

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE

Institutional Governance Committee Memberships 2025-2027

STANDING COMMITTEES

ACADEMIC AND STUDENT AFFAIRS COUNCIL (ASAC)

The Academic and Student Affairs Council (ASAC) submits recommendations to the President's Cabinet.

OFFICERS

The Chair and Vice-Chair will alternate between the Academic Affairs and Student Services units. The Chair will be the Vice-Chair from the prior year and will serve as Chair for two-years. The Chair must be employed by Southern for two (2) full years prior to serving as Chair. The Vice-Chair will be elected in the odd year and will serve as a committee officer for a total of four-years. The Vice-Chair serves in the elected role for two-years and then moves to the position of Chair for the next two-years. Committee members elect the incoming Vice-Chair

MEMBERSHIP

The Council is comprised of seven (7) members and two (2) ex-officio, non-voting members:

- | | | |
|----|--------------------|---|
| 1. | Regina Bias, Chair | Director of Accreditation and Assessment/Accreditation Liaison Officer |
| 2. | Lisa Haddox-Heston | Dean of Allied Health and Nursing |
| 3. | Melinda Saunders | Dean of Non-Traditional Programs |
| 4. | Chris Ward | Dean of Professional and Transfer Programs |
| 5. | Dianna Toler | Director of Student Success (ADA Compliance Officer) |
| 6. | Mary Trent | Director of Student Financial Assistance |
| 7. | Shelly Parker | Interim Registrar/Operations Manager for Student Services/Veteran's SCO |

EX-OFFICIO, NON-VOTING MEMBERS

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|----|-----------------------|--|
| 1. | Dr. Christina Johnson | Interim Chief Academic Officer |
| 2. | Teri Wells | Interim Chief Student Services Officer |

RECORDER

| | |
|--------|---|
| Vacant | Executive Assistant to the Chief Academic Officer |
|--------|---|

QUORUM

Six (6) voting members; Quorum = 4 (more than ½ voting membership). [The Committee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

POLICIES AND PROCEDURES COMMITTEE

The Policies and Procedures Committee submits recommendations to the President's Cabinet.

OFFICERS

The Chair will be the Chief Human Resources Officer. The Vice-Chair will be elected by the committee members and will serve as a committee officer for two (2) years. At the conclusion of their two-year term, committee members elect the incoming Vice-Chair.

MEMBERSHIP

The Policies and Procedures Committee is comprised of seven (7) members and one (1) ex-officio, non-voting member:

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|----|-----------------------|---|
| 1. | Debbie Dingess, Chair | Chief Human Resources Officer |
| 2. | Tara Drake | Classified Staff, Elected (Classified Staff Assembly) |
| 3. | Kevin Dingess | Faculty, Elected (Faculty Assembly) |
| 4. | Morgan Maynard | Faculty, Elected (Faculty Assembly) |
| 5. | Tammy Toppings | Non-Classified Staff, Appointed (President) |
| 6. | Angela McDonald | Board of Governors Liaison |
| 7. | Jennifer Dove | Executive Assistant to the President |

EX-OFFICIO, NON-VOTING MEMBERS

- | | | |
|----|-------------|--|
| 1. | Regina Bias | Director of Accreditation and Assessment/Accreditation Liaison Officer |
|----|-------------|--|

RECORDER

| | |
|-------------------|--------------------------------|
| MaShawanna Carter | Human Resources Representative |
|-------------------|--------------------------------|

ADVISORS

Advisors are comprised of specific positions who are called to serve as non-voting subject matter experts:

Series 1000 - General

| | |
|----------------|--------------------------------------|
| Eric Brumfield | Director of Facilities |
| Bill France | Director of Communications |
| Jennifer Dove | Executive Assistant to the President |
| Joe Linville | Chief Facilities Management Officer |

Series 2000 - Human Resources

| | |
|------------|-------------------------|
| Susan Ross | Manager Human Resources |
|------------|-------------------------|

Series 3000 - Academic Affairs

| | |
|--------------------|--|
| Lisa Haddox-Heston | Dean of Allied Health and Nursing |
| Melinda Saunders | Dean of Non-Traditional Programs |
| Chris Ward | Dean of Professional and Transfer Programs |

Series 4000 - Student Services

| | |
|---------------|---|
| Dianna Toler | Director of Student Success (ADA Compliance Officer) |
| Tim Ooten | Director of Admissions |
| Mary Trent | Director of Financial Assistance |
| Shelly Parker | Interim Registrar/Operations Manager for Student Services/Veteran's SCO |

