

**Southern West Virginia Community and Technical College**  
**Board of Governors**  
**Special Meeting of May 23, 2022**  
**Via Zoom Meeting ID: 949 4225 2877**  
<https://zoom.us/j/94942252877?pwd=WXp4Z0VJNINyV0lUQXNOVis2R29WZz09>  
**Dial-in Only: 1-646-876-9923**  
**6:00 p.m.**

**OFFICIAL MINUTES**

**Board Members Present:** Lisa Haddox-Heston, Chair; Bill Alderman, Vice Chair, Janice Olive, Secretary, Robert Baldwin, Dianna Toler, Shawn Cline-Riggins, Virgil Underwood, Sam Stewart, Jeremy Thompson, and Sydney Brown

**Board Members Absent:** Virgil Underwood (excused), David Gresham (excused) Sam Stewart (excused)

**College Staff Present:** President, Dr. Pamela Alderman, Jennifer Dove, Recorder, Rita Roberson, Chad Scott, Dr. Mike Jiles, Dr. David Lemmon, Russell Saunders, Jay Lester

1. **Roll Call, Verification of Quorum, and Call to Order**  
Board of Governors Chair, Dr. Lisa Haddox-Heston, declared a quorum present and convened the meeting at 6:00 p.m.

2. **Action Items\***

2.1 **Program Reviews\***

2.1.1 **Associate in Arts and General Studies Certificate**

After some discussion, Chair Heston expressed her displeasure with the grammar in the program reviews. Expects better from the college level. Chair Heston noted that the CTCS Council will review with the same critical eye.

**MOTION:** Janice Olive moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Associate in Arts Program and General Studies Certificate at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Dianna Toler seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

### **2.1.2 Associate in Science**

**MOTION:** Janice Olive moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Associate in Science Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Dianna Toler seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

### **2.1.3 Electromechanical Instrumentation Technology (Certificate)**

**MOTION:** Dianna Toler moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Electromechanical Instrumentation Technology Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Shawn Cline-Riggins seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

### **2.1.4 Industrial Technology Certificate**

**MOTION:** Janice Olive moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Industrial Technology Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Bud Baldwin seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

### **2.1.5 Central Sterile Supply Certificate**

**MOTION:** Bill Alderman moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuance of the Central Sterile Supply Technician Certificate program at the current level of activity with corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135 Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Shawn Cline-Riggins seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.6 Early Childhood Development AAS**

**MOTION:** Dianna Toler moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Early Childhood Development Associate in Applied Science Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Janice Olive seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.7 Electrical Engineering Tech Certificate**

**MOTION:** Bud Baldwin moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Electrical Engineering Technology Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Sydney Brown seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.8 Electrical Engineering Tech AAS**

**MOTION:** Shawn Cline-Riggins moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Electrical Engineering Technology Associate in Applied Science Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Dianna Toler seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.9 Information Technology Certificate**

**MOTION:** Bud Baldwin moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Information Technology, Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Janice Olive seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.10 Information Technology AAS**

**MOTION:** Dianna Toler moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Information Technology, Associate in Applied Science Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Janice Olive seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.11 Paraprofessional Education Certificate**

**MOTION:** Bud Baldwin moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the

Paraprofessional Education Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Bill Alderman seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.12 Respiratory Care Technology**

**MOTION:** Janice Olive moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuance of the Respiratory Care Technology Associate in Applied Science degree program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135 Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Bud Baldwin seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.13 Technical Studies Certificate**

**MOTION:** Bud Baldwin moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Technical Studies, Certificate Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Janice Olive seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

#### **2.1.14 Technical Studies AAS**

**MOTION:** Shawn Cline-Riggins moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the continuation of the Technical Studies, Associate in Applied Science Program at the current level of activity without corrective action in accordance with the provisions of the West Virginia Council for Community and Technical

College Education, Title 135, Procedural Rule, Series 10, *Policy Regarding Program Review*.

**ACTION:** Dianna Toler seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

## **2.2. Post Audit**

### **2.2.1 Agriculture Certificate and AAS**

**MOTION:** Dianna Toler moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors receive and approve the Post-Audit report for the Agriculture AAS and Certificate Program in accordance with the provisions of the West Virginia Council for Community and Technical College Education, Title 135, Procedural Rule, Series 37, *Increased Flexibility for Community and Technical Colleges*.

FURTHER RESOLVED, that the Southern West Virginia Community and Technical College Board of Governors grant approval of the discontinuance of the Agriculture AAS and Certificate Programs in accordance with the West Virginia Council for Community and Technical College Education, Series 135, Procedural Rule, Series 11, *Degree Designation, General Education Requirements, New Program Approval, and Discontinuance of Existing Programs*.

**ACTION:** Janice Olive seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

## **2.3 Program Termination**

### **2.3.1 Industrial Technology Machinist, CNC**


**MOTION:** Bud Baldwin moved the adoption of the following resolution:

*RESOLVED*, That the Southern West Virginia Community and Technical College Board of Governors approve the discontinuation of the Industrial Technology, Machinist CNC Associate in Applied Science Program in accordance with the West Virginia Community and Technical College Education, Title 135 Procedural Rule, Series 11, *Degree Designation, General Education Requirements, New Program Approval, and Discontinuance of Existing Programs*.

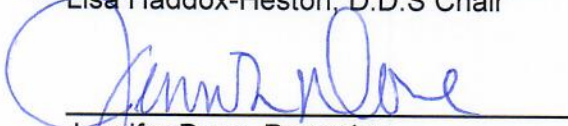
**ACTION:** Bill Alderman seconded the motion. The motion carried unanimously. Chair Heston declared the motion adopted and the resolution approved.

**3. Adjournment**

There being no further business, Chair Heston declared the meeting adjourned at 6:42 p.m.



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Lisa Haddox-Heston, D.D.S Chair



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Jennifer Dove, Recorder  
Executive Assistant to President and  
Board of Governors

Official 6/21/22