

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE  
BOARD OF GOVERNORS  
SCP-5066.A  
Third-party Tuition and/or Fee Waiver Agreement**

This agreement is made and entered into by and between Southern West Virginia Community and Technical College (College) and \_\_\_\_\_ (Third-party Sponsor) for the delivery of \_\_\_\_\_ during the \_\_\_\_\_ term of the \_\_\_\_\_ academic year.

Instructional, textbook(s), administrative and other overhead costs to provide the above described course(s), institute, workshop, special course(s), or other academic, credit-based educational offering include the following:

Instruction .....	\$ _____
Textbooks .....	\$ _____
Instructional materials .....	\$ _____
Other .....	\$ _____
Administrative costs (at ___ percent) .....	\$ _____
<b>Total .....</b>	<b>\$ _____</b>

The College and Third-party Sponsor agree as follows:

**COLLEGE'S RESPONSIBILITY**

(Please describe)

**THIRD-PARTY SPONSOR'S RESPONSIBILITY**

(Please describe)

By signing this agreement, the parties agree that the costs incurred under this agreement as detailed above will be paid to the College upon presentation of an invoice.

**APPLICABILITY OF COLLEGE POLICIES AND PROCEDURES**

With the exception of payment of tuition, fees, and other charges, students enrolled in an academic, credit-based course(s) offered through this agreement shall be treated as regularly enrolled students and subject to all applicable College policies and the general policies of the Community and Technical College System of West Virginia.

\_\_\_\_\_  
Third-party Sponsor Representative

\_\_\_\_\_  
President or Designee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date