



**Southern West Virginia Community and Technical College  
Board of Governors  
Meeting of December 16, 2025  
100 College Drive, Logan, WV  
Logan Campus, Building C, Room 428  
Via Zoom  
6:00 p.m.**

**MINUTES**

**Board Members Present:** Sonya Porter, Chair; Brent Tomblin, Scotty Dingess, David Gresham, Katie Endicott, Mary Phipps, Chris Gray, and Brayden Williamson

**Board Members Absent:** Anna Adkins, Maudie Orraca-Tetteh

**Also Attending:** Interim President, Dr. Corley Dennison, Jennifer Dove, Recorder, Velva Pennington, Chief Finance Officer, Debbie Dingess, Chief Human Resources Officer,

**Guests:** None

**1. Call to Order**

Board of Governors Chair, Ms. Sonya Porter, declared a quorum present and convened the meeting at 6:00 p.m.

**2. Presentation and Acceptance of FY 2025 Financial Audit Presentation**

**2.1 Independent Auditor's Report**

Ms. Kelly Shafer presented the Independent Auditor's Report and highlighted the following to the Board:

- Two documents are issued at the end of audit: Audited Financial Statements and The Report to Board of Governors.
- Ms. Shafer shared what is included in the financial statements. Statements are managements' financial statements, but two reports are issued on the financial statements. The first one is the Independent Auditor's report on the financial statements where the college received an unmodified opinion. This is the best opinion the institution could receive.
- The second report is the Auditor's report which stated there were no internal control or compliance issues identified during the audit. This is a very positive report for the college.
- Condensed Schedule of Net Position showed total assets June 30, 2025, at \$40 million, down slightly from 2024 but consistent. The College saw increases in cash balances during the year which were offset by decreases in capital assets with the closing of the Boone campus and sale of the Wyoming building.
- Liabilities were \$3.9 million dollars which was a slight increase compared to 2024.

- The new accounting standard GASB 101 was adopted at all government entities that deals with the college's compensated absences. Under this standard the college had to, for the first time, record liability for sick leave that is anticipated to be paid out. Previously, it was just annual leave that was recorded. This implementation resulted in an increase of approximately \$300,000.00 in compensated absences for the year.
- Net Position for the year was \$36 million dollars.
- Condensed Schedules of Revenues, Expenses, and Changes in Net Position, or income statement, showed operating revenues for the year were \$7.6 million with operating expenses at \$22 million dollars. Operating revenue increased mainly due to Federal and State grant funding. Operating expenses increased during the year. The majority of the increase in expenses was in student financial aid expenses. Which is the other side of the increase in the federal and state grant funding. Increases in benefits were due to rising PEIA rates.
- Non-operating revenues were \$13 million which was a decrease of approximately \$750,000.00 compared to 2024.
- Ms. Shafer noted that with the disposal of Wyoming and Boone campuses the college recorded a loss of \$800,000.00 during the year on disposal of assets. That is the difference between the two years in non-operating revenues.
- Payments on behalf of the college were \$712,000.00 resulting in an overall reduction in net position of \$761,000.00.
- The report to the Board of Governors includes required communications at the end of the audit. The report covered the adoption of GASB 101, no difficulties during audit, no disagreements with management, no outside consultations or other findings to report. There were a few audit adjustments included in the report. Comments were repeated items which are suggestions for improvements to policies and procedures.
- Hopeful that management will have a draft of the procedure for OASIS related to IT by the end of the year.
- Noted no issues with accounting estimates.
- Shared Total asset growth where Southern has held steady around \$40 million dollars.
- Unrestricted Net Position has increased 10% over the past 5 years including an increase from 2024 to 2025.

**MOTION:** Scotty Dingess made a motion to approve the FY 2025 Financial Audit

**ACTION:** The Motion was adopted by 5 in favor and 0 opposed.

### 3. Finance Report

Ms. Velva Pennington presented the Finance update to the Board. By the end of November Southern collected \$2,410,070 in tuition and fee revenues which represents approximately 49% of the 2026 tuition and fee budget. Not all areas were where she would like but is hopeful to see improvement by the next quarter. Southern has 462 operational cash on hand and it currently costs the college \$30,381.70 per day to operate.

#### 4. **President's Report**

Interim President Dennison provided the following update:

