

**Southern West Virginia Community and Technical College
Board of Governors**

**Meeting of June 21st, 2022
2900 Dempsey Branch Road, Mt. Gay, WV
Logan Campus, Building C, Room 428
Via Zoom Meeting ID: 997 3435 4895**

<https://zoom.us/j/99734354895?pwd=QTY0c3FtcHlaZkk0SDJCczcxK2hCZz09>

**Dial-in Only: 1-646-876-9923
6:00 p.m.**

MINUTES

Board Members Present: Lisa Haddox-Heston, Chair; Bill Alderman, Vice Chair, Janice Olive, Secretary, Robert Baldwin, David Gresham, Shawn Cline-Riggins, Virgil Underwood, Sam Stewart, Jeremy Thompson, and Sydney Brown

Board Members Absent: Dianna Toler

College Staff Present: President, Dr. Pamela Alderman, Jennifer Dove, Recorder, Tom Cook, Debbie Dingess, Darrell Taylor, Joe Linville, Dr. David Lemmon, Kim Maynard, Derek Adkins, Chris Gray, and Beverly McDonald

1. Call to Order

Board of Governors Chair, Dr. Lisa Haddox-Heston, declared a quorum present and convened the meeting at 6:00 p.m.

2. Call for Public Comments

Chair Heston asked for public comments to the Board. No requests for public comment were received.

3. Classified Staff Annual Presentation

Beverly McDonald presented the Classified Staff Annual Presentation to the Board. Ms. McDonald gave an overview of Classified Staff to the Board. A powerpoint presentation was included, which highlighted the strengths of Classified Staff.

4. Faculty Senate Report

Mr. Ward was attending a conference therefore no update was available.

5. HLC Institutional Update Response

Mr. Bill Alderman provided the following update:

- Working with Consultant Lindsey Graham Guinn to put the report into one voice.
- We are currently over on the word count. This is a good thing. We won't have a problem when editing.
- Bill went over the needs from each Criterion, miscellaneous items, and updated documents that are needed.
- Course level assessment – we are down but still receiving.

- Went over the updated timeline.

6. **President's Report**

Dr. Pamela Alderman provided the following report from her office:

- Ahead of schedule with the Nursing expansion grant. We have hired Assistant Director and one faculty. Everything must be in place by September 30th. The program begins in January 2023. Received an additional \$48,000.00. Will be accepting 20 students in the weekend program and 10 in the traditional class.
- Barnes and Noble Bookstore opens in July. Will also have merchandise. Looking forward to having a bookstore on campus again.
- Participating in the Grow you Own Teacher program. Mingo, Logan, and McDowell counties will pilot the program.
- Participated in Town Hall meetings for students with the Chief Student Services Officer.
- Was the guest speaker for the TANF graduation program.
- Hosted banquet for ECA. Approximately 232 were in attendance. Received a \$50,000 check from Wally and Martha Thornhill for the Diesel Technology program.
- Poker Run was very well attended. Received a \$50,000 endowment.
- Participated in various College Decision Days in schools in our service district.
- Participated in CAO and CTCS meetings.
- Attended the Allied Health and Nursing Pinning ceremonies.
- Presented the first scholarship at Capitol High School.
- Held Commencement ceremonies on campus this year. Was very well attended.
- Accepting new Nursing class May 16th.
- Our Surgical Technology graduates received a 100% passage rate.
- Guest Speaker at Chapmanville High School Graduation.
- Signed MOU with Logan County Schools for the E-Commerce program.
- Hosted Open House for CDL and Lineman program on our Williamson Campus Had approximately 100 in attendance.
- Attended the Boone Memorial Rebranding Ceremony. Received \$50,000 for Allied Health and Nursing scholarship.
- Received a \$3,000 grant for Medical Lab Technology.
- Southern Biscuits fundraising ballgame will take place June 25th against Homeland Security.
- Attended Big Green Coaches Tour at the Logan Country Club.
- Will host the WV CTCS Council meeting on our Logan Campus on August 18th.
- We are currently up in enrollment. Across the country, other community colleges are down eight percent.

