

**Southern West Virginia Community and Technical College
Board of Governors**

**Special Meeting of January 20, 2022
2900 Dempsey Branch Road, Mt. Gay, WV
Logan Campus, Building C, Room 428
Via Zoom Meeting ID: 930 4794 0220**

<https://zoom.us/j/93047940220?pwd=MmloMWpzQ2xrOS9zN2RSZTI3Vm01dz09>

Dial-in Only: 1-646-876-9923

6:00 p.m.

MINUTES

Board Members Present: Lisa Haddox-Heston, Chair; Bill Alderman, Vice Chair, Janice Olive, Secretary, Robert Baldwin, Dianna Toler, Jeremy Thompson, Sam Stewart, and David Gresham

Board Members Absent: Virgil Underwood, Shawn Cline-Riggins

College Staff Present: President, Dr. Pamela Alderman, Jennifer Dove, Recorder, Tom Cook, Derek Adkins, Debbie Dingess, Chris Gray, Stephanie Mounts, and Joe Linville

1. Roll Call, Verification of Quorum, and Call to Order

Board of Governors Chair, Dr. Lisa Haddox-Heston, declared a quorum present and convened the meeting at 6:00 p.m.

2. Action Items

2.1 President Goals

Chair Heston presented the goals for the President as charged by the Higher Learning Commission Focus Visit team to the Board. Items addressed in their report are reflected in the goals.

MOTION: Dianna Toler made a motion to accept the goals as presented.

ACTION: Bill Alderman seconded the motion. The motion carried. Chair Heston declared the motion adopted and the motion approved.

2.2 Employee Raises

President Alderman introduced Derek Adkins Chief Finance Officer to the Board. At this time, President Alderman discussed employee raises. Southern has not been able to provide raises for several years. The new funding formula for 2022-2023 and Southern will be at the same budget as last year. Southern's budget cannot decrease more 1.2%. Revenue has increased over the past couple of years and our FTE has increased over 2%. President Alderman worked with the previous CFO, Stacy Dingess and Debbie Dingess, Chief Human Resources Officer looking at what we could sustain in our

budget. Would like provide an across the board raise of \$2,000.00 to all employees. If the Board approves the raise would be on the March 11th payday. This raise will not put the institution in any jeopardy. President Alderman clarifies that this does not include the raise proposed by the Governor that would be passed in this legislative session. Janice Olive is in support of the raise and thinks it is a great way to show appreciation. David Gresham is also in favor of this. Bill Alderman in is agreement this raise, employees are deserving and this will be great for morale.

MOTION: Bill Alderman made a motion to accept the \$2,000.00 across the board raise to all employees as presented.

ACTION: Janice Olive seconded the motion. The motion carried. Chair Heston declared the motion adopted and the motion approved.

2.3 Tuition Increase 2022-2023

Discussion item only. President Alderman wanted to discuss this with Board and the new CFO prior to any decisions. Any increase would not need to be approved until April meeting. Approximately 95% of our students receive some type of federal aid or scholarships. Approximately 5% pay out of pocket. Would like to look at rolling tuition and fees into one number. Would like to come up with a more transparent cost. Chair Heston is in favor of President Alderman and Derek Adkins, CFO to make recommendations regarding the 2022-2023 tuition at the April meeting. Will discuss once more information is available

3. Discussion Items

3.1 Boone Property

Chair Heston invited a motion for the Board to enter into Executive Session. Bill Alderman moved that the Board of Governors enter an Executive Session pursuant to West Virginia Code §6-9A to discuss the property at Boone. Bud Baldwin seconded the motion that carried unanimously. Chair Heston declared the motion adopted and Board then met in an Executive Session at 6:24 p.m. Following deliberations, Bill Alderman moved that the Board rise from Executive Session and reconvene in open session. Janice Olive seconded the motion which carried unanimously. The Board took no votes nor made any decisions during the Executive Session.

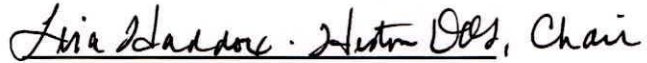
Actions Emanating from Executive Session:

Based upon discussions in the Executive Session, the Board reconvened in open session and took the following action:

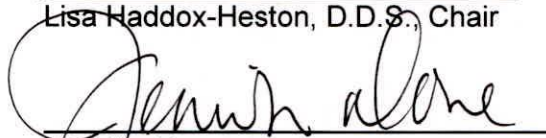
Bill Alderman moved that the Chair of the Board move forward in talks with Boone. Janice Olive seconded the motion. The motion carried unanimously and Chair Heston declared the motion adopted.

4. **Adjournment**

There being no further business, Chair Heston declared the meeting adjourned.



Lisa Haddox-Heston, D.D.S., Chair



Jennifer Dove
Executive Assistant to the President
and Board of Governors

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