

(1) INVOICE

(2) _____
(Name)

(3) _____
(PO/Street Address)

(City, State, Zip)

(4) Date of Invoice: _____
(Month/Day/Year)

(5) Date(s) of Service: _____
(Month/Day/Year)

Description of Service

(6) i.e. **Instructor for CE art class**

(7) \$ _____ (Amount Due)

TOTAL DUE \$ _____

(8) _____
(Signature)

THE INFORMATION ON THE INVOICE MUST MATCH THE INFORMATION ON THE WV-48 AGREEMENT, wvOasis, W-9, and Banner.