

# 2023 - 24 V-5 Aggregate Verification Worksheet

**IMPORTANT:** This original form must be returned in person or by mail. Federal Regulations do not allow us to accept electronic submissions

Student Information	
Student Name:	
Student ID:	Date of Birth:
Student Email:	Student Phone Number:
Student Address:	

\*\*\*\*\* **IMPORTANT: Please read before proceeding.** \*\*\*\*\*

**Your 2023-24 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification.** In this process, the Financial Aid Office will compare your FAFSA with the information on this form and with any other required documents. Federal law requires us to compare this information before awarding federal aid. If there are differences between your FAFSA and Verification documents, we will make the corrections electronically. We may request additional information. If you have questions about the Verification process, contact us as soon as possible so that your financial aid will not be delayed.

**What you should do:**

- Complete both sides of this form in their entirety. Answer all questions; if the situation does not apply to you, enter **zero** or **N/A**.
- Sign the form.
- Submit the form and all other required documents to Southern West Virginia Community and Technical College

## A. Family Information

<input type="checkbox"/> <b>Dependent Students</b>		<input type="checkbox"/> <b>Independent Students</b>		
List everyone in your parents' household, including: <ul style="list-style-type: none"> <li>• Yourself;</li> <li>• Your parents (including stepparent);</li> <li>• Your parents' other children, even if they don't live with your parents, if your parents will provide more than half of their support from July 1, 2023 through June 30, 2024;</li> <li>• Other people, if they now live with your parents, and your parents will provide more than half of their support from July 1, 2023 through June 30, 2024.</li> </ul>		List everyone in your household, including: <ul style="list-style-type: none"> <li>• Yourself;</li> <li>• Your spouse, if you are married;</li> <li>• Your children, even if they do not live with you, if you will provide more than half of their support from July 1, 2023 through June 30, 2024;</li> <li>• Other people, if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2023 through June 30, 2024.</li> </ul>		
List the college name for any household member, excluding your parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024.		List the college name for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023 and June 30, 2024.		
Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self	Southern WV Community & Tech College	Yes

## B. Student Tax Forms and Income Information

1. For 2021, have you completed your Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ I have already completed my return and my Tax Transcript is attached.
  - ☐ I have already completed my return and I used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No tax transcripts are required if DRT was used.)
  - ☐ I will file, but I have not yet completed my return.
  - ☐ I am not going to file because I am not required to do so. (Complete question B2)

2. If you were paid for working in 2021 and are not required to file a 2021 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2021. Attach a separate page if necessary.

**Attach W-2 forms, if applicable.**

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

**Total balance of cash, savings, and checking accounts at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Investments net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Businesses and/or investment farms net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

## C. Parent Tax Forms and Income Information (Dependent Student Only)

1. For 2021, have your parents completed your Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ My parents have completed their return and a Tax Transcript is attached.
  - ☐ My parents have completed their return and used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No tax transcripts are required if DRT was used.)
  - ☐ My parents will file, but they have not yet completed my return.
  - ☐ My parents will not file and are not required to do so. (Complete question C2)

2. If your parents were paid for working in 2020 and are not required to file a 2021 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2021. Attach a separate page if necessary.

**Attach W-2 forms, if applicable.**

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

**Total balance of cash, savings, and checking accounts at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Investments net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Businesses and/or investment farms net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

## D. Spouse Tax Forms and Income Information (Married Students only)

1. For 2021, has your spouse completed his/her Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ My spouse and I have completed a joint tax return and a Tax Transcript is attached.
  - ☐ My spouse and I have completed our return and used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No Tax Transcripts are required if DRT was used.)
  - ☐ My spouse has completed his/her return and a Tax Transcript is attached.
  - ☐ My spouse will file, but he/she has not yet completed the return.
  - ☐ My spouse will not file and is not required to do so. (Complete question D2) I am not married.

2. If your spouse were paid for working in 2021 and are not required to file a 2021 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2021. Attach a separate page if necessary.

**Attach W-2 forms, if applicable.**

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

Name of Employer/source \_\_\_\_\_ Amount of Income Received \$ \_\_\_\_\_

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

**Total balance of cash, savings, and checking accounts at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Investments net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

**Businesses and/or investment farms net worth at the time you completed the FAFSA:** \$ \_\_\_\_\_

## E. SNAP Information

The student certifies that a member of her/his or her/his parents' (if dependent) household received benefits from the SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM or SNAP (formerly known as food stamps)

- ☐ One of the persons included in my household on the FAFSA received SNAP benefits in 2021.

