

**Southern West Virginia Community and Technical College  
Board of Governors  
Special Meeting of November 16, 2015  
2:30 p.m.  
Bowles Rice LLP  
600 Quarrier Street, Conference Room 3-C, Charleston, WV**

**MINUTES**

**Board Members Present:** Thomas Heywood, Chair; Wilma Zigmond, Vice Chair; Glenn Yost, Secretary; Linda Akers, Shelley Huffman (by phone), Jada Hunter, George Kostas (by phone), Terry Sammons (by phone), Russell Saunders, Faculty Representative; Virginia Stepp, Classified Staff Representative

**Board Members Absent:** Brandon Elkins, Student Representative

**College Staff Present:** Emma Baisden, Recorder

**1. Call to Order**

Board of Governors Chair, Thomas Heywood, declared a quorum present and convened the meeting at 4:21 p.m.

**2. Executive Session Under Authority of WV Code §6-9A-4(b)2A regarding Personnel Considerations**

Chair Heywood called for a motion to move into Executive Session. Ms. Jada Hunter moved pursuant to §6-9A-4(b)2A of the West Virginia Code that the Board enter into Executive Session to discuss personnel and personnel matters, which if discussed in public might adversely affect the reputation of any person. Mr. Glenn Yost seconded the motion which carried unanimously. Chair Heywood declared the motion adopted and the Board entered into an Executive Session at 4:22 p.m. The Board Chair requested that Emma Baisden join Executive Session.

At the conclusion of discussions, Chair Heywood declared the Board of Governors rise from Executive Session and convene in Open Session at 4:25 p.m. Based upon discussions, the following item was brought forward for action from the Executive Session.

**3. Selection of President of Southern West Virginia Community and Technical College**

**MOTION:** Russell Saunders moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the selection of Dr. Robert E. Gunter for the position of President at Southern West Virginia Community and Technical College subject to the approval of the West Virginia Council for Community and Technical College Education.

*FURTHER RESOLVED*, That the Board of Governors authorize its Chairman, in

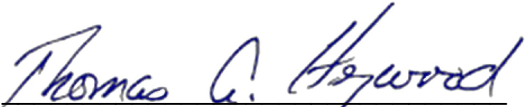
consultation with Southern's Vice President for Finance and Administration, to negotiate and execute an employment contract in compliance with Title 135, Legislative Rule, West Virginia Council for Community and Technical College Education, Series 5, *Employing and Evaluating Presidents*, and to present its selection decision to the Council for Community and Technical College Education for final approval.


**ACTION:** Glenn Yost seconded the motion. Chair Heywood declared the motion adopted.

Pursuant to state statute, the West Virginia Council for Community and Technical College Education (Council) must confirm presidential appointments and approve presidential contracts proposed by institutional governing boards. The Southern West Virginia Community and Technical College Board of Governors will request for the appointment of Dr. Gunter as President at Southern and the proposed contract be placed on the Council's December 10, 2015 agenda for review and consideration of final approval.

**4. Adjournment**

There being no further business, Chair Heywood declared the meeting adjourned at 4:40 p.m. The next regular Board meeting is scheduled for 6:00 p.m. on December 8, 2015 and will be held in Building C, Room 428, at Southern's Logan Campus.

  
Thomas A. Heywood, Chair

  
Emma L. Baisden  
Executive Assistant to the President  
and Board of Governors

**OFFICIAL**  
Approved 12/08/2015