- HLC visit went well and no sanctions are expected. It is possible that Southern could have an embedded report for the 2027 visit. Dr. Dennison thanked those who worked on the report. Work for the 2027 10-year renewal visit has begun.
- Southern received a grant from the WV Higher Education Policy Commission (WVHEPC) for our Emergency Medical Services program for approximately \$350,000.00. The state realizes that there is a potential to lose many EMT's to retirement, this would help Southern to be able to recruit students to help fill those positions. Southern would use the money to buy an ambulance and outfit it with simulators. Southern will also take the ambulance to high schools in our service area to help recruit.
- Southern received \$25,000.00 from WVHEPC for and Open Educational Resources Grant (OER). OER is where students get their materials online and do not have to buy a physical textbook. WVHEPC has executed this program for several years saving students across the state over \$10 million dollars in textbook costs.
- 60+60 Transfer bill will change all our general education programs. This bill requires that all community colleges have the exact same general education programs with the same number of hours, same classes, and the same course numbering. This will be a tremendous undertaking. Dr. Johnson took a team to the first state meeting in November, and they will continue to work on this initiative to completion.
- Working with CircleIN Foundation, who has received a large grant from the National Science Foundation to help with Artificial Intelligence tutoring. Southern will use this program for math and science tutoring for our high school students and our freshmen. For \$3,500.00 Southern will receive 1,000 "seats" for students to use this program. Will review pass rates and retention rates after the pilot to determine the program's effectiveness. This program also offers professional development and training opportunities to the instructors.
- Holiday reception went well with 80 in attendance. Dr. Dennison was pleased with the reception and thought it was a nice way to conclude the semester.

#### 5. **Action Items:**

##### 5.1 **Approval of October 28, 2025, Board Meeting Minutes**

**MOTION:** Scotty Dingess made a motion to approve October 28, 2025, Board meeting minutes with corrections.

**ACTION:** The Motion was adopted by 5 in favor and 0 opposed.

##### 5.2 **Request for Final Approval Following 30-day Comment Period**

###### 5.2.1. **SCP-1160, *Equal Opportunity and Nondiscrimination Philosophy***

**MOTION:** Katie Endicott made a motion to adopt the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors grant final approval of SCP-1160, *Equal Opportunity and Nondiscrimination Philosophy*.

**ACTION:** Scotty Dingess Seconded the motion. The Motion was adopted by 5 in favor and 0 opposed.

**5.2.2 SCP-3670, *Public School Service Program* and SCP-3670.A, *Public School Services Form***

**MOTION:** Katie Endicott made a motion to adopt the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors grant final approval of SCP-3670, *Public School Service Program*; and SCP-3670.A, *Public School Service Form*.

**ACTION:** Scotty Dingess seconded the motion. The Motion was adopted by 5 in favor and 0 opposed.

**5.3 Request for Final Approval Following Second Additional 30-Day Comment Period**

**9.5.1 SCP-1200, *Social Media Policy***

**MOTION:** Scotty Dingess made a motion to adopt the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors grant final approval of SCP-1200, *Social Media Policy*

**ACTION:** David Gresham seconded the Motion. The Motion was adopted by 5 in favor and 0 opposed.

**5.4 Request for Approval to Release Policies for 30-Day Comment Period**

**9.4.1 SCP-1375, *Reports of Accidents or Incidents and Clery Act Reporting and SCP-1375.A, *Clery Report Form* SCP-1375.B, *Accident/Incident Report Form* SCP-1375.C, *Monthly Report of Accident/Incidents****

**5.4.2 SCP-4800, *Service Animals on Campus***

**5.4.3 SCP-8601, *Presidential Succession Plan***

**MOTION:** Scotty Dingess made a motion to adopt the following resolution(s):

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors grant approval for distribution of SCP-1375, *Reports of Accidents or Incidents and Clery Act Reporting*; SCP-1375.A, *Clery*

*Report Form; SCP-1375.B, Accident/Incident Report Form; and SCP-1375.C, Monthly Report of Accidents/ Incidents, SCP-4800, Service Animal on Campus , and SCP-8601 Presidential Succession Plan, to Southern's constituents and the Chancellor for Community and Technical College Education for the required 30-day public comment period.*

**ACTION:** Brent Tomblin seconded the Motion. The Motion was adopted by 5 in favor and 0 opposed.

**6. Executive Session under Authority of WV Code § 6-9A-4 for the following:**

**6.1 Possible lease and contracts discussion under WV Code § 6-9A-4(2)(E)**

Chair Porter invited a motion for the Board to enter Executive Session. Katie Endicott moved that the Board of Governors enter an Executive Session pursuant to West Virginia Code §6-9A-4 to discuss possible lease and contracts discussion under WV Code § 6-9A-4(2)(E). David Gresham seconded the motion that was adopted by 5 in favor and 0 opposed. Chair Porter declared the motion adopted and the Board then met in an Executive Session at 6:25 p.m. Following deliberations, David Gresham moved that the Board rise from Executive Session and reconvened in open session. Scotty Dingess seconded the motion that was adopted by 5 in favor and 0 opposed. The Board took no votes nor made any decisions during the Executive Session.

**7. Informational Items**

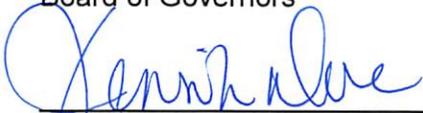
**7.1 The next regular Board of Governors meeting will be held February 17, 2025, at 6:00 p.m.**

**8. Adjournment**

There being no further business, Chair Porter declared the meeting adjourned.



Sonya Porter, Chair  
Southern West Virginia Community and Technical College  
Board of Governors



Jennifer Dove  
Executive Assistant to the President  
and Board of Governors