

Stock Acceptance Procedures

Southern West Virginia Community College Foundation, Inc.

When accepting stock donations, please submit the following information to:

Southern West Virginia Community College Foundation, Inc.
Institutional Advancement Office
Attn: Rita G. Roberson, Executive Director for Institutional
Advancement and Marketing
P. O. Box 2020
Mount Gay, WV 25637

1. Name and address of donor(s)

2. Purpose of the gift

3. Broker/company that will be handling transmittal. Also include contact information.

4. Types of shares and the number of shares

5. Estimated date of receipt