Series 5000 - Finance

| | |
|----------------|------------------------------------|
| Evan Riggins | Controller |
| Eric Brumfield | Director of Facilities |
| Jill Collins | Director of Budgets and Purchasing |
| Chris Gray | Bursar |

Series 6000 - Workforce and Community Development

| | |
|------------------|-----------------------------------|
| Melinda Saunders | Dean of Non-Traditional Programs |
| Vacant | Director of Workforce Development |

Series 7000 - Technology

Sarah Brown

Director of Institutional Research

Series 8000 - Board of Governors

Angela McDonald

Board of Governors Liaison

QUORUM

Six (6) voting members; Quorum = 4 (more than ½ of the voting membership). [The Committee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

STRATEGIC PLANNING COMMITTEE

The Strategic Planning Committee submits recommendations to the President's Cabinet.

OFFICERS

The Chair will be the Vice-Chair from the prior year and will serve as Chair for two-years. The Chair must be employed by Southern for two (2) full years prior to serving as Chair. The Vice-Chair will be elected in the odd year and will serve as a committee officer for a total of four-years. The Vice-Chair serves in the elected role for two-years and then moves to the position of Chair for the next two-years. Committee members elect the incoming Vice-Chair.

MEMBERSHIP

The Committee is comprised of nine (9) members and five (5) ex-officio, non-voting members:

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|----|---------------------|---|
| 1. | Susan Ross, Chair | Manager Human Resources |
| 2. | Susan Baldwin | Faculty, Elected (Division) |
| 3. | Jennifer Lowdermilk | Faculty, Elected (Division) |
| 4. | Evan Riggins | Controller |
| 5. | Tim Ooten | Director of Admissions |
| 6. | Bill France | Director of Communications |
| 7. | Vacant | Director of Workforce Development |
| 8. | Cassandra Goble | Classified Staff, Elected (Classified Staff Assembly) |
| 9. | Dianna Toler | Classified Staff, Elected (Classified Staff Assembly) |

EX-OFFICIO, NON-VOTING MEMBERS

- | | | |
|----|-----------------------|-------------------------------------|
| 1. | Dr. Christina Johnson | Interim Chief Academic Officer |
| 2. | Stacy Dingess | Chief External Affairs Officer |
| 3. | Joe Linville | Chief Facilities Management Officer |
| 4. | Velva Pennington | Chief Finance Officer |
| 5. | Tom Cook | Chief Information Officer |

RECORDER

Crystal Browning

Accounting Assistant I (Williamson Campus)

QUORUM

Eight (8) voting members; Quorum = 5 (more than ½ of the voting membership). [The Committee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

SUBCOMMITTEES

ACADEMIC ASSESSMENT

The Academic Assessment Subcommittee will submit all assessment findings to the Chief Academic Officer (CAO). Recommendations from this subcommittee are made to the Academic and Student Affairs Council (ASAC).

OFFICERS

The Chair will be the Director of Accreditation and Assessment/Accreditation Liaison Officer. The Vice-Chair will be elected and will serve as a subcommittee officer for a total of two (2) years. At the conclusion of their two-year term, subcommittee members elect the incoming Vice-Chair.

MEMBERSHIP

The subcommittee is comprised of the members of the Higher Learning Commission (HLC) Assessment Academy as appointed by the President and three (3) ex-officio, non-voting members. Members will serve consecutive terms until the conclusion of the HLC Assessment Academy.

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|----|--------------------|--|
| 1. | Regina Bias, Chair | Director of Accreditation and Assessment/Accreditation Liaison Officer |
| 2. | Hattie Newsome | Student Success Center Coordinator |
| 3. | Nathan Freeman | Assistant Professor of English |
| 4. | Vincent George | Assistant Professor of Physical Science |
| 5. | Missy Kirk | Professor/Director of Nursing |
| 6. | Meloney McRoberts | Associate Professor of Surgical Technology |
| 7. | Gordon Hensley II | Assistant Professor of Business |
| 8. | Dr. Lauren Bates | Associate Professor of Biology |
| 9. | Kevin Dingess | Assistant Professor of Sociology |

EX-OFFICIO, NON-VOTING MEMBERS

| | | |
|----|---------------------|--|
| 1. | Dr. Corley Dennison | Interim President |
| 2. | Teri Wells | Interim Chief Student Services Officer |
| 3. | Sarah Brown | Director of Institutional Research |

RECORDER

| | |
|-------------|---|
| Beth Deaton | Administrative Secretary, Sr., Academic Lab Manager - Weekend Nursing |
|-------------|---|

QUORUM

Eight (8) voting members: Quorum = 5 (more than ½ of the voting membership). [The Subcommittee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

COMPLIANCE, SAFETY, AND RISK MANAGEMENT

This subcommittee makes recommendations to the Strategic Planning Committee.

