

**Southern West Virginia Community and Technical College
Board of Governors**

**Meeting of August 23, 2022
2900 Dempsey Branch Road, Mt. Gay, WV
Logan Campus, Building C, Room 428
Via Zoom Meeting ID: 920 1190 9307**

<https://zoom.us/j/92011909307?pwd=cUI3MHZ5MUwzWmw5a1FHNDM5VU0rUT09>

**Dial-in Only: 1-646-876-9923
6:00 p.m.**

MINUTES

Board Members Present: Lisa Haddox-Heston, Chair; Bill Alderman, Vice Chair, Janice Olive, Secretary, Robert Baldwin, David Gresham, Shawn Cline-Riggins, Virgil Underwood, Sam Stewart, Dianna Toler, Sydney Brown, Julia Smith

Board Members Absent: Jeremy Thompson, Josh Stowers

College Staff Present: President, Dr. Pamela Alderman, Jennifer Dove, Recorder, Tom Cook, Rita Roberson, Melinda Taylor, Sherry Ramey, Curtis Campbell, Beverly McDonald, Derek Adkins, Debbie Dingess, Chris Ward, Joe Linville, Chris Gray, Darrell Taylor, and Dr. Michael Jiles

1. Call to Order

Board of Governors Chair, Dr. Lisa Haddox-Heston, declared a quorum present and convened the meeting at 6:00 p.m.

2. Call for Public Comments

Chair Heston asked for public comments to the Board. No requests for public comment were received.

3. Appointments to the Boone and Lincoln Joint Administrative Boards

Joe Linville, Chief Facilities Management Officer, and Brittany Justice, Director of Campus Operations/Boone/Lincoln were appointed to the Joint Administrative Board.

4. Introduction of New Board Members

Chair Heston introduced the new Board members, Josh Stowers and Julia Smith, Student representative.

5. Oath of Office

The new members were not in person at the meeting and the oath of office was not administered.

6. HLC Institutional Update

Mr. Bill Alderman provided the following update:

- Assurance Argument draft review was sent out on August 10th. We are over 44,000 words, but it will be edited.
- Received a few comments. Was appreciative of those who responded.
- Needs List to continue document improvement.

- Provided the HLC Criterion Timeline update. Working well with consultant, Lindsey Graham Guinn. Will have a late September submission. Would like to submit anywhere from the first week of October through the 10th.
- Provided the Assessment Academy Midpoint Roundtable Overview.

Chair Heston complimented everyone on their involvement in the accreditation process.

7. **Faculty Senate Update**

Mr. Chris Ward, Faculty Senate Chair presented the update for Faculty Senate.

- New Senate members were elected per the constitution.
- Continuing work on the Faculty Handbook.
- Welcomed all the returning Faculty during Academic Convocation.

8. **Classified Staff Update**

Ms. Beverly McDonald, Classified Staff Chair presented the update for Classified Staff. Chair McDonald reported that no meeting was held in July or August due to preparations for the upcoming semester. Registration is ongoing and going well.

9. **President's Report**

Dr. Alderman gave the following update:

- Meetings at Hobet Mining Site. Have met with Boone County Economic Development Director, Kris Mitchell and Devanna Corley from Sun Park regarding projects and Southern's involvement.
- Met with James Glass, Vice President of External Technical Instruction at Pikeville Medical Center. Accepting two Medical Lab Technology students as well as two RN students. Room available for two more students.
- Attended the Freedom Festival as well as the Southern Biscuits ball game on June 25th. Both events were well attended.
- Met with Southwest Virginia Community and Technical College representative regarding tuition reciprocity agreement.
- Ongoing meeting with Consultant, Lindsey Graham Guinn regarding HLC Assurance Argument review.
- Attended the Pikeville Medical Centers Project Heart press conference.
- Attended monthly meetings of the Logan Recreation Center Board of Directors.
- Attended Tug Valley ARH Local Advisory Council meeting.
- Attended the Funding Formula Model meeting hosted by Chris Treadway, Vice Chancellor, WV CTCS.
- Hosted Congresswoman Carol Miller on the Logan campus for a tour of Allied Health Programs. Congresswoman Miller plans to come back and tour the Lineman and CDL programs at the Williamson Campus.
- Met with Taylor Richmond, Associate Registrar at WVU regarding WVU and Southern partnership. Looking forward to working with WVU.
- Participated in radio remotes to promote registration.
- Ronnie and Dianna Barnette of Mining Repair Specialties donated \$42,000.00 to the Southern Foundation to support three Associate Degree scholarships for Welding students.
- Hosted the WV CTCS Council meeting on the Logan Campus on August 18th.

