



# Federal Work Study Program Application

Office of Financial Assistance  
 100 College Drive  
 Logan, WV, 25601  
 (304) 896-7060

[FinancialAid@southernwv.edu](mailto:FinancialAid@southernwv.edu)

SUBMIT THIS APPLICATION TO THE FINANCIAL AID OFFICE BY JUNE 30TH

Student Information:	
Student Name:	
Student ID:	Date of Birth:
Student Email:	Student Phone Number:
Student Address:	

The Federal Work Study Program is designed to help with college expenses. You will be assigned to a job on campus, depending on the available positions. You will be required to establish a work schedule with your supervisor, generally working around your school schedule, and perform job duties as assigned. You will not be eligible for the Federal Work Study Program if you are on financial aid probation or suspension. If/ when a placement is made you will be notified by email to set up an interview.

Current Degree Program			
Home Campus			
<i>Please indicate the appropriate answer.</i>	Lincoln	Logan	Williamson
Student Type			
<i>Please indicate the appropriate answer.</i>	Freshman	Returning	Transfer
Is your cumulative GPA above a 2.0?			
<i>Please indicate the appropriate answer.</i>	Yes	No	
Have you completed your financial aid file?			
<i>Please indicate the appropriate answer.</i>	Yes	No	
If you were selected for Verification, have you turned in all documentation to the Financial Aid Office?			
<i>Please indicate the appropriate answer.</i>	Yes	No	
Are you a citizen of the United States or an eligible non-citizen?			
<i>Please indicate the appropriate answer.</i>	Yes	No	
If no, are you eligible to work in the United States?			
<i>Please indicate the appropriate answer.</i>	Yes	No	

Please Attach a Current Schedule

Southern West Virginia Community and Technical College is an Equal Opportunity/Affirmative Action Institution and does not discriminate based on race, sex, gender identity, pregnancy, sexual orientation, age, disability, veteran status, religion, color, or age in admission, employment, or educational programs and activities; nor does it discriminate based on genetic information in employment or employee health benefits. Faculty, staff, students, and applicants are protected from retaliation for making complaints or assisting in discrimination investigations. This nondiscrimination policy also applies to all education programs, to admission, to employment, and to other related activities covered under Title IX, which prohibits sex discrimination in higher education. Southern will take steps to ensure that a lack of English language skills will not be a barrier to admission and participation in the college's CTC offerings. Auxiliary aids and services are available upon request to individuals with disabilities. Southern West Virginia Community and Technical College also neither affiliates with nor grants recognition to any individual, group, or organization having policies that discriminate based on race, ethnicity, sex, color, creed, gender, religion, age, sexual orientation or gender orientation or expression, physical or mental disability, marital or family status, pregnancy, genetic information, veteran status, service in the uniformed services, ancestry, or national origin. Inquiries regarding compliance with any state or federal nondiscrimination law may be addressed to Affirmative Action Officer/Title IX Coordinator, Ms. Debbie C. Dingess, Chief Human Resources Officer, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7408; or Section 504 Coordinator, Ms. Dianna Toler, Director of Student Success, Southern West Virginia Community and Technical College, 100 College Drive, Logan, WV 25601, 304-896-7315. TTY 304-792-7054 may be used to communicate with any office or employee of the College.

To ensure suitable job placement, please fill out the following questionnaire regarding your interests.

Response			Activities
Yes	No	Maybe	
			I am interested in being reassigned to the FWS site where I worked previously. Department:
			Provide general clerical assistance such as filing, date entry, and customer service.
			Provide assistance with customer service and general information (In person and/or telephone)
			Provide service at campus library
			Provide assistance with technical support
			Provide assistance to various academic departments
			Provide assistance in grant development

### Agreement and Understanding

By signing this worksheet, you certify that all of the information reported on this form is true and accurate to the best of your knowledge. If requested, you agree to provide proof of the information that you have reported on this form. **WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both. Typed, copied, or electronic signatures will not be accepted.**

Student Signature:

Date:

### For Office Use Only

FAFSA Complete		Attempted	Earned	GPA	Enrolled
EFC	Fall SAP				
Unmet Need	Spring SAP				
Received Date:	Summer SAP				
Reviewed Dates:	Fall:	Spring:	Summer:		

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