OFFICERS

The Chair will be the Vice-Chair from the prior year and will serve as Chair for two-years. The Chair must be employed by Southern for two (2) full years prior to serving as Chair. The Vice-Chair will be elected in the odd year and will serve as a committee officer for a total of four-years. The Vice-Chair serves in the elected role for two-years and then moves to the position of Chair for the next two-years. Committee members elect the incoming Vice-Chair.

MEMBERSHIP

The subcommittee is comprised of ten (10) members and four (4) ex-officio, non-voting members:

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|-----|-------------------|---|
| 1. | David Lord, Chair | Director of Safety and Campus Operations Wyoming/McDowell Campus |
| 2. | Chris Gray | Bursar |
| 3. | Rita Roberson | Executive Director of Campus and Community Relations Williamson Campus |
| 4. | Jill Collins | Director of Budgets and Purchasing |
| 5. | Carole Jobe | Manager Payroll, Senior |
| 6. | Scott Pritchard | Classified Staff, Elected (Classified Staff Assembly) |
| 7. | Lee Stroud | Classified Staff, Elected (Classified Staff Assembly) |
| 8. | Andrew Portzer | Non-classified Staff, Appointed (President) |
| 9. | Erica Farley | Faculty, Elected (Division) |
| 10. | Mika McCoy | Faculty, Elected (Division) |

EX-OFFICIO, NON-VOTING MEMBERS

- | | | |
|----|------------------------|---|
| 1. | Debbie Dingess | Chief Human Resources Officer |
| 2. | Teri Wells | Interim Chief Student Services Officer |
| 3. | Dr. Lisa Haddox-Heston | Dean of Allied Health and Nursing |
| 4. | Brian Carter | Student Success Advisor, Appointed (CSSO) |

RECORDER

| | |
|-------------|--|
| Kelly Green | Administrative Associate, Non-Traditional Programs |
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QUORUM

Nine (9) voting members; Quorum = 5 (more than ½ of the voting membership). [The Subcommittee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

CURRICULUM AND INSTRUCTION

The Curriculum and Instruction Subcommittee will submit recommendations to the Chief Academic Officer (CAO) for approval to be forwarded to the Academic and Student Affairs Council (ASAC).

OFFICERS

The Chair will be the Vice-Chair from the prior year and will serve as Chair for two-years. The Chair must be employed by Southern for two (2) full years prior to serving as Chair. The Vice-Chair will be elected in the odd year and will serve as a committee officer for a total of four-years. The Vice-Chair serves in the elected role for two-years and then moves to the position of Chair for the next two-years. Committee members elect the incoming Vice-Chair.

MEMBERSHIP

The subcommittee is comprised of seven (7) members and six (6) ex-officio, non-voting members:

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|----|-----------------|---|
| 1. | Vacant | Faculty, Elected (Division) |
| 2. | Gordon Hensley | Faculty, Elected (Division) |
| 3. | Tehseen Irfan | Faculty, Elected (Division) |
| 4. | Christy Spry | Faculty, Elected (Division) |
| 5. | Sandra Vance | Faculty, Elected (Division) |
| 6. | Kelly Warren | Faculty, Elected (Division) |
| 7. | Elizabeth Evans | Student Success Advisor, Appointed (CSSO) |

EX-OFFICIO, NON-VOTING MEMBERS

- | | | |
|----|------------------------|---|
| 1. | Dr. Christina Johnson | Interim Chief Academic Officer |
| 2. | Dr. Lisa Haddox-Heston | Dean of Allied Health and Nursing |
| 3. | Melinda Saunders | Dean of Non-Traditional Programs |
| 4. | Chris Ward | Dean of Professional and Transfer Programs |
| 5. | Regina Bias | Director of Accreditation and Assessment/Accreditation Liaison Officer |
| 6. | Shelly Parker | Interim Registrar/Operations Manager for Student Services/Veteran's SCO |

RECORDER

| | |
|----------------|--|
| Katlyn Justice | Administrative Associate, Professional and Transfer Programs |
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QUORUM

Six (6) voting members; Quorum = 4 (more than ½ of the voting membership). [The Subcommittee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

ADMINISTRATION

PRESIDENT’S CABINET

The President’s Cabinet will review recommendations submitted through the Governance System. Those recommendations requiring approval by the Board of Governors are submitted and placed on the Board of Governors’ agenda for appropriate action.

OFFICERS

The President serves as the non-voting Chair of the Cabinet. There is no Vice-Chair.

