

## Instructional Programs

### Medical Assisting

Associate in Applied

Science 60 Credit Hours

#### Purpose

The Medical Assisting Program strives to meet the needs of the community by educating students in this health care field. The student will be prepared for the workforce in the ambulatory care setting. The medical assisting student will perform administrative and clinical procedures.

The full Medical Assisting Program is available on the Boone/Lincoln and Williamson campuses. The Logan and Wyoming/McDowell campuses offer the general education/program support courses only.

First Semester	Title	Credit Hours
AH 124 (E)	CPR	1
BS 115 and BS 116  or BS 118	Essentials of Human Systems for Healthcare Professionals and Essentials of Human Systems for Healthcare Professionals Laboratory or Essentials of Human Systems for Allied Health	4
MA 100	Introduction to Medical Assisting	3
MA 101	Medical Assisting I	3
MA 105	Medical Office Billing and Coding I	3
MA 106	Medical Office Billing and Coding II	3
		<b>17</b>
Second Semester	Title	Credit Hours
AH 132	Advanced Medical Terminology	3
MA 201	Medical Assisting II	5
MA 210	Medical Assisting III	7
MA 225	Medical Assisting Capstone	3
		<b>18</b>
Third Semester	Title	Credit Hours
BU 115	Business Mathematical Applications	3
EN 101 or EN 101A	~English Composition I	3
PY 218	~Life-Span Developmental Psychology	3
SP 103	~Speech Fundamentals	3
		<b>12</b>
Fourth Semester	Title	Credit Hours
AH 200 (E)	Health Care Ethics and Law	1
AH 203	Communication Skills for the Health Care Professional	1
AH 210	Nutrition	3
AH 215	Basic Pharmacology	3
AH 225	Electronic Health Care Record Systems	2
CS 103 (E)	Introduction to Applications	1
HI 212	Healthcare Reimbursement	2
		<b>13</b>

~ Designates courses on the statewide Core Coursework Transfer Agreement.

This degree program provides students the opportunity to receive credit for their high school EDGE courses (<http://careertech.k12.wv.us/edge/edgeCollege.html>) as designated by the (E) within the program sequence.

Clinicals are Monday, Wednesday, Thursday, and Friday scheduled both day and evening hours, therefore, no additional courses may be taken on those days unless the course is an online course.

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