

## COURSE OUTCOME MATRIX COURSE SYLLABUS PART 2 of 3

Course Number and Title	MA 201 Medical Assisting II
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Credit Hours	5
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Course Description	This course is designed to expand the knowledge of the student to the theory and techniques of electrocardiography, medical laboratory procedures, urinalysis, capillary punctures, blood typing, phlebotomy, hematology, and blood chemistry. Advanced administrative competency skills such as: medical records management and patient charting, documentation of medical information, medical transcription, communication skills, coping skills, and legal and ethical considerations will be included in this course.
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Prerequisite(s) and/or Corequisite(s)	MA 101, MA 106 MA 210
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**Required Textbooks/References/Course Materials:**

Comprehensive Medical Administrative and Clinical Competencies - Text Only	6th	Wilburta Q. Lindh, Marilyn S. Pooler, Carol D. Tamparo	Cengage Learning	1305964799
Clinical Procedures for Medical Assistants	10th	Kathy Bonewit-West	Elsevier Science	0323377114
Clinical Procedures for Medical Assistants - Study Guide	10th	Kathy Bonewit-West	Elsevier Science	0323531032

	<b>General Education Outcomes</b>
1	Utilize written and verbal language to discuss and comprehend information, incorporating a variety of technologies, such as text, data, and images (written language, verbal language, and information technology).
2	Identify and interpret relevant information in order to formulate an opinion or conclusion (critical thinking).
3	Demonstrate and communicate computational methods and mathematical reasoning in a variety of formats (using words, tables, graphs, mathematical equations, etc., as appropriate) (quantitative literacy and fluency).
4	Communicate in appropriate ways with those who are culturally diverse (intercultural competence).

	<b>Program Outcomes</b>
1	Students will be able to skillfully perform and document routine clinical procedures.
2	Students will perform and document routine administrative procedures
3	Students will Communicate effectively, uphold legal, and ethical standards, and confidentiality for patient privacy.
4	Students will use critical thinking and problem-solving skills.
5	Students will evaluate the importance of professional growth and development
6	Students will collect, process and test diagnostic specimens
7	Students will maintain industry standards of quality control and safety principles in the workplace.
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	Course Outcomes (CO)	Bloom's Domain for CO (C, A, P), Category, and Level	Program Outcome(s)	Written Language	Verbal Language	Information Technology	Critical Thinking	Quantitative Literacy and Fluency	Intercultural Competence
1	Recognize, prepare for and respond to emergencies in the ambulatory care setting.	P – Manipulate (2)	2	2	2	1	2	0	1
2	Identify and describe surgical instruments, and its intended use	C – Remembering (1)	4	2	2	1	2	0	0
3	Describe the medical assistant's responsibilities during a minor surgery	C – Remembering (1)	4, 6, 7	2	2	1	2	0	0
4	List the guidelines to follow to maintain surgical asepsis during a sterile procedure	C – Remembering (1)	7	2	2	1	2	0	0
5	State the common routes for administering medication	C – Understanding (2)	1, 3, 4, 7	2	2	1	2	0	0
6	Classify drugs according to the action they have on the body	C – Understanding (2)	1, 3, 4, 7	2	2	1	2	0	0
7	List five sources of drugs	C - Remembering	4, 7	2	2	1	2	0	0
8	Explain the law in terms of administering, prescribing and dispensing drugs	C – Understanding (2)	4, 7	2	2	1	2	0	0
9	Identify the parts of a needle and syringe and explain their function	P – Imitate (1)	4, 7	2	2	1	2	0	0
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Bloom's Domain Legend

C = Cognitive  
A = Affective  
P = Psychomotor

General Education Outcome Legend

2 = Included and Measurable  
1 = Introduced and/or Minimally Addressed and Not Measurable  
0 = Not included

Approved: May 2021  
Reviewed: October 29, 2021