

Southern West Virginia Community and Technical College
Board of Governors
Meeting of February 15, 2022
2900 Dempsey Branch Road, Mt. Gay, WV
Logan Campus, Building C, Room 428
Via Zoom Meeting ID: 920 8660 2713
<https://zoom.us/j/92086602713?pwd=c2lMaDQwUmlCVWtiRm1FcCtIRnNvZz09>
Dial-in Only: 1-646-876-9923
6:00 p.m.

OFFICIAL MINUTES

Board Members Present: Lisa Haddox-Heston, Chair; Bill Alderman, Vice Chair, Janice Olive, Secretary, Robert Baldwin, Dianna Toler, Shawn Cline-Riggins, Virgil Underwood, Sam Stewart, Jeremy Thompson, and David Gresham

Board Members Absent:

College Staff Present: President, Dr. Pamela Alderman, Jennifer Dove, Recorder, Tom Cook, Debbie Dingess, Rita Roberson, Chris Ward, Darrell Taylor, Derek Adkins, and Beverly McDonald

1. Call to Order

Board of Governors Chair, Dr. Lisa Haddox-Heston, declared a quorum present and convened the meeting at 6:00 p.m.

2. Call for Public Comments

Chair Heston asked for public comments to the Board. No requests for public comment were received.

3. Introduction of New Board Members

New Board members were not in attendance, therefore no introductions were made.

4. Oath of Office

Due to new members not being present, the oath of office was not given.

5. Resolution Honoring Professor “Chuck” Puckett

Would like to construct the Resolution when President Alderman is back and able to work with Dr. Haddox. As such, this item is tabled.

6. President’s Report

Chair Heston provided the following President’s report on President’s Alderman’s behalf:

- Spring enrollment is up, Early College Academy (ECA) enrollment is up. Also, students enrolled in dual credit courses received free tuition. Southern has also offered classes to students at the high schools in the evening.
- Governance Day was held on February 11, 2022. Good day of meetings and information sharing.
- COVID-19 testing is now available on campus for all employees and students.
- Welcomed the new Chief Finance Officer, Derek Adkins. His first day was January 18th, 2022.

- Employee \$2,000.00 across the Board pay raises that was approved by the Board, will be on the March 11th, 2022 payday.
- A science lab will be dedicated in Professor Chuck Puckett's memory. The family has expressed interest in a possible scholarship in his honor. SCON in July 2022 will be in his honor as well.
- Southern has applied for \$1,000,000.00 in a nursing expansion grant. Every college in the state higher education system is eligible to apply for the grants ranging from \$200,000.00 to \$1,000,000.00. Grants applications are due February 28th. If we are awarded the million dollars, it has to be spent by September of this year. Very excited about the possibility of this grant.
- In the Workforce development area, Lineman program conducted tryouts (approximately 40 people participated). The CDL program has hired a new instructor, Jeff Trout and the new truck has arrived as well. Very happy with all the efforts in this area.
- The Cosmetology program is moving forward with the new Program Coordinator, Sherry Ramey. Mortuary Science is temporarily on hold until 2023.
- Tom Cook discussed his grant through HEPC, RUS DLT. It is a partnership with HEPC and several other community colleges. The grant needed focus on projects involved distance education and drawing the community in as well. Mr. Cook relayed that the project that was chose was upgrades for the Savas Kostas Theater. Also, looking to get several mobile zoom units for the different campuses. Was awarded \$180,000.00 and the college had to match \$25,000.00.
- Darrell Taylor has just submitted for the TRIO grant and we should be hearing something around April or May.
- Dr. Randal Brumfield from CTCS visited campus on January 25th and Dr. Persily from the CTCS visited on January 26th. Both were very impressed and very happy to see everything that is going on at the college.
- Barnes and Noble bookstore representatives were here to look at the old bookstore space for the new store and possible additional storage space.
- Under the direction of Bill France, Southern is producing a play, "One Flew Over the Cuckoo's Nest." The play will be performed on March 25th, 26th, and 27th.

7. HLC Institutional Response Update

Mr. Bill Alderman presented an update on the HLC report to the Board. Mr. Alderman read the mission statement. Southern does all that the Mission Statement states very well. Mr. Alderman gave the following Criterion Team updates:

- Criterion Team 1 – Completed argument will be submitted to ALO y March 3rd. Chris Ward and Lille Teeters will put all the parts together and receive feedback by the team between February 24th and March 1st. A final proofread will take place on March 1st and if all is in order, the narrative will be submitted to ALO and Tom Morris.
- Criterion 2 – Received update for 2.A.2. Team is gathering evidence and working hard to complete their narrative.
- Criterion 3 – working on collecting evidence. Debbie Dingess and Kim Maynard have been working on writing.
- Criterion 4 – received updated drafts for 4.B.1, 4.B.2, 4.B.3, and 4.C.2.
- Criterion 5 – Derek Adkins has been added to that team. He brings a lot of experience to the process. He will be able to help with the writing and will be a big help to that team. The team will be meeting on February 9th, 2022.

