

**Southern West Virginia Community and Technical College
Board of Governors**

Special Meeting of July 16, 2020

5:00 p.m.

Via Zoom Meeting ID: 929 0266 6014

Dial-in Only: 1-646-876-9923

MINUTES

Board Members Present: Lisa Haddox-Heston, Chair; Mason 'Ed' White, Vice Chair; Eddie Joe Canterbury, Secretary; Stephanie Abraham, J. Chris Adkins, Bill Alderman, Janice Olive, Samuel Stewart, Dianna Toler, Pat J. White

Board Members Absent: None

College Staff Present: Pamela Alderman, President; Emma Baisden, Recorder; Tom Cook, Rita Roberson, Samuel Litteral, David Lord, Sharon Davis, Stephanie Mounts, Tamara Browning, Kathy Deskins, Regina Bias, Tim Ooten, Cheryl Elliott, Will Alderman, Joe Linville, Guy Lowes, Lillie Teeters, David Kommer, Cynthia Workman, Tom Dotson, Chad Elkins, Adrian May, Jackie Whitley, Russell Saunders, Charles Lopez, Chris Gray, Susan Ross, Allyn Sue Barker, Rhonda Collins

Community: Dylan Vidovich, Logan Banner

1. Verification of Quorum and Call to Order

Dr. Lisa Haddox-Heston, Board of Governors Chair, asked for a roll call, declared a quorum present, and convened the meeting at 5:01 p.m.

2. Discuss and act upon matters relating to Southern West Virginia Community and Technical College's ongoing response to the COVID-19 pandemic

2.1 Return to Campus Operations Guidelines

Chair Heston called for President Alderman to present the *Return to Campus Operations Guidelines* and explain the action which needs to be taken by the Board of Governors. Dr. Alderman informed the group that Chancellor Tucker has requested for Southern to develop a reopening plan for its employees and students. Once the plan is approved by Southern's Board of Governors it will be submitted to Chancellor Tucker's office and then forwarded to Governor Justice's office for review and final approval.

President Alderman had initially intended to start reopening the campuses on Monday, July 20th with a staggered number of employees working two days a week in the office and two days a week remotely until August 3, 2020. On August 3rd, all employees would report full-time back to their offices. Since the daily positive COVID rate in Southern's service district increased significantly, the President's Cabinet determined at its meeting on July 15th that the soft reopening should be pushed back and employees should continue to work remotely. At this point, a definitive date has not been set for reopening with all employees.

President Alderman worked with Mr. Joe Linville, Director of Facilities and Campus Operations, and the Campus Directors to develop the draft *Return to Campus Operations*

Guidelines. She called upon Mr. Linville to address the plan, explain the forms which are to be completed by each employee prior to returning to campus, and to answer questions from the group. Mr. Linville led the review of the document. Following the discussion and answer session, President Alderman reiterated that the safety of students and employees is her number one priority, and she will not put people in jeopardy.

Chair Heston called for further comments or discussion. Hearing none, Chair Heston called for a motion to approve Southern's *Return to Campus Operations Guidelines* and subsequent submission to Chancellor Sarah Tucker.

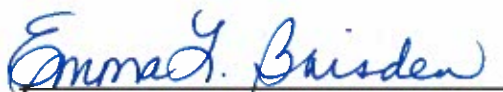
MOTION: Dianna Toler moved to accept the *Return to Campus Operations Guidelines* document as presented and its submission to the Chancellor for Community and Technical College Education.

ACTION: Bill Alderman seconded the motion. The motion carried unanimously. Chair Haddox-Heston declared the motion approved and the *Return to Campus Operations Guidelines* adopted.

3. Adjournment

There being no further business, upon a motion by Bill Alderman and a second by Eddie Joe Canterbury, Chair Heston declared the meeting adjourned at 5:29 p.m. The next regular Board of Governors meeting is scheduled for August 18, 2020 beginning at 6:00 p.m.


Lisa Haddox-Heston, D.D.S., Chair


Emma L. Baisden
Executive Assistant to the President
and Board of Governors

OFFICIAL
Approved 08/18/2020