

**SOUTHERN WEST VIRGINIA COMMUNITY AND TECHNICAL COLLEGE
BOARD OF GOVERNORS
SCP-3670**

SUBJECT: Public School Service Program

REFERENCE: West Virginia Code §18B-2A-5; SIP-3670, *Public School Service Program*

ORIGINATION: September 20, 2005

EFFECTIVE: ~~January 15, 2021~~

REVIEWED: ~~August 2020~~~~August 2024~~September 12, 2025

SECTION 1. PURPOSE

1.1 This policy provides ~~for eligible~~ students who volunteer in public schools in certain capacities an opportunity to earn college credit at Southern West Virginia Community and Technical College.

SECTION 2. SCOPE AND APPLICABILITY

2.1 This policy applies to students who are enrolled at Southern West Virginia Community and Technical College.

SECTION 3. DEFINITIONS

3.1 Public schools are defined as tuition free schools in the United States supported by taxes and controlled by a school board.

SECTION 4. POLICY

4.1 In compliance with West Virginia Code §18B-2A-5 regarding public school service programs, Southern West Virginia Community and Technical College shall ~~implement a policy to~~ ensure that students are awarded college students obtain credit toward graduation commensurate with credit hour equivalency for verifiable documented hours of service upon submission of eligible requests toward graduation for service performed in the public schools as tutors, student advisors, and mentors to instill in public school students the benefits of postsecondary education attainment.

4.2 The institution shall not be responsible for placement of students in a public school for the purpose of performing service and receiving credit under this policy.

SECTION 5. BACKGROUND OR EXCLUSIONS

5.1 Service must have been performed while enrolled in a postsecondary program and within the last 24 months. Documentation ~~shall must be provided obtained from the school district by the student by the school district.~~

5.2 Service performed as a program requirement ~~in education courses~~ is not eligible for credit for public school service.