MEMBERSHIP

The President’s Cabinet is comprised of eight (8) members:

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|----|----------------------------|--|
| 1. | Dr. Corley Dennison, Chair | Interim President |
| 2. | Dr. Christina Johnson | Interim Chief Academic Officer |
| 3. | Stacy Dingess | Chief External Affairs Officer |
| 4. | Joe Linville | Chief Facilities Management Officer |
| 5. | Velva Pennington | Chief Finance Officer |
| 6. | Debbie Dingess | Chief Human Resources Officer |
| 7. | Tom Cook | Chief Information Officer |
| 8. | Teri Wells | Interim Chief Student Services Officer |

RECORDER

Jennifer Dove

Executive Assistant to the President

QUORUM

Seven (7) voting members; Quorum = 4 (more than ½ of the voting membership). [The Committee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

COUNCILS/SENATES

CLASSIFIED STAFF COUNCIL

The Classified Staff Council submits recommendations to standing committees, subcommittees, administrative unit heads, or directly to the President.

OFFICERS

The Chair is elected at large by the classified staff assembly. The Vice-Chair and Recorder are elected by the Classified Staff Council membership.

MEMBERSHIP

The Council is comprised of eighteen (18) voting members (including the Council Chair) representing the following geographic and primary occupational activity distribution and one (1) ex-officio, non-voting member:

- | | | |
|-----|------------------|---|
| 1. | Kimberly Maynard | Chair |
| 2. | Elijah Hooker | Advisory Council of Classified Employees Representative |
| 3. | Vacant | Executive/Administrative/Managerial Sector Representative |
| 4. | Dianna Toler | Executive/Administrative/Managerial Sector Representative |
| 5. | Angela Dotson | Professional/Non-faculty Sector Representative |
| 6. | Judy Slazo | Professional/Non-faculty Sector Representative |
| 7. | Cassandra Goble | Technical/Para-Professional Sector Representative |
| 8. | Tara Drake | Technical/Para-Professional Sector Representative |
| 9. | Patty Brooks | Secretarial/Clerical Sector Representative |
| 10. | Brittany Dove | Secretarial/Clerical Sector Representative |
| 11. | Derek Erwin | Service/Maintenance/Skilled Crafts Sector Representative |
| 12. | Scott Pritchard | Service/Maintenance/Skilled Crafts Sector Representative |
| 13. | Vacant | Non-Classified Staff at Large |
| 14. | MaShawwna Carter | Non-Classified Staff at Large |
| 15. | Vacant | Boone/Lincoln Campus Representative |
| 16. | Cassandra Goble | Logan Campus Representative |
| 17. | Ruby Runyon | Williamson Campus Representative |
| 18. | Michael Hunter | Wyoming/McDowell Campus Representative |

EX-OFFICIO, NON-VOTING MEMBER

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|----|------------|-----------------------------------|
| 1. | Chris Gray | Board of Governors Representative |
|----|------------|-----------------------------------|

RECORDER

Vacant

QUORUM

Eighteen (18) voting members; Quorum = 10 (more than ½ of the voting membership). [The Council Chair is a voting member; vacant positions are not counted for quorum.]

FACULTY SENATE

The Faculty Senate submits policy recommendations to standing committees, subcommittees administrative unit heads, or directly to the President.

OFFICERS

The Chair and Vice-Chair are elected by the Senate membership.

MEMBERSHIP

The Faculty Senate is comprised of eight (8) voting members (including the Senate Chair) and two (2) ex-officio, voting members for a total of ten (10) voting members:

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|----|------------------------|---|
| 1. | Matthew Mayo, Chair | Faculty, Elected (Arts and Humanities Departments) |
| 2. | Adam Banks, Vice Chair | Faculty, Elected (Williamson Campus) |
| 3. | Cynthia Lowes | Faculty, Elected (Logan Campus) |
| 4. | Larry D'Angelo | Faculty, Elected (Boone/Lincoln Campus) |
| 5. | Gina Lester | Faculty, Elected (Allied Health Department) |
| 6. | Sharon Davis | Faculty, Elected (Nursing Department) |
| 7. | Liza Jackson | Faculty, Elected (Math and Sciences Departments) |
| 8. | Cameron Woolum | Faculty, Elected (Professional and Technical Departments) |

EX-OFFICIO, VOTING MEMBERS

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|----|---------------|--|
| 1. | Will Alderman | Advisory Council of Faculty Representative |
| 2. | Bill Alderman | Board of Governors Representative |

RECORDER

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| Sammi Dodrill | Administrative Secretary, Sr., Allied Health and Nursing |
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QUORUM

Ten (10) voting members; Quorum = 6 (more than ½ of the voting membership). [The Senate Chair is a voting member; vacant positions are not counted for quorum.]

