



Southern

West Virginia Community and Technical College

Applying for Federal Aid

Create a FSA ID

- Create a FSA ID username and password: www.fsaid.ed.gov (student and/or parents)
This is how you will electronically sign the FAFSA.

Complete the FAFSA

- File FAFSA (free application for federal student assistance: www.fafsa.ed.gov
You will need to click on the IRS Tool to match information from IRS to the FAFSA information.
- **(School Code: 003816)**

If you plan to attend college from	You will submit this FAFSA	You can submit the FAFSA from	Using income and tax information from
July 1, 2021 – June 30, 2022	2021-2022	Oct. 1, 2020– June 30, 2022	2019

Request a Tax Transcript

- To obtain an IRS Tax Return Transcript go to www.irs.gov create an account, view and print immediately, or click on the “Order a Return Transcript” link, or call **1-800-908-9946**; also you may pick up the IRS Return Transcript at the **IRS Office, 161 Court Street, Charleston WV 25301** or **Internal Revenue Service 420 Riffe Street, Sophia, WV 1-844-545-5640 (You must call to make an appointment to pick up your tax transcript)**. Please reference the chart above for the correct tax year.
- After you complete the FAFSA, in 7-10 days your information will be processed and sent to the school of your choice. Please contact the Financial Aid department for further instructions.

Financial Aid Contact Information: 304-896-7060 or Financialaid@southernwv.edu

For more information visit: www.southernwv.edu

#FINDYOURDIRECTION

Southern WV Community & Technical College is accredited by The Higher Learning Commission. AA/EO/ADA Institution. Southern is an Affirmative Action/ADA/Equal Opportunity Employer. Southern does not discriminate on the basis of race, color, national origin, ethnicity, sex, disability, age, religion, gender, sexual or gender orientation, marital status, and veteran status in the administration of any of its educational programs, activities, or with respect to admission or employment. Faculty, staff, students, and applicants are protected from retaliation from filing complaints or assisting in an investigation. Please contact the following concerning inquiries regarding non-discrimination policies and complaints: Title IX Coordinator-Darrell Taylor 304.896.7432; Affirmative Action Officer-Doug Kennedy 304.896.7408; Section 504 ADA Coordinator-Dianna Toler 304.896.7315

How to create an FSA ID

The FSA ID — a username and password — has replaced the Federal Student Aid PIN and must be used to log in to certain U.S. Department of Education websites. Your FSA ID confirms your identity when you access your financial aid information and electronically sign Federal Student Aid documents. If you do not already have an FSA ID, you can create one when logging in to fafsa.gov, the National Student Loan Data System (NSLDS®) at www.nsls.ed.gov, StudentLoans.gov, StudentAid.gov, and Agreement to Serve (ATS) at www.teach-ats.ed.gov.



Step 1

When logging in to one of the websites listed above, click the link to create an FSA ID.

Tip: Important: Only the owner of the FSA ID should create and use the account. Never share your FSA ID.

Step 2

Create a username and password, and enter your e-mail address.

Step 3

Enter your name, date of birth, Social Security number, contact information, and challenge questions and answers.

Step 4

If you have a Federal Student Aid PIN, you will be able to enter it and link it to your FSA ID. You can still create an FSA ID if you have forgotten or do not have a PIN.

Step 5

Review your information, and read and accept the terms and conditions.

Step 6

Confirm your e-mail address using the secure code, which will be sent to the e-mail address you entered when you created your FSA ID. Once you verify your e-mail address, you can use it instead of your username to log in to the websites.

You can use your FSA ID to sign a FAFSA right away. Once the Social Security Administration verifies your information in one to three days, or if you have linked your PIN to your FSA ID, you will be able to use your FSA ID to access the websites listed above. For help, visit StudentAid.gov/fsaid.