychology	14
	SO 200 Intro to Sociology	13
2013/Spring	PY 218 Life Span Development Psychology	14
	SO 200 Intro to Sociology	15

Name: Karen Lynch Rank: Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____

Highest degree earned M.A. Date degree received May 14, 1994

Conferred by Marshall University

Area of specialization Psychology

Professional registration/licensure _____ Yrs of employment at present institution Seven

Yrs of employment in higher education _____ Yrs of related experience outside higher
Education Thirty

Non-teaching experience _____

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 218 Life Span Development Psychology	10
2011/Spring	SO 200 Intro to Sociology	20
2011/Fall	PY 218 Life Span Development Psychology	8
	SO 201 Social Problems I	6
2012/Spring	PY 218 Life Span Development Psychology	17

Name: Marsha Newman Rank: Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____

Highest degree earned M.A. + 45 hours Date degree received June 1995

Conferred by WV Graduate College, Bluefield State

Area of specialization Psychology and Counseling

Professional registration/licensure NA Yrs of employment at present institution Nine

Yrs of employment in higher education _____ Six Yrs of related experience outside higher
education _____ Ten

Non-teaching experience _____

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	NA	
2011/Spring	NA	
2011/Fall	SO 200 Intro to Sociology	30
2012/Spring	SO 200 Intro to Sociology	35
	PY 207 Psychology of Adolescence	8
2012/Fall	SO 200 Intro to Sociology	35
	PY 209 Psychology of the Brain	6
	PY/CJ 226 Abnormal Psychology	28
2013/Spring	SO 200 Intro to Sociology	27
	PY 217 Counseling Skills	7
	PY 218 Life Span Psychology	24

Name: Arnold Simonse Rank Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct Graduate Assistant _____
Highest degree earned D.S.W. Date degree received February 27, 1986
Conferred by The Catholic University of America School of Social Service
Area of specialization Social Work

Professional registration/licensure _____ Yrs of employment at present institution One
Yrs of employment in higher education _____ Yrs of related experience outside higher
education _____

Non-teaching experience _____

To determine compatibility of credentials with assignment:

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	NA	
2011/Spring	NA	
2011/Fall	NA	
2012/Spring	NA	
2012/Fall	PY 201 General Psychology	16
	PY 218 Life Span Development Psychology	22
2013/Spring	PY 201 General Psychology	9

Name: Dianna Toler Rank Adjunct Faculty

Check one:

Full-time _____ Part-time _____ Adjunct Graduate Assistant _____
Highest degree earned MA Date degree received December 2000
Conferred by Marshall University
Area of specialization Counseling

Professional registration/licensure NA Yrs of employment at present institution Twelve
Yrs of employment in higher education Twelve Yrs of related experience outside higher
education Ten
Non-teaching experience Three

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 201 General Psychology	44
	PY 207 Psychology of Adolescence	7
2011/Spring	PY 201 General Psychology	24
2011/Fall	PY 201 General Psychology	31
2011/Fall	PY 217 Counseling Skills	12

2012Spring PY 201 General Psychology 35
 2012/Fall PY 201 General Psychology 35
 2013/Spring PY 201 General Psychology 32

Name: Teresa Wayman Rank: Adjunct Faculty
 Check one: Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____
 Highest degree earned M.Ed. + 9 Date degree received December 2010
 Conferred by Lindsey Wilson

Area of specialization Counseling and Human Development/ Concentration in Mental Health
Counseling

Professional registration/licensure Passed NCE/ Have not applied for licensure
 Yrs of employment at present institution One Yrs of employment in higher education One
 Yrs of related experience outside higher education One year and a half
 Non-teaching experience Two and one half years

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	NA	
2011/Spring	NA	
2011/Fall	PY 201 General Psychology	25
	SO 200 Intro to Sociology	18
2012/Spring	SO 200 Intro to Sociology	13
2012/Fall	PY/CJ 226 Abnormal Psychology	17
2013/Spring	PY 218 Life Span Development Psychology	21
	SO 200 Intro to Sociology	19

