

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
SCP-2901**

SUBJECT: Professor Emeritus Status

REFERENCE: West Virginia Council for Community and Technical College Education, Title 135 Procedural Rule, Series 9, *Academic Freedom Professional Responsibility, Promotion, and Tenure*

ORIGINATION: February 2021

EFFECTIVE: August 23, 2022

REVIEWED:

SECTION 1. PURPOSE

- 1.1 To establish the process for granting the status of Professor Emeritus upon a retiring or retired faculty member of Southern West Virginia Community and Technical College, to define criteria for consideration and benefits granted with this status.

SECTION 2. SCOPE AND APPLICABILITY

- 2.1 This policy shall apply to all full-time faculty members that are in the final year of service prior to retirement and retired full-time faculty of Southern West Virginia Community and Technical College.

SECTION 3. DEFINITIONS

- 3.1 "Professor Emeritus" means a person retired from professional life as a full-time faculty member but permitted to retain the rank of the last office held as an honorary title.

SECTION 4. POLICY

- 4.1 The status of Professor Emeritus shall be granted to retiring or retired full-time faculty members who have shown long, merited, and inspirational service to the students, faculty, and the institution of Southern West Virginia Community and Technical College.
- 4.2 A member of the faculty, staff, or community of Southern West Virginia Community and Technical College may submit the names of retiring or retired faculty members they would like to nominate for emeritus status to the Faculty Senate by December 31 each year, and the Faculty Senate shall consider such nominations during the Governance Day meeting closest to February 15.
- 4.3 After consideration of any portfolio of evidence, the Faculty Senate shall take a vote on the nomination, and submit their nominations by March 15 to the President.
- 4.4 The President shall consider the nominations and make the final decision as to the confirmation of Professor Emeritus status no later than May 1.

4.5 Professor Emeritus status shall confer the following rights:

4.5.1 Southern identification card shall be provided to professor emeriti upon request.

4.5.2 Invitation to college events.

4.5.3 Maintenance of a Southern faculty e-mail account, if desired by professor emeriti.

4.5.4 Full access to library facilities.

4.5.5 A listing of this status in Southern's Catalog.

4.5.6 Will be invited to attend Board of Governor's meetings, to join former colleagues during general sessions attended by all employees on Governance Day, and to join the college community for lunch at governance day meetings.

4.5.7 Professor Emeritus faculty who are rehired as part-time faculty shall receive a rate of pay that is 10% above normal adjunct faculty pay rates.

SECTION 5. BACKGROUND OR EXCLUSIONS

5.1 None.

SECTION 6. GENERAL PROVISIONS

6.1 None.

SECTION 7. RESPONSIBILITIES

7.1 The President will notify Human Resources of confirmation of Professor Emeritus status, and Human Resources will maintain a list of those granted emeritus status.

SECTION 8. CANCELLATION

8.1 None.

SECTION 9. REVIEW STATEMENT

9.1 This policy shall be reviewed on a regular basis with a time frame for review to be determined by the President or the President's designee. Upon such review, the President or President's designee may recommend to the Board that the policy be amended or repealed.

SECTION 10. SIGNATURES

Board of Governors Chair **Date**

President **Date**

Attachments: SCP-2901.A, *Professor Emeritus Nomination Form*

Distribution: Board of Governors (12 members)
www.southernwv.edu

Revision Notes: February 2021 - New policy.

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**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
SCP-2901.A, Professor Emeritus Nomination Form**

SECTION 1.

Name of Candidate: _____

Please provide evidence of long, merited, and inspirational service to students, faculty, and institution of Southern West Virginia Community and Technical College. (Use more pages if needed)

This is to certify I nominate this candidate for professor emeritus status at Southern West Virginia Community and Technical College. The enclosed date and any submitted documents may be used for purposes of professional evaluation by reviewing bodies.

Signature

Date