

Southern West Virginia Community and Technical College
Classified Staff Council
June 16, 2020
10:00 am
Microsoft Office Teams
Minutes

Members Present: Patricia Miller, Classified Staff Chair; Ruby Runyon, Secretarial/Clerical/Office Representative; Kim Maynard, Executive Administrative/Managerial Representative; Cheryl Elliott Hicks, Logan Campus Representative; Rhonda Collins, Williamson Campus Representative; Lee Stroud, Technical Paraprofessional Representative; Beverly McDonald, Professional/Non-Faculty Representative; Patty Brooks, Wyoming Campus Representative; Jennifer Dove, Secretarial/Clerical/Office Representative.

Members Absent: Jackie Whitley, Vice-Chair, Professional/Non-Faculty Representative; Carol Jobe, Technical Paraprofessional Representative; Scott Prichard, Service/Craft Maintenance Representative; Danny White, Service/Craft Maintenance Representative.

Ex-Officio Members: Chris Gray, ACCE Representative
Dianna Toler: BOG Representative

Staff Present: Donna Lafferty

1. Verification of Quorum and Call to Order

Chair Miller declared a quorum present, and called the regular meeting to order at 10:04 a.m.

2. Introduction of Guest Speaker

Chair Miller welcomed the new President of Southern West Virginia Community and Technical College, Pamela Alderman. Chair Miller reminded everyone that by law, scheduled visits by the president are required periodically with the Classified Staff Council.

- 2.1** President Alderman stated that it has been a busy month for her, and she appreciated the opportunity to speak with Classified Staff Council concerning the status of college affairs. President Alderman said that she wanted every Southern employee to know that her door is always open for questions or concerns. President Alderman stressed that we are all here for the same purpose, and that purpose is our students. President Alderman acknowledged that she was impressed with the campus updates thus far and is looking into updating the other campuses soon. President Alderman announced that she had already attended the Logan County Chamber of Commerce and would be attending the Williamson Chamber of Commerce next. President Alderman said she felt a need to reconnect with our communities. Questions concerning the Higher Learning Commission report was raised. President Alderman

communicated that she expected the report to be finished by July 2, 2020. Chair Miller asked President Alderman if she felt that assessment would be our greatest struggle. President Alderman said that she did feel that assessment would be a struggle, and she has already been working with different advisors from the Higher Learning Commission to remedy that. Many questions and concerns were brought to President Alderman's attention. President Alderman stated that her main priority is to make sure that employees and students stay safe and healthy and that she has been working to create a plan for reopening our doors in a safe and effective way. President Alderman clarified that the Covid 19 pandemic continues to be an ever-changing situation and is still waiting on direction from the Chancellor's office before moving forward with a reopening date. President Alderman assured everyone that plexi-glass barriers, cleaning supplies and masks would be made available to make sure all employees are safe. President Alderman ended by saying that she wanted to thank classified staff for all their hard work, and that she realizes that classified staff is the backbone of the college.

3. Approval of Minutes

The Minutes for the regular Classified Staff Council meeting of May 26, 2020, were presented for review and approval. A motion to accept the amended minutes as presented was made by Chris Gray and seconded by Patty Brooks. The motion carried unanimously. Chair Miller declared the motion adopted and the May minutes approved.

4. Reports and Updates

4.1 Board of Governors-Dianna Toler

Dianna said the next Board of Governor's meeting will be held on June 16, 2020 via teleconference and stated that she welcomed any questions or concerns to be brought before the Board of Governors.

4.2 ACCE Report-Chris Gray

Chris Gray stated that due to Covid 19, ACCE is still trying to find a way to have meetings. Chris Gray mentioned that several West Virginia colleges have laid-off, and gave employees pay cuts.

4.3 Ad Hoc Committees

4.3.1 Hallmark

Patty Brooks stated she sent a welcome email to the new President Pam Alderson, and an email to Bill Mosely's wife.

4.3.2 Legislative

No report

4.3.3 Professional Development

Chair Miller stated that the two requests for reimbursement have been paid: John Vance-HVAC license (\$126.69)
Eric Brumfield- Electrician License (\$50.00)

4.3.4 Southern Samaritans

No Report.

4.3.5 Website

No Report.

5. Old Business

5.1 Boone Campus Representative

Chair Miller stated that she would try to contact Anna Evans and James Parker concerning the open Classified Staff Council positions on the Boone campus and forward the information to Jackie Whitley.

6. New Business

6.1 Classified Staff Board of Governors Meeting Presentation

Chair Miller announced that Classified Staff will be making their yearly presentation on June 16, 2020 to the Board of Governors. Chair Miller asked if anyone had any other concerns they wanted brought before the Board of Governors. Concerns made was: salary schedule, evaluations, merit pay, and watermark.

7. Other

None

8. Adjournment and Next Meeting

There being no further business, Chair Miller asked for a motion to adjourn. Chris Gray made a motion to adjourn, and Lee Stroud seconded the motion. The meeting adjourned at 12:15 p.m.

Patricia Miller, Chair

Donna Lafferty, Recorder