



**Southern West Virginia Community and Technical College
Board of Governors
Meeting of January 14, 2025
100 College Drive, Logan, WV
Logan Campus, Building C, Room 428
Via Zoom 5:00 p.m.**

Join Zoom Meeting:

<https://zoom.us/j/96470448617?pwd=RrpLsehls1HfC8b4oPH7ttxfITbjUG.1>

Meeting ID: 964 7044 8617
Passcode: 317063
Dial-in: 1 646 876 9923

MINUTES

Board Members Present: Shawn Cline-Riggins, Vice-Chair, George Nisbet, Secretary, Chris Gray, Chris Ward, Sydney Brown, David Gresham, David Lemmon, Jarrod Fletcher, Mary Phipps, Cody Reynolds, Brent Tomblin, and Kristi Perkins

Board Members Absent: None

Guests: None

1. Role Call, Verification of Quorum, and Call to Order

Board of Governors Vice Chair, Ms. Shawn Cline-Riggins, declared a quorum present and convened the meeting at 6:00 p.m.

2. Oath of Office

Mr. Joe Linville, Chief Facilities Management Officer, and Public Notary administered the *Oath of Office* to Ms. Mary Phipps.

3. Informational Items

3.1 HLC Current Standing and History

MOTION: Jarrod Fletcher made a motion to postpone Dr. Lisa Haddox's HLC presentation to the February meeting.

ACTION: Dr. David Lemmon seconded the motion.

All in favor four all opposed eight. Vice Chair Riggins declared the motion not adopted.

Dr. Lisa Haddox provided an overview to the Board for the benefit of the new members, which included the history of the possible sanctions the college was facing in 2018. Dr. Haddox reported that after a lot of hard work from the college, under President Alderman and Mr. Bill Alderman's guidance, that Southern received a report from HLC awarding 10-year accreditation. This included no reporting, sanctions, or areas of concern. This is the first time Southern has received 10-year accreditation in its 50-year history. Dr. Haddox shared the HLC's website and pointed members to the core component relating to the Board. Dr. Haddox also shared Southern's policy SCP-8600 and 8600.A regarding the Board of Governors and where it is located on the website. Training hours required for new and current Board members was also discussed.

4. * Action Items

4.1 *Approval of November 21, 2024, Special Board of Governors Meeting

4.2 *Approval of December 17, 2024, Board of Governors Meeting

MOTION: Butch Nisbet a motion to table the approval November 21, 2024, and December 17, 2024, Board of Governors meeting minutes to the February 18, 2025, Board of Governors meeting.

ACTION: Dr. David Lemmon seconded the motion.

All in favor twelve all opposed zero. Vice Chair Riggins declared the motion adopted and the motion carried unanimously.

5. Discussion Items

5.1 Succession Plan

The Board discussed reviewing the Succession Plan per Dr. Sarah Tucker, Chancellor. As discussed at the December meeting with HEPC in December 2024. Board agreed to send this to Policy and Procedures for further review.

5.2 Policies and Procedures

All Policies and Procedures will come to the Board for approval. The Board discussed forming an ad hoc committee to review and provide an annotated version of the policies to the Board for review prior to meetings.

5.3 BOG and Cabinet Training

President Alderman stated in the December meeting that she is working to get training scheduled for the Board of Governors and Cabinet possibly for the April meeting.

5.4 Additional BOG Meetings Beginning in January

Will have additional meetings as necessary. The Board of Governors meeting schedule has been set for the year. It was discussed that meetings would be held as necessary.

5.5 Informing Board of College Events

President Alderman includes upcoming activities in her report to the Board. She shared events that were upcoming from now to the upcoming Board meeting. President Alderman stated that members could also check the webpage periodically for events. President Alderman informed the Board that as of today Southern is up 2.7% in enrollment. This is one of the highest increases per semester. The President thanked the employees for their ongoing hard work to increase enrollment.

5.6 BOG Members and FOIA

Board members do not need a FOIA to get information. It was stated to allow time for the information to be provided.

5.7 BOG Officer Election

Vice Chair Riggins appointed an Ad Hoc committee in December. Vice Chair Riggins asked at that time for nominations be brought to the February meeting.

5.8 Upcoming Events

President covered upcoming events earlier in this meeting.

6. Executive Session Under Authority of WV Code §6-9

6.1 President and Cabinet performance, adherence to ethics, policy, and law.

Vice Chair Riggins invited a motion for the Board to enter Executive Session. Brent Tomblin moved that the Board of Governors enter an Executive Session pursuant to West Virginia Code §6-9A to discuss the President and Cabinet's performance, adherence to ethics, policy, and law. Jarrod Fletcher seconded the motion, and the motion carried unanimously. Vice Chair Riggins declared the motion adopted and the Board was to meet in an Executive Session beginning at 6:40 p.m. Vice Chair Riggins asked for the Board members and Cabinet to stay. An agreement of those invited to Executive Session could not be reached.

MOTION: Jarrod Fletcher made a motion to adjourn.

ACTION: No second was recorded as members were leaving the meeting.

7. Adjournment

Vice Chair Riggins declared the meeting adjourned.

Ms. Shawn Cline-Riggins, Vice Chair

Jennifer Dove
Executive Assistant to the President
and Board of Governors