## F. Child Support Information (if applicable)

One of the parents included in the household or the student paid child support in 2021. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, and the total amount of child support that was paid in 2021 for each child. If more space is needed, provided a separate page that includes the student's name and ID number at the top.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2021
<i>Marty Jones</i>	<i>Chris Smith (example)</i>	<i>Terry Jones</i>	<i>\$6,000</i>

## G. High School Completion Information

Provide **one** of the following documents that will indicate the student's high school completion status when the student begins college in 2023 - 2024: **Check the box of the document you will attach to this worksheet.**

- ☐ A copy of the student's high school diploma or final official high school transcript that shows the date when the diploma was awarded.
- ☐ A copy of the student's General Educational Development (GED) certificate or GED transcript.
- ☐ For students who completed secondary education in a foreign country, a copy of the "secondary school leaving certificate" or other similar document.
- ☐ An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- ☐ A secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), provided for under state law.
- ☐ The student's transcript or the equivalent, signed by the parent or guardian, that list the secondary school courses completed by the applicant and documents the successful completion of a secondary school.

**A student who is unable to obtain the documentation listed above must contact the financial aid office.**

Continue on Next Page

## H. Identity/Statement of Educational Purposes



**The student must appear in person at *Southern WV Community & Technical College* to verify his or her identity by presenting a valid government-issued photo identification (ID), such as, but not limited to, a driver's license, other state-issued ID, or passport. The institution will maintain a copy of the student's photo ID that is annotated by the institution with the date it was received and reviewed and the name of the official at the institution authorized to collect the student's ID.**

In addition, the student must sign, **in the presence of the institutional official**, the following:  
**Statement of Educational Purpose**

I certify that I \_\_\_\_\_ (*Print Student's Name*) am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending ***Southern WV Community & Technical College*** for 2023-24.

**WARNING: If you purposely give false information on this worksheet you may be fined, be sentenced, to jail, or both.**

\_\_\_\_\_  
(Student's Signature)

\_\_\_\_\_  
(Student's ID Number)

\_\_\_\_\_  
(Date)

**NOTARIZED STATEMENT IS ONLY NECESSARY IF STUDENT CANNOT APPEAR IN PERSON**  
(*Copy of Driver's license, US passport, or other picture ID must accompany this form if signed by a notary*)

### ***Notary's Certification of Acknowledgment***

State of \_\_\_\_\_  
City/County of \_\_\_\_\_

On \_\_\_\_\_, before me, \_\_\_\_\_,  
(Date) (Notary's name)

personally appeared, \_\_\_\_\_, and proved to me  
(Printed name of signer)

on basis of satisfactory evidence of identification \_\_\_\_\_  
(Type of government-issued photo ID provided)  
to be the above-named person who signed the foregoing instrument.

### **WITNESS my hand and official seal**

(seal)

\_\_\_\_\_  
(Notary signature)

My commission expires on \_\_\_\_\_ (Date)

## I. Agreement and Understanding

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student must sign and date this worksheet. If married, the spouse's signature is optional. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student Signature:

Date:

Parent Signature (Dependents Only):

Date:

**\*\*If you are dependent student, you are required to list your parents in the table in *Family Information Section*. In addition, you must have a parent signature.**

In Person	Mail (Form must be notarized)
Please visit one of our campus locations to see financial aid representative in person	SWVCTC C/O Financial Aid 100 College Drive, Logan, WV, 25601

Southern West Virginia Community and Technical College is an Equal Opportunity/Affirmative Action Institution and does not discriminate based on race, sex, gender identity, pregnancy, sexual orientation, age, disability, veteran status, religion, color, or age in admission, employment, or educational programs and activities; nor does it discriminate based on genetic information in employment or employee health benefits. Faculty, staff, students, and applicants are protected from retaliation for making complaints or assisting in discrimination investigations. This nondiscrimination policy also applies to all education programs, to admission, to employment, and to other related activities covered under Title IX, which prohibits sex discrimination in higher education. Southern will take steps to ensure that a lack of English language skills will not be a barrier to admission and participation in the college's CTC offerings. Auxiliary aids and services are available upon request to individuals with disabilities. Southern West Virginia Community and Technical College also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate based on race, ethnicity, sex, color, creed, gender, religion, age, sexual orientation or gender orientation or expression, physical or mental disability, marital or family status, pregnancy, genetic information, veteran status, service in the uniformed services, ancestry, or national origin. Inquiries regarding compliance with any state or federal nondiscrimination law may be addressed to Affirmative Action Officer, Ms. Debbie C. Dingess, Chief Human Resources Officer, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7408; Title IX Coordinator, Mr. Darrell Taylor, Chief Student Services Officer, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7432; or Section 504 Coordinator, Ms. Dianna Toler, Director of Student Success, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7315. TTY 304-792-7054 may be used to communicate with any office or employee of the College.

For more Information visit: [www.southernwv.edu](http://www.southernwv.edu)

#FINDYOURDIRECTION