

Dear Faculty,

Welcome back to the new academic year. I hope you all had a good summer and enjoyed some recreational time with your families.

We begin our 2025 year on August 12. Faculty Convocation is scheduled for Tuesday - Wednesday, August 13 – 14 in Building C, Room 202 on the Logan Campus. Registration will be held from 8:30 a.m. – 9:00 a.m. on Tuesday, August 13, allowing time to meet and greet your colleagues and new employees. A continental breakfast will be provided on both mornings and lunch will be provided on August 13. We will transition to C-202 to begin promptly at 9:00 a.m. for welcome messages, room assignments, and explanations for each session. You may continue your breakfasts in C-202.

Assessment will continue to be the theme as we continue to build our models through student learning and program outcomes on August 13 while also providing Cocurricular Assessment training and information sharing on August 14. We have a few new strategies to implement which will facilitate our continuous improvement planning process, as well. Please bring your laptops and syllabi on Tuesday, August 13. Lindsey Graham Guinn will facilitate a session on updating student learning outcomes and program outcomes that will capture data that we will begin capturing now for our next comprehensive report. The next comprehensive report will be Fall 2026-27.

Convocation agendas are attached. Sessions will be held on the 1st, 2nd, and 3rd floors of Building C once again, providing opportunities to move periodically on the first day.

Informational packets and 'Assessment Train' T-shirts will be distributed on Tuesday. The *Assessment Train* theme was developed this past spring by one of our own Assessment Academy faculty. You will receive your T-shirt on August 13, and I respectfully ask that you wear it on August 14 for our group photo for the 2025 school year. Should your t-shirt not be a comfortable fit, please ask Regina or Sandy if a smaller or larger size is available, as we have extra shirts. Our Faculty Photo from last fall was specifically highlighted in SPARQ, the Higher Learning Commission Portal that houses our projects. Southern's Assessment Academy will complete its 4-year program this coming October, as we present in Chicago at the HLC Conference Roundtable for the academy. Additionally, we have been approved and supported by our President to submit a proposal to present at the HLC Annual National Conference next April 2025.

As part of the planning process for your week, please work with your Directors and Deans to schedule your office hours and coverage in your departments from August 12 - 15. As I implemented last year with our new two-day convocation, you will not be required to work registration. You may volunteer if we carry registration availability into evenings or past Thursday.

If you have any questions, please feel free to reach out to me before August 13. Always know that my door is open to you and you are welcome to stop by any time. No appointment is necessary and you are welcome to stop and chat. I appreciate each one of you. Faculty are the lifeline to the College and it is my pleasure to serve alongside every one of you. Best wishes for a very successful academic year.

Sincerely,

Bill



**Faculty Convocation
Tuesday, August 13, 2024
Room 202, Building C, Logan Campus**

DAY ONE AGENDA

8:30 – 9:00	Registration, Meet and Greet, and Continental Breakfast	
9:00 – 9:45	Welcome.....	President Pamela L. Alderman Bill Alderman
9:45 – 10:00	Explanation of the Day	Regina Bias
10:00 – 10:10	Break	
10:10 – 11:40	Student Learning Outcomes (Team Green).....	Lindsey Graham Grimm LGG Consulting, Room C-202
	Closing the Loop (Team Blue).....	Larry D'Angelo and Regina Bias Room C-340
11:40 – 1:00	Lunch.....	Commons Area, Building C
1:00 – 2:30	Student Learning Outcomes (Team Blue).....	Lindsey Graham Grimm LGG Consulting, Room C-202
	Closing the Loop (Team Green).....	Larry D'Angelo and Regina Bias Room C-340
2:35 – 3:00	Closing Remarks (Technology, Student Services, Elections, TEAMS)	Room C-202



Faculty Convocation
Wednesday, August 14, 2024
Room 202, Building C, Logan Campus