Name: Linda Workman Rank: Adjunct Faculty
 Check one: Full-time _____ Part-time _____ Adjunct X Graduate Assistant _____
 Highest degree earned M.A in Agency Counseling Date degree received May 1997
 Conferred by WV Graduate College

Area of specialization Counseling
 Professional registration/licensure Licensed Professional Counselor (LPC) and Licensed Social Worker (LSW)

Yrs of employment at present institution Eight years as an adjunct faculty and 6 years as a Student Program Advisor

Yrs of related experience outside higher education 29 years of work experience in Counseling and Social Work and 6 years as a Student Program Advisor.

Non-teaching experience 35 years in Counseling, Social Work, and Advising

<u>Year/Semester</u>	<u>Course Number and Title</u>	<u>Enrollment</u>
2010/Fall	PY 230 Group Counseling I	10
	SO 201 Social Problems I	28
2011/Spring	PY 231 Group Counseling II	7

2011/Fall	SO 201 Social Problems I	26
2012/Spring	PY 230 Group Counseling I	7
	SO 215 Human Relations	6
2012/Fall	SO 200 Intro to Sociology	13
	SO 201 Social Problems I	20
2013/Spring	PY 230 Group Counseling I	6
	SO 200 Intro to Sociology	31
	SO 201 Social Problems I	17

Appendix V.

Enrollment Data

Class schedule for Student #1

Fall 2010

CRN	Course #	Title	Credit	Day	Time	Instructor
385	EN 090	Reading Comp	3	F	9-11:05	C Pierce
391	EN 099	Beg Comp	4	T	5-9:15	Adams
465	SO 200	Intro to Sociology	3	TR	3:25-4:55	E Collier

Spring 2011

243	EN 101	English Comp I	3	MW	1:50-3:20	D'Angelo
576	HS 231	Am History since 1877	3	TR	12:15-1:45	B Kirk
632	MT 090	Basic Mathematics	3	TR	5:00-6:30	D White

Fall 2011

350	PY 201	General Psychology	3	M	6:30-9:00	E Collier
399	EN 102	Eng Comp II	3	TR	12:30-1:45	D'Angelo
166	MT 090	Basic Mathematics	3	MTWR	9:30-10:45	S Baldwin
167	MT 095	Intro to Algebra	3	MTWR	9:30-10:45	S Baldwin

Spring 2012

170	PY 218	Life Span Development Psychology	3	T	6:30-9:00	E Collier
491	MT 095	Intro to Algebra	3	MW	2:00-3:15	S Baldwin
594	CS 102	Computer Literacy	3	M	3:30-6:00	Bradbury

Student #1 Schedule continued:

Fall 2012

471	SP 103	Speech Fundamentals	3	MW	2:00-3:15	A Berner
570	OR 099	Intro to College	3	MW	8:00-9:15	B Carter
628	MT 096	Intro to Algebra	3	TR	5:00-6:15	Kitchen

Spring 2013

142	PY 204	Psychology of Addiction	3	T	3:30-6:00	S Baisden
385	BS 115	Human Biology	4	TBA	TBA	G Lowes
452	MT 123	Intermediate Algebra	3	MW	2:00-3:15	R Scaggs

Class schedule for Student #2

Student #2 did not enroll in the program until the Fall 2012 semester.

Fall 2012

CRN	Course #	Course Title	Credit	Day	Time	Instructor
156	SO 200	Intro to Sociology	3	T	10:00-12:30	K Krasse
157	SO 208	Marriage and Family Relations	3	TR	2:00-3:15	K Krasse
413	MT 090	Basic Mathematics	3	M	6:30-9:00	Anderson
438	EN 101	English Comp I	3	TR	5:00-6:15	G Trimble
498	CS 102	Computer Literacy	3	TR	3:30-4:45	Thompson
606	OR 099	Intro to College	3	T	6:30-9:00	K Preece

Student #2 has not registered for the Spring 2013 semester at this time.