ADVISORY COMMITTEES

FINANCIAL EXIGENCY COMMITTEE

The Financial Exigency Committee makes recommendations to the President.

OFFICERS

The Chair is a member of the Board of Governors and is elected by the Board membership. The Vice-Chair is appointed by the President. Each member of the Committee shall serve for one fiscal year.

MEMBERSHIP

The committee is comprised of thirteen (13) members.

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|-----|------------------------------|---|
| 1. | Brent Tomblin, Chair | Board of Governors Member, Elected (BOG) |
| 2. | Velva Pennington, Vice Chair | Chief Finance Officer |
| 3. | Debbie Dingess | Administrator, Appointed (President) |
| 4. | Dr. Christina Johnson | Administrator, Appointed (President) |
| 5. | Elijah Hooker | Advisory Council of Classified Employees Representative |
| 6. | Dee McMillen | Classified Staff-at-Large, Elected (Classified Staff Assembly) |
| 7. | Judy Slazo | Classified Staff-at-Large, Elected (Classified Staff Assembly) |
| 8. | Kim Maynard | Classified Staff Council Chair |
| 9. | Ashleigh Barnette | Faculty-at-Large, Elected (Faculty Assembly) |
| 10. | Courtney Prichard | Faculty-at-Large, Elected (Faculty Assembly) |
| 11. | Matthew Mayo | Faculty Senate Chair |
| 12. | Will Alderman | Advisory Council of Faculty Representative |
| 13. | Vacant | Student Government Representative, Elected (Student Government Association) |

RECORDER

Jennifer Dove

Executive Assistant to the President

QUORUM

Twelve (12) voting members; Quorum = 7 (more than ½ of the voting membership). [The Committee Chair is a non-voting member except in the case of a tie vote; vacant positions are not counted for quorum.]

STUDENT GOVERNMENT ASSOCIATION (SGA) ADVISORY COMMITTEE

The SGA Advisory Committee makes recommendations to the President or Chief Student Services Officer.

OFFICERS

The Chair shall be the Board of Governors Student Representative. There is no Vice-Chair.

MEMBERSHIP

The Student Government Association Advisory Committee is comprised of six (6) voting members, including the chair, and one (1) ex-officio, non-voting member:

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|----|--------|---|
| 1. | Vacant | Board of Governors Student Representative |
| 2. | Vacant | SGA President |
| 3. | Vacant | SGA Vice-President |
| 4. | Vacant | SGA Secretary |
| 5. | Vacant | SGA Treasurer |
| 6. | Vacant | West Virginia Advisory Council of Students Representative |

EX-OFFICIO, NON-VOTING MEMBER

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|----|------------|--|
| 1. | Teri Wells | Interim Chief Student Services Officer |
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RECORDER

SGA Secretary

QUORUM

Six (6) voting members; Quorum = 4 (more than ½ of the voting membership). [The Committee Chair is a voting member; vacant positions are not counted for quorum.]

PROMOTION-IN-RANK AND TENURE

Recommendations from the Promotion-in-Rank and Tenure Committee are submitted to the Chief Academic Officer.

OFFICERS

The Chair will be elected by the committee membership.

MEMBERSHIP

Each spring semester, at a date and time determined by the President or his/her designee, the Faculty Assembly shall elect a Promotion and a Tenure Committee. The committees shall consist of four members with two members representing each academic division and be from different disciplines. Committee members must be members of the Faculty Assembly, have no supervisory roles over full-time faculty, and must not be applying for tenure or promotion during the year in which they serve. Those serving on the Promotion and Tenure Committee must hold the rank of professor or higher. If there are not enough Full Professors to fill the committee, an Associate Professor may be selected to serve on the committee. However, that faculty member cannot serve as the chair. The Chief Academic Officer or his/her designee will call the first meeting of the committee at which time a chairperson will be elected from and by the respective committee membership.

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| 1. | Regina Bias | Division Faculty, Elected (Faculty Assembly) |
| 2. | Stephanie Daniels | Division Faculty, Elected (Faculty Assembly) |
| 3. | Susan Baisden | Division Faculty, Elected (Faculty Assembly) |
| 4. | Will Alderman | Division Faculty, Elected (Faculty Assembly) |

EX-OFFICIO:

- | | | |
|----|-----------------------|--------------------------------|
| 1. | Dr. Christina Johnson | Interim Chief Academic Officer |
|----|-----------------------|--------------------------------|