Bill reviewed the course level assessment reports with the Board. This is huge part of assessment. Southern has 364 courses for the Fall. We have received 351 reports which represents a 96% submission rate. That rate is phenomenal. Mr. Alderman went over the criterion timeline. Mr. Alderman also went over the General Education Assessment. Gave a brief update on the Assessment Academy's two-year plan. Chris Ward is now on Assessment Academy. Mr. Alderman talked about the new program submissions on January 31st, under Industrial Technology of Salon Management and Lineman. Very happy with those hired to oversee the programs. Chris Ward and Bill are working on the Faculty Handbook and it will be completed by Graduation. The HLC conference is coming up April 1st through 5th. Criterion 5 has been instructed to write about how the College is addressing COVID-19. Janice Olive complimented Bill and President Alderman on the work on the HLC report. Bill thanked the Board and everyone that has helped on the report in any way. Looking forward to a good report.

8. Development Office Report

Rita Roberson gave the following Development Office update:

- Savas- Kostas recognition event will be like no event that we have had. Will honor George and Elizabeth Kostas. Funds raised from this event will be used to update the theater. This will be a red-carpet event on June 11th at the Logan Country Club.
- Financial Summary – 2021 fiscal year activity: Five-year pledges which totaled \$232,500.00. Employee Giving for 2021: In January 2021 the Foundation received \$137.00 in Employee Payroll deductions per pay period. In December 2021 the Foundation received \$473.00 per pay period. Employee donations are expected to continue growing. Having a large number of employees that support the Foundation, helps in securing possible donors. The Foundation processed \$174,000 in scholarship funds for Spring and Fall 2021. The Foundation was also able to provide over \$15,000.00 in emergency funds to students. Ms. Roberson is very happy with the financial support the Foundation is able to provide for the students.

9. Faculty Senate Presentation

Chris Ward provided the following update regarding Faculty Senate:

- Faculty senate elected a new ACF representative – Chris Ward. Ms. Lille Teeters will serve as an alternate. Rebecca Pratt was elected as the Boone/Lincoln representative.
- ACF is tracking the following bills in the legislature: 1) Conceal Carry on Campus HB 3022 2) Creating Anti-Racism Act of 2022 (SB 498)
- Revision of Faculty Handbook is in progress.
- ACF Great Teachers Seminar – will get with Dr. Alderman to select two faculty to attend

10. Classified Staff Council Report

Beverly McDonald gave the Classified Staff Council update. The Classified Staff Council meeting of January 2022 was cancelled due to weather. The next scheduled meeting is scheduled for February 23rd. Debbie Dingess, Chief Human Resources Officer will be in attendance to discuss classifications. This is in response to a meeting regarding the new classification system that is in effect now for Classified Staff.

11. Possible Executive Session Under Authority of WV Code §6-9 Regarding Personnel**

11.1 Personnel Matters

There are no matters at this time.

12. Action Items

12.1 Approval of December 14, 2021 Board Meeting Minutes*

MOTION: Bill Alderman made a motion to accept the December 14, 2021 minutes as presented.

ACTION: Janice Olive seconded the motion. The motion carried. Chair Heston declared the motion adopted and the minutes approved.

12.2 Review of Comments and Approval of Final Draft Policies*

12.2.1 SCP-XXXX Professor Emeritus Policy

MOTION: Bill Alderman made a motion to send policy back out for 30-day comment before it is adopted by the Board.

ACTION: Janice Olive seconded the motion. The motion carried. Chair Heston declared the motion adopted he policy to go back out for 30-day comment.

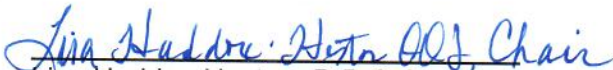
13. Informational Items

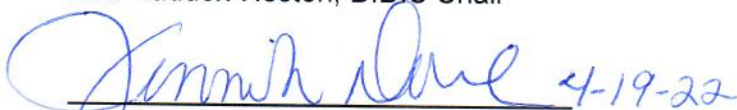
13.1 The next regular Board of Governors Meeting is scheduled for Tuesday, April 19, 2022 at 6:00 p.m.

13.2 The HLC Conference will be April 1st – 5th, 2022.

14. Adjournment

There being no further business upon a motion by Bud Baldwin and seconded by David Gresham. Chair Heston declared the meeting adjourned at 7:00 p.m.


Lisa Haddox-Heston, D.D.S Chair


Jennifer Dove, Recorder

Executive Assistant to President and
Board of Governors

Official 4/19/2022