Class schedule for Student #3

Fall 2010

CRN	Course #	Course Title	Credit	Day	Time	Instructor
152	EC 242	Principles of Economics	3	TBA	TBA	M Redd
503	PY 218	Life Span Development Psychology	3	TR	1:50-3:20	K Krasse
507	PY 226	Abnormal Psychology	3	R	6:30-9:35	K Krasse
517	MT 090	Basic Mathematics	3	MW	10:40-12:10	B Slone

Spring 2011

296	SO 201	Social Problems I	3	TR	1:50-3:20	K Krasse
392	MT 095	Intro to Algebra I	3	MW	1:50-3:20	B Slone
524	CJ 202	Criminal Law	3	T	3:25-6:25	E O'Briant
530	CJ 213	Criminal Investigation	3	W	6:35-9:35	R Browning

Summer 2011

252	PY 204	Psychology of Addiction	3	MTWR	8:00-12:00	C Wood
247	AR 112	Art Appreciation	3	MTWR	3:00-8:00	Smith
224	EN 202	English Lit Since 1800	3	MTWR	9:00-2:00	T Irfan
165	MT 096	Intro to Algebra	3	MTWR	8:00-12:30	B Slone

Student #3 Schedule continued:

Fall 2011

103	CJ 101	Criminal Justice Systems	3	M	4:00-6:30	J Lane
118	CJ 203	Criminal Evidence	3	W	4:00-6:30	J Butcher
131	CJ 201	Criminal Procedure	3	T	4:00-6:30	S Deskins (Amick)
290	MT 096	Intro to Algebra II	3	M	6:30-8:30	Williams
639	OR 110	Intro to College	3	M	6:30-8:30	T Williams
669	PY 203	Forensic Psychology	3	F/S	5:00-9:00 8:00-2:00	D Fields

Spring 2012

210	PY 224	Human Sexuality	3	MW	3:30-4:45	K Krasse
521	MT 096	Intro to Algebra II	3	MW	2:00-3:15	B Slone
605	IT 102	Cyber Law, Ethics, Culture	3	TBA	TBA	T Weaver
689	BS 115	Human Biology	4	TBA	TBA	G Lowes

Fall 2012

129	CJ 223	Criminology	3	W	6:30-9:00	S Baisden
314	MT 123	Intermediate Algebra	3	TR	2:00-3:15	S Pidaparathi
326	BS 115	Human Biology	4	TBA	TBA	G Lowes
344	MT 225	Elementary Statistics	3	MW	5:00-6:15	B Kudva
511	IT 104	Using Internet Tech for R & P	3	TR	5:00-6:15	M Payne

Appendix VI.

Class schedule for Student #1

Fall 2010

CRN	Course #	Title	Credit	Day	Time	Instructor
385	EN 090	Reading Comp	3	F	9-11:05	C Pierce
391	EN 099	Beg Comp	4	T	5-9:15	Adams
465	SO 200	Intro to Sociology	3	TR	3:25-4:55	E Collier

Spring 2011

243	EN 101	English Comp I	3	MW	1:50-3:20	D'Angelo
576	HS 231	Am History since 1877	3	TR	12:15-1:45	B Kirk
632	MT 090	Basic Mathematics	3	TR	5:00-6:30	D White

Fall 2011

350	PY 201	General Psychology	3	M	6:30-9:00	E Collier
399	EN 102	Eng Comp II	3	TR	12:30-1:45	D'Angelo
166	MT 090	Basic Mathematics	3	MTWR	9:30-10:45	S Baldwin
167	MT 095	Intro to Algebra	3	MTWR	9:30-10:45	S Baldwin

