

**Southern West Virginia Community and Technical College
Board of Governors Tuition and Fees Ad Hoc Committee
Meeting of January 29, 2019
1:00 p.m.
2900 Dempsey Branch Road, Building C - Room 442*
Mount Gay, WV**

MINUTES

Members Present: Janice Olive, Chair; Will Alderman, Faculty Representative (by phone); Eddie Canterbury, President Bob Gunter, Samuel Litter, Vice President for Finance and Administration; Emma Baisden, Recorder

Members Absent: Cherri Stroud, Student Representative

1. Verification of Quorum and Call to Order

Ms. Janice Olive, Tuition and Fees Committee Chair, declared a quorum present and convened the meeting at 1:00 p.m.

2. Discussion Item

1. Tuition and Fee Increase for FY 2019-2020

Chair Olive requested for Vice President Litteral to give a preview of the financial impact calculation documents of proposed tuition increases which were sent to the Committee for review prior to the meeting. Vice President Litteral, presented the 5.23%, 6.54%, and 9.8% tuition scenarios to Committee members. He recommended the 5.23% increase in resident tuition which is an increase of \$8.00 per credit hour or \$96.00 per semester. He explained to the Committee that he tries to keep the figure rounded to the nearest dollar so it is divisible by 12 and will not cause calculation issues for the cashiers. It is anticipated the increase will generate approximately \$339,600 of additional revenue.

West Virginia Code §18B-10-1(k)(1) requires the West Virginia Council for Community and Technical College Education (Council) to approve any resident tuition and fee increase greater than ten (10) percent in any one year or where the increase would be more than seven (7) percent per year, averaged over a rolling three-year period calculated by averaging the proposed increase with the increase for the immediate two previous years. Although Southern could request a higher tuition increase, Mr. Litteral recommended for the Committee to request only a minimal tuition increase for fiscal year 2019-2020.

Vice President Litteral informed Committee members that no additional course fees requests had been submitted for FY 2019-2020.

President Gunter informed the Committee that it was initially thought that Southern would not seek a tuition increase for the upcoming fiscal year. However, an employee pay increase has been mandated by Governor Jim Justice. Just as last year, 5% pay increases were not included in our State allocated budget. There is instead a flat dollar amount per full-time employee (FTE) on general revenue. The flat dollar amount is \$2,370 (a 5% pay increase for the average wage of a state employee). Again, colleges only received this amount, plus fringe benefits, for employees on general revenue. Institutions did not receive a budget increase for employees on special revenues (grant funds). Southern received

\$297,609 in appropriation funding for raises. The total cost of raises is \$419,727 which leaves a funding shortfall for raises totaling \$122,118. Additionally, the Governor has proposed to supplement the PEIA Stability Fund through additional assessments on special revenue positions which will amount to a budget cut for higher education. The proposal would charge back institutions a \$2,125 per FTE fee for employees funded by special revenue (grants). The PEIA special revenue assessment for Southern is estimated at \$102,351 making the total funding shortfall for fiscal year 2020 \$224,469. Each institution will have to determine how it manages salary increases based on its fiscal ability. Even though we do not want to increase tuition, it is in the best interest of the institution to do so.

MOTION: Samuel Litteral motioned to be presented to the full Board of Governors for review and consideration for approval a resolution for a 5.23% resident tuition increase for the 2019-2020 academic year. This increase would be a \$96.00 per semester per FTE increase for resident students effective July 1, 2019. This reflects an increase of \$8.00 per credit hour which will increase tuition from \$153.00 per credit hour to \$161.00 per credit hour. This increase will bring the full-time tuition to \$1,932.00 per semester, and the annual tuition rate to \$3,864.00 for resident students.

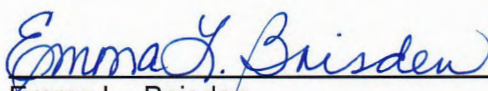
It is further recommended that the tuition and fee rates for nonresident students be placed at a level to insure that nonresident students pay the lower of the most recent reported System average or the calculated institutional full cost of instruction as required by West Virginia Code §18B-1D-3(a)(2)(B).

ACTION: Eddie Joe Canterbury seconded the motion which was unanimously approved.

Being no further business to come before the Committee, Chair Olive declared the meeting adjourned at 1:40 p.m.



Janice Olive, Chair



Emma L. Baisden
Executive Assistant to the President
and Board of Governors