7. **Finance Report**

Derek Adkins provided the financial report to the Board. Overall, in strong shape, but will be a challenge to break even on the operational budget. Working to build reserves and the capital budget is pretty steady.

8. **Action Items**

8.1 **Approval of Minutes**

8.1.1 **Approval of May 23rd, 2022 Special Board Meeting Minutes**

MOTION: Sam Stewart made a motion to accept the February 15, 2022 minutes as presented.
ACTION: Shawn Riggins seconded the motion. The motion carried. Chair Heston declared the motion adopted and the minutes approved

8.1.2 Approval of April 19th, 2022 Board Meeting Minutes.

MOTION: Virgil Underwood made a motion to accept the February 15, 2022 minutes as presented.
ACTION: Bill Alderman seconded the motion. The motion carried. Chair Heston declared the motion adopted and the minutes approved

8.2 Approval of Board of Governors Meeting Schedule July 1, 2022, to June 30, 2023

MOTION: Bill Alderman made a motion to accept the Board of Governors meeting schedule as presented.
ACTION: Bud Baldwin seconded the motion. The motion carried. Chair Heston declared the motion adopted and the meeting schedule approved.

8.3 Election of Officers.

Nominations for the following offices will be accepted and voted on: Chair, Vice Chair, and Secretary.

MOTION: Virgil Underwood made a motion to keep Dr. Lisa Haddox as Chair of the Board of Governors.

ACTION: Bill Alderman seconded the motion.

Shawn Riggins made a motion to close nominations. Bud Baldwin seconded the motion. The motion carried. Chair Heston declared the motion adopted to appoint Dr. Haddox as Chair approved.

MOTION: Shawn Riggins made a nomination to keep Bill Alderman as Vice Chair.

ACTION: Sam Stewart seconded the motion. The motion carried.

Virgil Underwood made a motion to close nominations and David Gresham seconded the motion. Chair Heston declared the motion adopted to appoint Bill Alderman as Vice Chair.

MOTION: David Gresham made a nomination to keep Janice Olive as Secretary.

ACTION: Sam Stewart seconded the motion. The motion carried.

Bill Alderman made a motion to close nominations and Shawn Riggins seconded the motion.

Chair Heston declared the motion adopted to appoint Janice Olive as Secretary.

8.4 Post-Audit Review

8.4.1 Agriculture AAS and Certificate

MOTION: Bill Alderman moved the adoption of the following resolution:
RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors receive and approve the Post-Audit report for the Agriculture AAS and Certificate Program in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 37, *Increased Flexibility for Community and Technical Colleges*.

FURTHER RESOLVED, that the Southern West Virginia Community and Technical College Board of Governors grant approval of the discontinuance of the Agriculture AAS and Certificate Programs in accordance with the West Virginia Council for Community and Technical College Education, Series 135, Procedural Rule, Series 11, *Degree Designation, General Education Requirements, New Program Approval, and Discontinuance of Existing Programs*.

ACTION: Sydney Brown seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

8.5. Program Review

8.5.1 Industrial Technology Certificate

MOTION: Sam Stewart moved the adoption of the following resolution:

RESOLVED, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Industrial Technology Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

ACTION: Bill Alderman seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

9. Executive Session under Authority of WV Code§ 6-9Regarding Personnel.

9.1. Personnel Matters.

There are no matters at this time.

10. Informational Items

10.1 Board of Governors Retreat

Jen Dove presented the dates of October 20th and 21st to the Board for the retreat. After some discussion, it was agreed that an electronic vote would be conducted to decide the date.

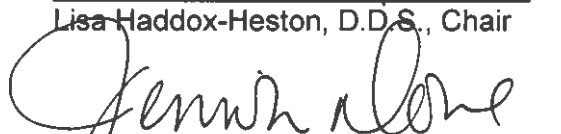
10.2 Next regular Board of Governors Meeting is scheduled for 6:00 p.m. on August 23rd, 2022.

11. Adjournment

There being no further business, Chair Heston declared the meeting adjourned.



Lisa Haddock-Heston, D.D.S., Chair



Jennifer Dove
Executive Assistant to the President
and Board of Governors

Approved 10/18/2022