Spring 2012

170	PY 218	Life Span Development Psychology	3	T	6:30-9:00	E Collier
491	MT 095	Intro to Algebra	3	MW	2:00-3:15	S Baldwin
594	CS 102	Computer Literacy	3	M	3:30-6:00	Bradbury

Student #1 Schedule continued:

Fall 2012

471	SP 103	Speech Fundamentals	3	MW	2:00-3:15	A Berner
570	OR 099	Intro to College	3	MW	8:00-9:15	B Carter
628	MT 096	Intro to Algebra	3	TR	5:00-6:15	Kitchen

Spring 2013

142	PY 204	Psychology of Addiction	3	T	3:30-6:00	S Baisden
385	BS 115	Human Biology	4	TBA	TBA	G Lowes
452	MT 123	Intermediate Algebra	3	MW	2:00-3:15	R Scaggs

Class schedule for Student #2

Student #2 did not enroll in the program until the Fall 2012 semester.

Fall 2012

CRN	Course #	Course Title	Credit	Day	Time	Instructor
156	SO 200	Intro to Sociology	3	T	10:00-12:30	K Krasse
157	SO 208	Marriage and Family Relations	3	TR	2:00-3:15	K Krasse
413	MT 090	Basic Mathematics	3	M	6:30-9:00	Anderson
438	EN 101	English Comp I	3	TR	5:00-6:15	G Trimble
498	CS 102	Computer Literacy	3	TR	3:30-4:45	Thompson
606	OR 099	Intro to College	3	T	6:30-9:00	K Preece

Student #2 has not registered for the Spring 2013 semester at this time.

Class schedule for Student #3

Fall 2010

CRN	Course #	Course Title	Credit	Day	Time	Instructor
152	EC 242	Principles of Economics	3	TBA	TBA	M Redd
503	PY 218	Life Span Development Psychology	3	TR	1:50-3:20	K Krasse

507	PY 226	Abnormal Psychology	3	R	6:30-9:35	K Krasse
517	MT 090	Basic Mathematics	3	MW	10:40-12:10	B Slone

Spring 2011

296	SO 201	Social Problems I	3	TR	1:50-3:20	K Krasse
392	MT 095	Intro to Algebra I	3	MW	1:50-3:20	B Slone
524	CJ 202	Criminal Law	3	T	3:25-6:25	E O'Briant
530	CJ 213	Criminal Investigation	3	W	6:35-9:35	R Browning

Summer 2011

252	PY 204	Psychology of Addiction	3	MTWR	8:00-12:00	C Wood
247	AR 112	Art Appreciation	3	MTWR	3:00-8:00	Smith
224	EN 202	English Lit Since 1800	3	MTWR	9:00-2:00	T Irfan
165	MT 096	Intro to Algebra	3	MTWR	8:00-12:30	B Slone

Student #3 Schedule continued:

Fall 2011

103	CJ 101	Criminal Justice Systems	3	M	4:00-6:30	J Lane
118	CJ 203	Criminal Evidence	3	W	4:00-6:30	J Butcher
131	CJ 201	Criminal Procedure	3	T	4:00-6:30	S Deskins (Amick)
290	MT 096	Intro to Algebra II	3	M	6:30-8:30	Williams
639	OR 110	Intro to College	3	M	6:30-8:30	T Williams
669	PY 203	Forensic Psychology	3	F/S	5:00-9:00 8:00-2:00	D Fields

Spring 2012

210	PY 224	Human Sexuality	3	MW	3:30-4:45	K Krasse
521	MT 096	Intro to Algebra II	3	MW	2:00-3:15	B Slone

605	IT 102	Cyber Law, Ethics, Culture	3	TBA	TBA	T Weaver
689	BS 115	Human Biology	4	TBA	TBA	G Lowes

Fall 2012

129	CJ 223	Criminology	3	W	6:30-9:00	S Baisden
314	MT 123	Intermediate Algebra	3	TR	2:00-3:15	S Pidaparathi
326	BS 115	Human Biology	4	TBA	TBA	G Lowes
344	MT 225	Elementary Statistics	3	MW	5:00-6:15	B Kudva`
511	IT 104	Using Internet Tech for R & P	3	TR	5:00-6:15	M Payne

Student #3 has not registered for the Spring 2013 semester at this time.

