

2025 - 2026 V-1 Verification Worksheet

Student Information

Student Name:	
Student ID:	Date of Birth:
Student Email:	Student Phone Number:
Student Address:	

******* IMPORTANT: Please read before proceeding. *******

Your 2025 - 2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called Verification. In this process, the Financial Aid Office will compare your FAFSA with the information on this form and with any other required documents. Federal law requires us to compare this information before awarding federal aid. If there are differences between your FAFSA and Verification documents, we will make the corrections electronically. We may request additional information. If you have questions about the Verification process, contact us as soon as possible so that your financial aid will not be delayed.

What you should do:

- Complete both sides of this form in their entirety. Answer all questions; if the situation does not apply to you, enter **zero** or **N/A**.
- Sign the form.
- Submit the form and all other required documents to Southern West Virginia Community and Technical College

A. Family Information

☐ Dependent Students		☐ Independent Students		
List everyone in your parents' household, including: • Yourself; • Your parents (including stepparent); • Your parents' other children, even if they don't live with your parents, if your parents will provide more than half of their support from July 1, 2025 through June 30, 2026 • Other people, if they now live with your parents, and your parents will provide more than half of their support from July 1, 2025 through June 30, 2026. List the college name for any household member, excluding your parents, who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2025 and June 30, 2026		List everyone in your household, including: • Yourself; • Your spouse, if you are married; • Your children, even if they do not live with you, if you will provide more than half of their support from July 1, 2025 through June 30, 2026 • Other people, if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026. List the college name for any household member who will be enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2025 and June 30, 2026		
Full Name	Age	Relationship	College	Will be Enrolled at Least Half Time
		Self	Southern WV Community & Tech College	Yes

B. Student Tax Forms and Income Information

1. For 2023, have you completed your Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ I have already completed my return and my Tax Transcript is attached.
 - ☐ I have already completed my return and I used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No tax transcripts are required if DRT was used.)
 - ☐ I will file, but I have not yet completed my return.
 - ☐ I am not going to file because I am not required to do so. (Complete question B2)

2. If you were paid for working in 2022 and are not required to file a 2023 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2022. Attach a separate page if necessary.

Attach W-2 forms, if applicable.

Name of Employer/source _____ Amount of Income Received \$ _____

Name of Employer/source _____ Amount of Income Received \$ _____

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

Total balance of cash, savings, and checking accounts at the time you completed the FAFSA: \$ _____

Investments net worth at the time you completed the FAFSA: \$ _____

Businesses and/or investment farms net worth at the time you completed the FAFSA: \$ _____

C. Parent Tax Forms and Income Information (Dependent Students Only)

1. For 2023, have your parents completed your Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ My parents have completed their return and a Tax Transcript is attached.
 - ☐ My parents have completed their return and used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No tax transcripts are required if DRT was used.)
 - ☐ My parents will file, but they have not yet completed my return.
 - ☐ My parents will not file and are not required to do so. (Complete question C2)

2. If your parents were paid for working in 2022 and are not required to file a 2023 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2022. Attach a separate page if necessary.

Attach W-2 forms, if applicable.

Name of Employer/source _____ Amount of Income Received \$ _____

Name of Employer/source _____ Amount of Income Received \$ _____

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

Total balance of cash, savings, and checking accounts at the time you completed the FAFSA: \$ _____

Investments net worth at the time you completed the FAFSA: \$ _____

Businesses and/or investment farms net worth at the time you completed the FAFSA: \$ _____

D. Spouse Tax Forms and Income Information (Married Students Only)

1. For 2023, has your spouse completed his/her Federal IRS Income Tax Return (Form 1040, 1040A, or 1040EZ)?
- ☐ My spouse and I have completed a joint tax return and a Tax Transcript is attached.
 - ☐ My spouse and I have completed our return and used the IRS Data Retrieval Tool (DRT) on the FAFSA. (No Tax Transcripts are required if DRT was used.)
 - ☐ My spouse has completed his/her return and a Tax Transcript is attached.
 - ☐ My spouse will file, but he/she has not yet completed the return.
 - ☐ My spouse will not file and is not required to do so. (Complete question D2) I am not married.

2. If your spouse was paid for working in 2022 and is not required to file a 2023 Federal IRS income tax return, list the employers/sources of income and the amounts of all income received in 2022. Attach a separate page if necessary.
Attach W-2 forms, if applicable.

Name of Employer/source _____ Amount of Income Received \$ _____

Name of Employer/source _____ Amount of Income Received \$ _____

3. Complete all of the following items. Do not leave any amount blank; write "0" if the item does not apply or the value is negative.

Total balance of cash, savings, and checking accounts at the time you completed the FAFSA: \$ _____

Investments net worth at the time you completed the FAFSA: \$ _____

Businesses and/or investment farms net worth at the time you completed the FAFSA: \$ _____

E. SNAP Information

The student certifies that a member of her/his or her/his parents' (if dependent) household received benefits from the SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM or SNAP (formerly known as food stamps)

☐ One of the persons included in my household on the FAFSA received SNAP benefits in 2023.

F. Child Support Information (if applicable)

One of the parents included in the household or the student paid child support in 2023. List below the names of the persons who paid the child support, the names of the persons to whom the child support was paid, and the total amount of child support that was paid in 2023 for each child. If more space is needed, provided a separate page that includes the student's name and ID number at the top.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2023
Marty Jones	Chris Smith (example)	Terry Jones	\$6,000

G. Agreement and Understanding

By signing this worksheet, you certify that all of the information reported on this form is true and accurate to the best of your knowledge. If requested, you agree to provide proof of the information that you have reported on this form. **WARNING:** If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. Typed, copied, or electronic signatures will not be accepted.

Student Signature:	Date:
Parent Signature (Dependents Only):	Date:

****If you are dependent student, you are required to list your parents in the table in Family Information Section. In addition, you must have a parent signature.**

OPTIONS TO SUBMIT VERIFICATION FORMS AND OTHER DOCUMENTATION

EMAIL	SS Connect	In person	Mail
Scan and submit to financialaid@southernwv.edu	Visit our website to be seen virtually	Please visit one of our campus locations to see financial aid representative in person	SWVCTC C/O Financial Aid 100 College Drive, Logan, WV, 25601

Southern West Virginia Community and Technical College is an Equal Opportunity/Affirmative Action Institution and does not discriminate based on race, sex, gender identity, pregnancy, sexual orientation, age, disability, veteran status, religion, color, or age in admission, employment, or educational programs and activities; nor does it discriminate based on genetic information in employment or employee health benefits. Faculty, staff, students, and applicants are protected from retaliation for making complaints or assisting in discrimination investigations. This nondiscrimination policy also applies to all education programs, to admission, to employment, and to other related activities covered under Title IX, which prohibits sex discrimination in higher education. Southern will take steps to ensure that a lack of English language skills will not be a barrier to admission and participation in the college's CTC offerings. Auxiliary aids and services are available upon request to individuals with disabilities. Southern West Virginia Community and Technical College also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate based on race, ethnicity, sex, color, creed, gender, religion, age, sexual orientation or gender orientation or expression, physical or mental disability, marital or family status, pregnancy, genetic information, veteran status, service in the uniformed services, ancestry, or national origin. Inquiries regarding compliance with any state or federal nondiscrimination law may be addressed to Affirmative Action Officer/Title IX Coordinator, Ms. Debbie C. Dingess, Chief Human Resources Officer, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7408; or Section 504 Coordinator, Ms. Dianna Toler, Director of Student Success, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7315. TTY 304-792-7054 may be used to communicate with any office or employee of the College.

For more information visit: www.southernwv.edu

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