DAY TWO AGENDA

8:30 – 9:00	Registration, Meet and Greet, and Continental Breakfast	
9:00 – 9:15	Picture with BESTFOOT	Bill France, Outside
9:20 – 9:30	Discussion/Explanation of the Day	Regina Bias
9:30 – 9:40	Break	
9:40 – 10:40	Co-Curricular (Team Green)	Darrell Taylor Room C-202
	Departmental Assessment (Team Blue)	Larry D'Angelo and Regina Bias Room C-340
10:40 – 10:50	Break	
10:50 – 11:50	Co-Curricular (Team Blue)	Darrell Taylor Room C-202
	Departmental Assessment (Team Green)	Larry D'Angelo and Regina Bias Room C-340
11:55 – Noon	Closing Remarks	Room C-202
12:15 – 1:00	Presentation	Bill France Savas-Kostas Performing Arts Center
	Brief meeting with ECA faculty immediately following presentation	Bill Alderman Savas-Kostas Performing Arts Center

SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
Other Employment and Certain Volunteer Activities Report
Form SCP-2562.A

Instructions: In accordance with SCP-2562, *Other Employment and Certain Volunteer Activities*, this form must be completed each year by all full-time faculty and professional staff employees. Complete all parts of the form. If you did not engage in other employment or certain volunteer activities for the fiscal year specified, write "NONE" across the grid below. Please report all paid activity/employment, including planned activity/employment, for the fiscal year. The report for each fiscal year is due to the Office of Human Resources by August 31. If you intend to engage in other employment or certain volunteer activities, this form is to be completed no less than ten days before the proposed other employment or volunteer activity is to begin.

Employee Name: _____ Title: _____
 Department/Unit: _____ Fiscal Year: 2024-2025

Dates From/To	Name of Business/ Agency/Group/ Organization/Person	Hours Worked Per Week	Days Worked Per Week/Schedule	Explanation: Nature of Activity and General Description of Business/ Agency/Group/Organization/Person

Employee Signature and Printed Name: _____ Date: _____

I have reviewed the above activities for compliance with SCP-2562, *Other Employment and Certain Volunteer Activities*.

Supervisor Signature: _____ Date: _____

Human Resources Signature: _____ Date: _____

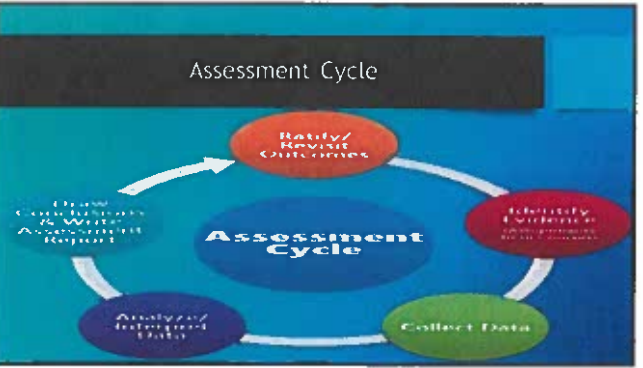
Key Component of Assessment:
Closing the Loop

Larry D'Angelo
Co-chair of Assessment Committee

Regina A. Blas
Chair of Assessment Committee

Assessment

- Assessment is always a work in progress because we are always working to increase meaningful student learning. (Wehlburg, 2007)



Review of Data from Last Year: General Education Assessment

- Writing - Fall 24
- Quantitative Literacy - Fall 24
- Critical Thinking - Fall 24
- Reports
- [Link](#)

Review of Data from Last Year: Course-Level Assessment

- Problem
- Click [here](#) for report on Course-Level Assessment.

Review of Data from Last Year: Program-Level Assessment

- Cannot post on website because we are asking for more surveys
- [Link](#)
- Mission Statement
- [Link](#)
- Evaluation of students
- Faculty
- Student services: Financial and, advising, and Disability Services
- Program outcomes
- Retention rates, completion rates, job placement rates, and passage rates

Student Learning Outcomes

By the end of the presentation, participants will

- Define "Closing the Loop."
- Identify when to "Close the Loop."
- Apply the information from the workshop to their assessment reports.

Define "Closing the Loop"

- Closing the Loop is the process of interpreting the results and identifying interventions that will identify strengths, weaknesses, or needs.
- It is the **heart** of assessment because it is where change takes place and it is where we take time to reflect on assessment results.
- We must somehow document what changes were made. (We do it automatically.)

Reasons to Close the Loop

- **Student Learning**
- **Improvement of Teaching and Learning:** Changing of courses such as sequencing, add or delete courses, course content, instructional strategies, pre-requisites
- **Accountability:** HLC and other accrediting bodies, stakeholders, self
- **Planning and Budgeting:** Hiring new faculty, new resources, press releases, recruitment, and retention initiatives
- **Faculty Development:** Faculty development, sharing of assessment results, conference presentations, and grant applications.