Fall 2010

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	504	SO 200	Williamson	Intro to Sociology	27	6:35-9:35 M
	605	SO 200	Williamson	Intro to Sociology	24	8:00-1:00 MR 9/24-10/16/10
Elizabeth Collier	465	SO 200	Boone	Intro to Sociology	35	6:35-9:35 M
Charles Keeney	405	SO 200	Logan	Intro to Sociology	34	1:50-3:20 MW
	412	SO 200	Logan	Intro to Sociology	35	12:15-1:45 TR
	414	SO 200	Logan	Intro to Sociology	31	6:35-9:35 W
Brandon Kirk	473	SO 200	Wyoming	Intro to Sociology	17	1:50-3:20 MW
Kathryn Krasse	501	SO 200	Williamson	Intro to Sociology	23	3:25-4:55 TR
Dianna Toler	703	PY 207	Logan	Psychology of Adolescence	4	5:00-9:00 F 8:00-2:00 S 9/24-10/15/10
	705	PY 207	Williamson	Psychology of Adolescence	3	5:00-9:00 F 8:00-2:00 S

						9/24-10/15/10
Linda Workman	708	PY 230	Logan	Group Counseling I	5	5:00-9:00 F 8:00-2:00 S 10/22-11/13/10
	709	PY 230	Boone	Group Counseling I	1	5:00-9:00 F 8:00-2:00 S 10/22-11/13/10
	710	PY 230	Williamson	Group Counseling I	3	5:00-9:00 F 8:00-2:00 S 10/22-11/13/10
	712	PY 230	Lincoln	Group Counseling I	1	5:00-9:00 F 8:00-2:00 S 10/22-11/13/10
Charles Wood	717	PY 209	Logan	Psychology of The Brain	10	8:00-12:00 M-R 12/13/10-1/7/11
	718	PY 209	Williamson	Psychology of The Brain	2	8:00-12:00 M-R 12/13/10-1/7/11
	734	PY 209	Boone	Psychology of the Brain	2	8:00-12:00 M-R 12/13/10-1/7/11

Fall 2010 Enrollment Total 257

Spring 2011

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAYS DATES
Will Alderman	566	SO 200	Williamson	Intro to Sociology	17	4:00-9:00 F 8:00-2:00 S 4 weekends beginning 1/25/11
	284	SO 200	Williamson	Intro to Sociology	27	12:15-1:45 MW
Sharon Bevins	765	PY 233	Logan	Psychology of Assessment and Interviewing	8	4:00-9:00 F 8:00-2:00 S 4/1-4/16/11
Shelia Combs	623	SO 208	Logan	Marriage and Family	7	4:00-9:00 F 8:00-2:00 S 1/21-2/12/11
Charles Keeney	273	SO 200	Logan	Intro to Sociology	28	9:05-10:35 TR
Brandon Kirk	577	SO 200	Boone	Intro to Sociology	30	3:25-4:55 TR
Kathryn Krasse	680	SO 208	Williamson	Marriage and Family	10	3:25-4:55 MW
Karen Lynch	572	SO 200	Wyoming	Intro to Sociology	20	6:35-9:35 T

Linda Workman	626	PY 231	Logan	Group Counseling II	5	4:00-9:00 F 8:00-2:00 S 2/18-3/12/11
	279	SO 200	Logan	Intro to Sociology	32	6:35-9:35 W