- Nursing expansion program accepted 20 new students into the accelerated weekend program and 10 students into the traditional nursing program. Received approximately 60 -70 applications for the program.
- New Lineman and CDL classes are set to begin.
- The first day of the Fall semester is August 22nd. All departments are working hard to get students registered, financial aid, etc.
- Barnes and Noble's bookstore is up and running. Happy to have a bookstore back on campus. Receiving lots of compliments.
- New Employee Directory on the webpage is active. Encouraged everyone to take a look. Very happy with the professional look.
- Run, Walk, and Blue 5k will be held in Lincoln County on September 10th, October 6th is the annual Mike McGraw Golf Outing, October 22nd, Power in Pink 5k in Chapmanville, and Southern's Harvest Half will be November 12th.
- Southern's Gala to benefit the Sava-Kostas Performing Arts Theater will be on September 24th. Looking forward to this event.
- Held an online auction of miscellaneous items from the college.
- Was interviewed by Jeff Jenkins at Metro News regarding the Early College Academy. Encouraged the Board to read the article. Very happy with the positive comments. We will welcome ECA students back on campus next week.

10. Student Services Report

Darrell Taylor, Chief Student Services Officer, provided the Student Services report to the Board. Mr. Taylor provided a PowerPoint presentation with outlined highlights in Student Services. Enrollment is up and this is a good thing as other community colleges are experiencing a decrease in enrollment. Student Services is now more streamlined to meet students' needs. Provided information on the different areas in Student Services. Mr. Taylor talked about the recruitment efforts as well. Mr. Taylor explained SS Connect and commented on its usefulness during and after COVID. Was happy to hold commencement on campus this year. Students' choice of transfer institutions are Marshall and Western Governors respectively. Hattie Newsome, Student Success Center Coordinator, plays an important role in the student Early Alert program. This program reaches out to students who have not attended classes to help get them back on track.

11. Financial Report

Derek Adkins, Chief Financial Officer presented the Financial report to the Board.

- We have 354 operational days of cash on hand.
- This is a good year. Enrollment is up and the retention rate is good. We are the best in the state.
- Letting Capital Expenditures build up.
- Provided the budget report and is available for questions anytime.

12. Action Items

12.1 Approval of June 21, 2022, Board Meeting Minutes

The June 21, 2022 minutes are tabled for the next meeting.

12.2 Review of Comments and Approval of Final Draft Policies

12.2.1 SCP-1230, *Firearms, Weapons, and Explosives Policy*

MOTION: Bill Alderman moved the adoption of the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors grant approval for the distribution of SCP-1230, *Firearms, Weapons, and Explosives Policy* to Southern's constituents and the Chancellor for Community and Technical College Education for the required 30-day public comment period

ACTION: Shawn Riggins seconded the motion. The motion carried unanimously, and Chair Heston declared the motion adopted.

12.2.2 SCP-2901 Professor Emeritus Status and SCP- 2901.A Emeritus Nomination Form

MOTION: Sam Stewart moved the adoption of the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors grant approval of SCP-2901, *Professor Emeritus Status*, and attachments

ACTION: Bill Alderman seconded the motion. The motion carried unanimously, and Chair Heston declared the motion adopted.

13. Discussion Items

13.1 Board of Governors Retreat

Jen Dove provided an update on the retreat and a quote from Stonewall. Reservations will be made as soon as a quote is finalized.

14. Executive Session under Authority of WV Code § 6-9 Regarding Personnel.

9.1. Personnel Matters.


There are no matters at this time.

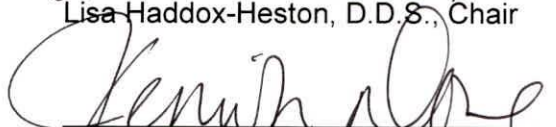
15. Informational Items

15.1 Next regular Board of Governors Meeting is scheduled for 6:00 p.m. on October 20th, 2022 at Stonewall Resort.

16. Adjournment

There being no further business, Chair Heston declared the meeting adjourned.


Lisa Haddox-Heston, D.D.S., Chair


Jennifer Dove
Executive Assistant to the President
and Board of Governors

Approved 10/18/2022