4 Steps to Close the Loop after Data Analysis:

- Step 1: Develop an Improvement Plan - How are you going to implement a plan to improve the results?
- Step 2: Determine Stakeholders
- Step 3: Report it (DOCUMENT IT!!!!)

Number of Closing the Loop Forms Spring 2024

- 7 responses (should have had 30 - 15 met, 15 partially met)

Number of Reports Indicating Closing the Loop Fall 2024

- 18: 4 students did not meet the goals and 14 partially did meet the goal

Closing the Loop Form

- <https://forms.office.com/pages/ResponsePage.aspx?e=098773d-11021e6c-504a4e61e6f204e6d75c718051a1a7b7c00610240149090-9477446028C4>
- Or click [HERE](#)

ACTIVITY

- Meet in groups of 5.
- Assign a leader, scribe, and a presenter.
- Discuss some things in your courses where you had to close the loop.
- The scribe will make 3 columns: one is topic, the second is what is your improvement plan (What did you do?), third, list stakeholders, and fourth, did you use the form....yet?
- Present.

Lindsey Graham Guinn is a West Virginia native, from Kingwood (the home of the Preston County Buckwheat Festival) and now resides in Morgantown, WV. She has previously lived in Chicago, Illinois and in Morristown, New Jersey.

Lindsey's career in higher education has led her from teaching and mentoring students in the heart of West Virginia to leading extensive campus-wide initiatives on assessment, planning, and accreditation at institutions nationwide.

Currently, Lindsey is the Assistant Dean of Academic Affairs at Chicago Theological Seminary (CTS), located at the University of Chicago in Chicago, IL. CTS is a multifaith graduate theological school, that has pushed the boundaries of theological education for over 165 years. CTS has a long legacy of progressive firsts and historic social justice. Lindsey also owns a consulting business that provides assessment and accreditation services to higher education institutions across the United States. Lindsey has been involved in over 50+ college accreditations that involve institutional and discipline accreditation.

Previously, Lindsey has served the higher education community as the Assistant Vice President of Assessment and Institutional Effectiveness and the Interim Administrator of Sponsored Research at the Community College of Allegheny County in Pittsburgh, PA. Lindsey has served in institutional research and assessment roles at Barnard College at Columbia University, an elite private liberal arts college for women that partners with an Ivy League university. Lindsey has also worked at Washington & Jefferson College, The WV Higher Education Policy Commission, and Davis and Elkins Colleges. She has taught undergraduate courses on a variety of topics including sexual assault, social problems, and in social research methods. She has coached many young women to have successful and fulfilling careers and be social justice agents.

Lindsey has given numerous presentations at national higher education conferences. In 2019, she gave the keynote address at the Assessment Network of New York. She regularly gives workshops and lectures to state, community, private, theological, and specialized medical schools nationwide on assessment and accreditation.

Lindsey is married to Scott Guinn who is a senior engineer at the Katherine Johnson Independent Verification and Validation (IV&V) Facility, home of NASA's IV&V Program.



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LOCAL NEWS

Goodwill aims to help more West Virginians own cars, keep jobs with new program

by: [Michael Hare](#)

Posted: Mar 7, 2024 / 07:14 PM EST

Updated: Mar 7, 2024 / 07:14 PM EST

BECKLEY, WV (WVNS) – For many people in West Virginia, a lack of reliable transportation is a major roadblock to finding a steady job. One local company is trying to help with that problem.

While some people can't afford to own and maintain their own vehicle, Goodwill is giving West Virginia residents a chance to ask for help.

Goodwill Industries of Kanawha Valley is giving West Virginians in 20 counties a chance to own a vehicle.

To qualify, you must make a \$500 down payment, have no bankruptcy, no car loans, and be employed for 90 days.

Megan Diehl, Vice President of Brand Management for Goodwill Industries of Kanawha Valley, told 59News she hopes this program helps folks who struggle to find a safe car to get them back and forth from work.

For more information, please visit: <https://www.wvnstv.com/news/local-news/goodwill-aims-to-help-more-west-virginians-own-cars-keep-jobs-with-new-program/>

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brittany.justice@southernwv.edu
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