Spring 2011 Enrollment

201

Summer 2011

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	107	SO 200	Logan	Intro to Sociology	15	1:30-6:30 MR 7/18-7/28/11
Brandon Kirk	278	SO 200	Boone	Intro to Sociology	7	5:00-9:00 MF 7/18-7/29/11
Kathryn Krasse	108	SO 200	Williamson	Intro To Sociology	4	9:00-1:00 MF 5/9-5/19/11
Charles Wood	252	PY 204	Logan	Psychology of Addiction	21	8:00-12:00 MF 6/6-6/16/11

Summer 2011 Enrollment

47

Fall 2011

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	378	SO 200	Williamson	Intro to Sociology	31	2:00-3:15 TR
Robin Browning	665	PY 210	Williamson	Psychology of Pharmacology	15	4:00-9:00 F 8:00-2:00 S 8/26-9/17/11
Shelia Combs	689	PY 234	Logan	Case Mgt and Ethical Procedures	8	5:00-9:00 F 8:00-2:00 S 10/21-11/12/11
Charles Keeney	366	SO 200	Logan	Intro to Sociology	31	3:30-4:45 MW
	367	SO 200	Logan	Intro to Sociology	32	11:00-12:15 TR
Brandon Kirk	348	SO 200	Boone	Intro to Sociology	29	3:30-4:45 TR
Kathryn Krasse	388	SO 200	Williamson	Intro to Sociology	13	5:00-9:00 MF 10/3-10/14/11
John Lambert	703	SO 200	Lincoln	Intro to Sociology	14	5:00-7:30 W
Marsha Newman	374	SO 200	Logan	Intro to Sociology	30	6:30-9:00 T
Dianna Toler	688	PY 217	Logan	Counseling Skills	12	5:00-9:00 F

						8:00-2:00 S 9/23-10/15/11
Teresa Wayman	392	SO 200	Wyoming	Intro to Sociology	18	5:00-6:15 MW
Charles Wood	731	PY 232	Logan	Introduction to Addictionology	9	5:00-9:00 F 8:00-2:00 S 11/18-12/10/11

Fall 2011 Enrollment Total 242

Spring 2012

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	257	SO 200	Williamson	Intro to Sociology	10	8:00-1:00 MR 1/17-1/26/12
Sharon Bevins	551	PY 235	Worksite	Addiction Counseling Practicum I	3	N/A Internship at Worksite
Charles Keeney	201	SO 200	Logan	Intro to Sociology	32	11:00-12:15 TR
Brandon Kirk	168	SO 200	Boone	Intro to Sociology	28	3:30-4:45 TR
John Lambert	736	SO 200	Lincoln	Intro to Sociology	8	4:00-6:30 W
Kathryn Krasse	455	SO 200	Williamson	Intro to Sociology	22	5:00-7:30 R
Marsha Newman	552	PY 207	Logan	Psychology of Adolescence	7	5:00-9:00 F 8:00-2:00 S 1/13-2/4/12
Teresa Wayman	382	SO 200	Wyoming	Intro to Sociology	17	6:30-9:00 M
Linda Workman	553	PY 230	Logan	Group Counseling I	7	4:00-9:00 F 8:00-2:00 S 2/10-3/3/12

Spring 2012 Enrollment Total 134

Summer 2012

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	119	SO 200	Logan	Intro to Sociology	14	1:30-6:30 MR 7/9-7/19/12
Sharon Bevins	210	PY 236	Worksite	Addiction Counseling Practicum II	3	N/A Internship at Worksite
Kathryn Krasse	125	SO 200	Williamson	Intro to Sociology	9	12:00-4:00 MF 6/4-6/15/12

