

SOUTHERN WEST VIRGINIA COMMUNITY COLLEGE FOUNDATION, INC.
SFP-1006

SUBJECT: Bylaws Compliance Review Policy

REFERENCE: Southern West Virginia Community College Foundation, Inc. Bylaws

ORIGINATION: October 13, 2010

EFFECTIVE: December 6, 2010

REVIEWED:

SECTION 1. PURPOSE

- 1.1. The Southern West Virginia Community College Foundation, Incorporated Board of Directors has oversight for the compliance of directed guidelines and procedures.

DEFINITIONS

- 2.1. College – Southern West Virginia Community and Technical College
- 2.2. Foundation – Southern West Virginia Community College Foundation, Inc.
- 2.3. Bylaws – The governing document of the Foundation that describes the operating procedures and specific individual responsibilities of the Executive Board, committees, and officers of the Foundation.
- 2.4. Foundation President – President of the Southern West Virginia Community College Foundation, Inc.
- 2.5. Board of Directors - Board of Directors of the Southern West Virginia Community College Foundation, Inc.

SECTION 2. POLICY STATEMENT

- 3.1. The Foundation Board of Directors reviews its Bylaws as recommended by the Executive Board to ascertain that they are in compliance with West Virginia Statute, the missions of the Foundation and the College, and all other obligations required by law.

BACKGROUND OR EXCLUSIONS

- 4.1. None.

SECTION 3. GENERAL PROVISIONS

- 5.1. None.

SECTION 4. RESPONSIBILITIES AND PROCEDURES

- 6.1. Executive Board will review the Bylaws of the Foundation as recommended.

6.2. Any subsequent amendments to the Bylaws will be submitted to the Board of Directors for approval prior to becoming effective. All final amendments will be approved by overall membership at its annual meeting.

SECTION 5. CANCELLATION

7.1. None.

SECTION 6. REVIEW STATEMENT

8.1. This policy shall be reviewed on a regular basis with a time frame for review to be determined by the President or the President’s designee. Upon such review, the President or President’s designee may recommend to the Board that the policy be amended or repealed.

SECTION 7. SIGNATURES

President **Date**

Attachments and Linked Pages:

Distribution: Members, Southern West Virginia Community College Foundation, Incorporated
President, Southern West Virginia Community and Technical College
Vice President for Development, Southern West Virginia Community and Technical College
www.southernwv.edu

Revision Notes: New Policy