

Medical Assisting

Certificate

30 Credit Hours

Purpose

The Medical Assisting Certificate Program strives to meet the needs of the community by educating students in this health care field. The student will be prepared for the workforce in the ambulatory care setting. The medical assisting student will perform administrative and clinical procedures.

The full Medical Assisting Certificate Program is available on the Boone/Lincoln and Williamson campuses. The Logan and Wyoming/McDowell campuses offer the general education/program support courses only.

First Semester	Title	Credit Hours
EN 101 or EN 101A	~English Composition I	3
MA 100	Introduction to Medical Assisting	3
MA 101	Medical Assisting I	3
MA 105	Medical Office Billing and Coding I	3
MA 106	Medical Office Billing and Coding II	3
		15
Second Semester	Title	Credit Hours
BU 115	Business Mathematical Applications	3
MA 201	Medical Assisting II	5
MA 210	Medical Assisting III	7
		15

~ Designates courses on the statewide Core Coursework Transfer Agreement.

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