Summer 2012 Enrollment Total 26

Fall 2012

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	154	SO 200	Williamson	Intro to Sociology	10	6:30-9:00 M
	161	SO 200	Williamson	Intro to Sociology	29	6:30-9:00 W
Robin Browning	644	PY 210	Williamson	Psychology of Pharmacology	2	5:00-9:00 F 8:00-2:00 S 9/14-10/6/12
Elizabeth Collier	139	SO 200	Boone	Intro to Sociology	29	6:30-9:00 T
Charles Keeney	219	SO 200	Logan	Intro to Sociology	31	3:30-4:45 MW
	454	SO 200	Logan	Intro to Sociology	35	6:30-9:00 M
Brandon Kirk	148	SO 200	Wyoming	Intro to Sociology	26	5:00-7:30 W
Kathryn Krasse	157	SO 208	Williamson	Marriage and Family	11	2:00-3:15 TR
	156	SO 200	Williamson	Intro to Sociology	29	10:30-1:00 T
John Lambert	566	SO 200	Lincoln	Intro to Sociology	14	6:30-9:00 T
Marsha Newman	648	PY 209	Logan	Psychology of the Brain	6	5:00-9:00 F 8:00-2:00 S 10/12-11/3/12
	227	SO 200	Logan	Intro to Sociology	35	6:30-9:00 T
Linda Workman	737	SO 200	Logan	Intro to Sociology	13	6:30-9:00 W

Fall 2012 Enrollment Total**270****Spring 2013**

INSTRUCTOR	CRN	CLASS #	CAMPUS	CLASS TITLE	# ENROLLED	TIME/DAY DATES
Will Alderman	419	SO 200	Williamson	Intro to Sociology	17	4:00-9:00 F 8:00-2:00 S 1/25-2/15/13
Shelia Combs	275	PY 233	Logan	Psychology of Assessment and Interviewing	7	5:00-9:00 F 8:00-2:00 S 3/29-4/20/13
Charles Keeney	147	SO 200	Logan	Intro to Sociology	35	11:00-12:15 MW

Brandon Kirk	161	SO 200	Boone	Intro to Sociology	25	5:00-6:15 TR
Kathryn Krasse	176	SO 200	Williamson	Intro to Sociology	34	12:30-1:45 TR
Marsha Newman	262	PY 217	Logan	Counseling Skills	7	5:00-9:00 F 8:00-2:00 S 1/11-2/2/13
Teresa Wayman	169	SO 200	Wyoming	Intro to Sociology	19	6:30-9:00 W
Linda Workman	260	PY 230	Logan	Group Counseling I	6	5:00-9:00 F 8:00-2:00 S 2/26-3/16/13
	153	SO 200	Logan	Intro to Sociology	31	6:30-9:00 T

Spring 2013 Total Enrollment

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Appendix VII

Financial Data

A. Students may apply for Federal financial aid. Also, there are several scholarship programs available if students wish to apply for them.

B. Textbook, Tuition, and Student Fees.

Addiction Counseling Certificate Minimum 30 Credit Hours

Dept/No.	Title	Credit Hours	\$Textbook/Fees
Support Courses			
AH 124	CPR	1	\$ 52.00 (\$33+\$19 fee)
EN 101	English Composition I	3	\$120.00
SO 208	Marriage and Family Relations	3	\$165.00
SP 103	Speech Fundamentals	3	\$94.00
Major Courses			
PY 204	Psychology of Addiction	3	\$160.00
PY 217	Counseling Skills	3	Est \$150.00
PY 230	Group Counseling I	3	Est \$150.00
PY 233	Assessment and Interviewing	3	Est. \$150.00
PY 234	Case Management, Legal and Ethical Standards	3	\$140.00
PY 237	Addiction Counseling Practicum	3	NA
	Based on new book cost		1,031.00
	Tuition Cost for 30 hours for two semesters		<u>2,992.50</u>
	Total Books and Tuition Costs		\$4,173.50

Appendix VIII.

Advisory Committee

The Addiction Counseling Advisory Committee consists of Dr. Susan Baisden, Clinical Psychologist and full-time Psychology Instructor; Kathryn Krasse, Associate Professor of Psychology and Sociology; Debbie Fields, Vocational Rehabilitation Counselor; Candace Hanson, Supervised Psychologist; and John Mays, Clinical Director of Logan Mingo Area Mental Health.