

# INSTITUTIONAL GOVERNANCE SYSTEM RECOMMENDATION FORM

RECOMMENDED BY: Steven Lacek

CHECK ONE:       Individual       Committee       Council/Senate

1. STATEMENT OF RECOMMENDATION:

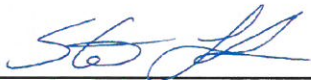
It is recommended that the Homeland Security and Emergency Service CAS and AAS programs be discontinued and that individualized teach-out plans be developed for any student who currently has either of these degrees declared as a major.

2. RATIONALE:

Consultation with several in-field professionals led to the decision to move all Homeland Security coursework under the existing Criminal Justice AAS as a new option for students. Further, from these conversations, it was determined that a skill set developed specifically geared to business owners.

3. BENEFITS (List all constituents who would benefit):

Students. Advisors who work with these students. Faculty who were asked to prepare and teach several courses.

4.  \_\_\_\_\_ 4/23/2015  
Signature of Committee Chair or Date  
Individual Submitting the Recommendation



Chair, MCAS

✓ Approved by MCAS

4/23/2015

5. EXECUTIVE COUNCIL'S RECOMMENDATION:

Approved  Denied

*Robert Teuch*  
Chair's Signature

5/6/2015  
Date

Explanation for Denial:

6. PRESIDENT'S CABINET RECOMMENDATION:

Approved  Denied

*Jeanne Jeger Tomblin*  
President's Signature

5/19/15  
Date

Explanation for Denial:

7. BOARD OF GOVERNORS RECOMMENDATION:

Approved  Denied

\_\_\_\_\_  
Board of Governors Chair Signature  
(if applicable)

\_\_\_\_\_  
Date

Explanation for Denial:

Copied to:

Submitting Individual, Committee Chairperson, or Council/Senate Chairperson

Southern West Virginia Community and Technical College  
Post Audit Review – Additional Follow-up Report  
April 13, 2015

PROGRAM: AAS – Homeland Security and Emergency Services

## **INTRODUCTION**

At its October 7, 2013 meeting, the West Virginia Council for Community and Technical College Education accepted the post-audit report for Southern's AAS – Homeland Security and Emergency Service program. This report was to report on three items: the success of the efforts for increased marketing, the success of the efforts to increase faculty training for online program delivery, and to provide evidence that assessment results are being used for program improvement.

## **MARKETING**

The Council requested additional information regarding the success of the efforts to increase marketing of the program. No evidence was found that suggests any specific increase in marketing for the Homeland Security and Emergency Service program. However, Southern has increased its marketing efforts in general. These efforts, however, do not seem to have affected the Homeland Security and Emergency Service program in either a positive or a negative way. The number of students who declared Homeland Security as their major has held constant at 3 for the Spring 2013, Spring 2014, and Spring 2015 semesters.

## **INSTRUCTOR TRAINING**

As part of an effort to gain HLC approval for the expansion of online programs, Southern has initiated a college-wide effort to provide training for instructors who wish to teach in the online format. Instructors must complete Quality Matters training and their courses are subject to peer review prior to making them available to students. This has increased the quality of the online experience for students, but has caused a shortage of appropriately trained faculty in the program.

## **USE OF ASSESSMENT RESULTS FOR PROGRAM IMPROVEMENT**

The new Division Head for this program has engaged in multiple conversations with content experts including Captain David Lemmon, West Virginia State Police Captain; David Bradley, public service instructor and consultant; and Les Goldie, West Virginia State Police Trooper and Criminal Justice instructor. Based on comments and recommendations from these individuals, the Criminal Justice program at Southern has been altered to include a Homeland Security concentration. The new Criminal Justice option is provided as an attachment to this report. Additionally, Southern is currently exploring the development of a Homeland Security skill set that would provide business owners and employees with an understanding of public safety and health issues that could affect their businesses. Further study is required, but it is a possibility that the A.A.S. may be replaced with these two options.