

**Southern West Virginia Community and Technical College  
Board of Governors  
Presidential Evaluation Review Ad Hoc Committee  
Meeting of September 25, 2017  
10:00 a.m.  
2900 Dempsey Branch Road, Building C, Room 442  
Mount Gay, West Virginia**

**MINUTES**

**Board Members Present:** Howard E. Seufer, Jr., Chair (by phone); Will Alderman, Faculty Representative; Melissa Deskins, Classified Staff Representative; Jada Hunter, Mason White, Wilma Zigmond

**Board Members Absent:** None

**College Staff Present:** Dr. Anne Cline, Emma Baisden, Recorder

**1. Call to Order**

Chair Howard Seufer declared a quorum present and convened the meeting at 10:00 a.m.

**2. Approval of August 30, 2017 Meeting Minutes**

**MOTION:** Will Alderman moved to accept the August 30, 2017 meeting minutes as presented.

**ACTION:** Dr. Mason White seconded the motion. The motion carried unanimously and Chair Seufer declared the motion accepted and the minutes approved.

**3. Possible Executive Session Under Authority of WV Code §6-9A-4(b)2A regarding the following:**

**3.1 President's Evaluation**

Chair Seufer called for a motion to enter into Executive Session under the authority of WV Code §6-9A-4 to discuss the following: President's Evaluation

Dr. Anne Cline requested to present a statement from the Faculty Senate. Chair Seufer stated that today's meeting was not to receive additional comments, but to discuss the evaluation report. The Presidential Evaluation Review Committee made a campus visit to receive oral and written comments from stakeholders on September 18, 2017. Chair Seufer asked for the Committee's comments.

**MOTION:** Will Alderman made a motion for the Committee to hear Dr. Cline's statement.

**ACTION:** Dr. Mason White seconded the motion.

Ms. Wilma Zigmond asked for discussion on the matter and stated that she was concerned that hearing the statement would be out of order. If the process was opened to receive additional comments from the faculty, the Committee would also need to reopen the comment period for staff, students, and the community. The Committee is on a time-line

of which it must adhere in order to complete the process and submit its recommendation to the full Board.

Ms. Jada Hunter stated that the Presidential Evaluation Review Committee's process is a democratic process and to reopen the comment period would be deviating from that process.

Chair Seufer deemed that no action was required by the Committee at this time. Dr. Cline left the meeting.

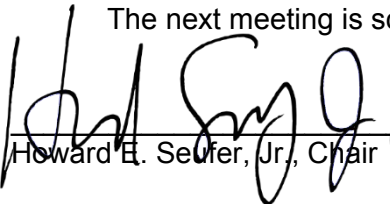
Ms. Wilma Zigmond made a motion to enter into Executive Session for the purpose of discussing the president's evaluation report. Ms. Jada Hunter seconded the motion. The motion carried unanimously and the Committee entered in Executive Session at 10:05 a.m.

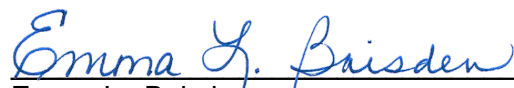
Chair Seufer called for a motion to conclude Executive Session and return to the regular meeting. Dr. White made a motion to conclude Executive Session and return to the regular meeting. Ms. Hunter seconded the motion. The motion carried unanimously and the Committee convened in a public session at 11:25 a.m.

Chair Seufer called for a motion to approve the draft President's Evaluation with changes as discussed, to provide the report to President Gunter and request his response to bring back to the next meeting, and to extend a contract renewal to the President. Ms. Melissa Deskins motioned to approve the President's Evaluation as amended, to provide the report to President Gunter for his response, and to extend a contract for renewal. Ms. Wilma Zigmond seconded the motion. Voting Aye: Deskins, Hunter, White, Zigmond (4). Voting Nay: None (0); Abstain: Alderman (1). The motion carried with all members voting in favor and Mr. Alderman abstaining. Chair Seufer declared the motion approved.

#### 4. **Adjournment**

There being no further business, Ms. Zigmond made a motion to adjourn the meeting. Ms. Hunter seconded the motion. The motion carried and the meeting adjourned at 11:29 a.m. The next meeting is scheduled for Wednesday, October 11, 2017 at 9:00 a.m.

  
Howard E. Seufer, Jr., Chair

  
Emma L. Baisden  
Executive Assistant to the President  
and Board of Governors